MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 26th day of December, 2023, at 1:00 p.m., for its regular monthly business meeting.

The following managers were present: Larry Kramer

Chad Stuewe Kevin Lindeman Matt Melberg

The following managers were absent/excused: Don Belter

Also attending the meeting were: John Kolb, Attorney

Doug Krueger, McLeod County Perry Collins, Collins Tree Service
Tyler Herazin, GM Contracting Henry Herazin, GM Contracting

Alex Anderson, GM Contracting

Vice President Kramer called the meeting to order and announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on November 28, 2023. Motion by Manager Melberg seconded by Manager Stuewe to approve the minutes for the meeting held on November 28, 2023. Motion carried unanimously.

Vice President Kramer then called for review of the Treasurer's Report. Larry Phillips presented a written report which outlined income and expenses as follows:

November Financials:

	11/1/2023	rust Co. 468,228.36		
Interest Earned - November 2023		548.68		
11/13/23 Deposit from MMB	check	3,858.41		
11/22/23 Deposit Renville Co.	ACH	18,339.92		
11/29/23 Deposit from McLeod Co.	ACH	92,555.93		
to cover checks issued in November		(78,815.33		
Total 11/30/2023		504,715.97		
Sec Bank MMkt Ending Bal - 31093	11/30/2023	\$ 504,715.97		
Savings Account # 38980	11/30/2023	\$ 462.96		
Projects-remaining balance				
Sec Bank NOW Acct # 31085	11/30/2023	\$ 1,016.53		
Grand Total All 3 Accounts		\$ 506,195.46		

Motion by Manager Melberg seconded by Manager Lindeman to approve the Treasurer's Report subject to audit. After discussion, and by unanimous vote, the Board of Managers approved the Treasurer's Report subject to audit.

Vice President Kramer next called for the bills that had been presented to the Board since the last meeting. Larry Phillips reported as follows:

December Bills:

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12/26/2023 meeting bills approved			
Larry Phillips - Permit Consultant	\$ 850.00		
mileage - 0 miles @ .655	\$ -	\$	850.00
Mary Henke - Permit Viewer - 0 hrs @ \$25 per hour	\$ -		
Mary Henke - Monthly Service Fee	\$ 350.00	\$	350.00
Linda Phillips - Monthly Service Fee	\$ 425.00	\$	425.00
Rinke Noonan - General Administration Advice	\$ 948.00		
Rinke Noonan - Retainer Fee	\$ 750.00	\$	1,698.00
Houston Engineering - Gravel Pit Storage Site	\$ 1,548.00		
Houston Engineering - Glencoe Central Drainage	\$ 2,776.50		
Houston Engineering - JD 8 Laterals 12 & 13	\$ 4,413.55	\$	8,738.05
Mike Karg - 27 beaver trapped @ \$ 50 each	\$ 1,350.00		
SUBTOTAL	\$ 13,411.05	****	
Board Managers & mileage			
Don Belter -	\$ -		
Chad Stuewe - \$ 75.00 - 5.74 = \$ 69.26 + 3.93 = \$ 73.19	\$ 73.19		
Larry Kramer - \$ 75.00 - 5.74 = \$ 69.26 + 49.78 = \$ 119.04	\$ 119.04		
Matt Melberg - \$ 75.00 - 5.74 = \$ 69.26 + 19.65 = \$ 88.91	\$ 88.91		
Kevin Lindeman - \$75.00 - 5.74 = \$69.25 + 14.41 = \$83.67	\$ 83.67		
	\$ 364.81	**:	k *
Total Bills	\$ 13,775.86	**	*****

Motion by Manager Lindeman seconded by Manager Melberg to approve the bills, for payment. After discussion, and by unanimous vote, the Board of Managers approved the above bills for payment.

Vice President Kramer called any new permits:

2023-13 for consideration Stuewe, Lindeman, passes

Phillips presented the details of the application. The project is replacement of failing 8" tile with 12" tile. Motion by Stuewe, Lindeman, Melberg abstains.

Vice President Kramer next called for discussion of old business:

Project Progress – Branch Q. Phillips presented a certification of substantial completion and partial pay estimate #5 for the project. Contractor, Tyler of GM Contracting, addressed the delay penalty. Contractor was unable to secure a tile plow and decided to move to a different project. Contractor returned after plow became available for use. Contractor states there were three rain days that further delayed installation. The contactor is requesting a reduction of the delay penalty.

Partial pay request/estimate #5 was received and approved at the November meeting with the delay reduction. Kolb indicated that the delay reduction will be revisited at the contract acceptance hearing.

Crown Doors Permit Progress. Phillips updated the Board on the status of the project and permit. The site is constrained by existing wetland and other stormwater management restrictions on the property. The applicant's and District's engineers are conferring on possible solutions. Crown Doors also plans expansion to its facilities that will require substantial wetland replacement.

Glencoe Central-East Stormwater Basic Water Management Project. The Board revisited dates for a possible meeting and method of notice. The prior motion by Manager Stuewe, seconded by Manager Melberg to set a meeting at the Glencoe City Center, at 3 p.m. on Tuesday, January 23, 2024, with notice to be given by mail to affected landowners. The Board decided to hold the meeting on the date, time and location previously indicated.

One Watershed, One Plan. Kolb and Phillips updated the Board on the initial meeting of planning partners to develop the outline of governance and implementation structure.

Buffalo Creek Cleanout in 2024 – Perri Collins Tree Service. Perry Collins attended the meeting and updated the Board on the plan for tree and snag removal for this winter.

Vice President Kramer next called new business:

JD 8 Lat 12 & 13 – Hearing on February 27, 2024. Kolb and Phillips updated the Board on the plan and schedule for the contract acceptance hearing for the JD 8 improvement. Motion by Manager Melberg, seconded by Manager Stuewe to hold the contract acceptance hearing at 3 p.m. on Tuesday, February 27, 2024, at the Glencoe City Center. Kolb will work with the McLeod Auditor/Treasurer on the preparation and delivery of notices.

Sumter Pit – Water Storage. Phillips updated the Board on discussions with the landowners. Grant application was submitted for a Water Storage grant.

Campaign Finance Questionnaire. Phillips presented the request from the Department of Administration for annual campaign finance disclosures from the Board.

New Mileage Rate for 2024 - \$0.67. Kolb noted that the Board has adopted the IRS reimbursement rate for mileage, as amended from time to time, as the Board's reimbursement rate.

Per Diems & Salaries for 2024. Kolb indicated that the manager compensation rate will be addressed at the annual meeting in January. The current statutory authorization is \$125/day.

Vice President Kramer opened the meeting for public comment.

Commissioner Krueger commented on the justification for the Board to increase the per diem rate to the statutory maximum. Krueger also commented on the importance of the noticing process for hearings and meetings. Krueger also commented on McLeod County's enforcement of riparian buffers on public waters. Finally, Krueger commented on the drainage registry portal

and work in the drainage workgroup related to the noticing of actions related to public drainage systems.

Vice President Kramer next called Manager/staff reports:

None

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, January 23, 2024, at 1:00 p.m., in person, in the Board's meeting room in the Glencoe City Center.

Matt Melberg, Secretary