

MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 23rd day of January, 2024, at 1:00 p.m., for its regular monthly business meeting.

The following managers were present:

Larry Kramer
Chad Stuewe
Kevin Lindeman
Matt Melberg
Don Belter

The following managers were absent/excused:

Also attending the meeting were:	Lisa Odens, HEI
Doug Krueger, McLeod County	Larry Phillips
Belle ,HEI	Al Roback

President Belter called the meeting to order and announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on December 26, 2023. Motion by Manager Kramer seconded by Manager Melberg to approve the minutes for the meeting held on December 26, 2023. Motion carried unanimously.

President Belter then called for review of the Treasurer’s Report. Larry Phillips presented a written report which outlined income and expenses as follows:

December Bills:

1/23/2024 meeting	bills approved		
Larry Phillips - Permit Consultant		\$ 850.00	
mileage - 83 miles @ .67		\$ 55.61	\$ 905.61
Mary Henke - Permit Viewer - 4 hrs @ \$25 per hour		\$ 100.00	
Mary Henke - Monthly Service Fee		\$ 350.00	\$ 450.00
Linda Phillips - Monthly Service Fee		\$ 425.00	\$ 425.00
Rinke Noonan - JD 8 Lat 12 & 13		\$ 122.50	
Rinke Noonan - Retainer Fee		\$ 750.00	\$ 872.50
Houston Engineering - GeoMOOSE Web Hosting		\$ 600.00	
4th Qtr 2023 withholding		\$ 103.28	
Larry Kunkel - 17 beaver trapped @ \$ 50 ea		\$ 850.00	
Minnesota Viewers Assn - 2024 Membership		\$ 125.00	
	SUBTOTAL	\$ 4,331.39	****
	Board Managers & mileage		
Don Belter - \$ 125.00 - 9.56 = 115.44 + 9.38 = 124.82		\$ 124.82	
Chad Stuewe - \$ 250.00 - 19.12 = 230.88 + 8.04 = 238.92		\$ 238.92	
Larry Kramer - \$ 125.00 - 9.56 = 115.44 + 50.92 = 166.36		\$ 166.36	
Matt Melberg - \$ 125.00 - 9.56 = 115.44 + 20.10 = 135.54		\$ 135.54	
Kevin Lindeman - \$ 125.00 - 9.56 = 115.44 + 14.74 = 130.18		\$ 130.18	
		\$ 795.82	****
	Total Bills	\$ 5,127.21	*****

Motion by Manager Kramer seconded by Manager Lindeman to approve the bills, for payment. After discussion, and by unanimous vote, the Board of Managers approved the above bills for payment.

President Belter called any new permits: No new permits reported.

President Belter next called for discussion of old business:

Project Progress Reports. Phillips updated the Board on the status of tree and snag removal by Collins Tree Service.

Crown Doors Permit Progress. Phillips updated the Board on the applicant’s progress on complying with site condition requirements.

Glencoe Central-East Stormwater Basic Water Management Project – Discussion with Lisa Odens. Odens updated the Board on the anticipated scope of the meeting scheduled for later in the day.

One Watershed, One Plan. Kolb updated the Board on a meeting scheduled for January 30 with the policy committee to discuss implementation process and governance structure.

JD 8 Lat 12 & 13 – Hearing on February 27, 2024. Confirmed

JD 15 Branch Q and Branch P Contract Acceptance Hearing February 28 1:00 p.m. and 2:00 p.m. in Olivia. Melberg/Kramer, passes.

Vice President Kramer next called new business:

New Petition on CD 15 Branch 56 (Sections 25, 26, 27, 35, 36, Melville Township). Phillips updated the Board on an anticipated petition for Branch improvement. Manager Kramer expects some opposition based on the likely use of separable maintenance.

Sumter Pit – Water Storage. Phillips and Odens updated the Board on discussions with landowners related to acquisition of needed interests to establish a storage project.

Debris Blockage by the Waste Treatment Plant at Brownton 8. Phillips provided pictures and an update on conditions on Buffalo Creek near the Brownton treatment plant. Phillips recommends working with Picha to move snag and additional material to a location to stabilize the bank. The Board instructed Phillips to investigate alternatives and return with proposals for the correction work.

Per Diems, work agreements & Salaries for 2024. The Board discussed increasing Manager per diem from \$75/day to a higher level as authorized by statute. Motion by Manager Melberg, seconded by Manager Kramer, to increase per diem to \$125 for 2024. Passes.

The Board authorized the renewal of work agreements with Linda Phillips, Mary Henke and Larry Phillips. Melberg/Lindeman, passes. The Board instructed Kolb to increase the monthly fee for Linda Phillips to \$525/month.

Organizational Items. The Board confirmed the following:

Board Officers: Donald Belter – President; Larry Kramer – Vice President; Chad Stuewe – Treasurer; Matt Melberg – Secretary; Kevin Lindeman – Financial Secretary

Meeting Dates: January 23, 2024 (1:00 p.m.); February 27, 2024 (1:00 p.m.); March 26, 2024 (1:00 p.m.); April 23, 2024 (1:00 p.m.); May 28, 2024 (7:00 p.m.); June 25, 2024 (7:00 p.m.); July 23, 2024 (7:00 p.m.); August 27, 2024 (7:00 p.m.); September 24, 2024 (7:00 p.m.); October 22, 2024 (7:00 p.m.); November 26, 2024 (1:00 p.m.); December 24, 2024 (1:00 p.m.)

Publications: McLeod County Chronicle; News Mirror Union (Hubin Publishing); Gaylord Hub (Hub Publishing); News & Times (ECM Publishers, Inc.); Renville County Register (Renco Publishing); Lakes Area Review; Waconia Patriot (ECM Publishers, Inc.)

Depository: Security Bank & Trust Co. (Glencoe)

President Belter opened the meeting for public comment.

None offered

Vice President Kramer next called Manager/staff reports:

Phillips updated the Board on general items he is working on.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, February 27, 2024, at 1:00 p.m., in person, in the Board's meeting room in the Glencoe City Center.

Matt Melberg, Secretary