

MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 26th day of September, 2023, at 7:00 p.m., for its regular monthly business meeting.

The following managers were present: Larry Kramer
 Chad Stuewe
 Don Belter
 Matt Melberg
 Kevin Lindeman

The following managers were absent/excused: None

Also attending the meeting were: John Kolb, Attorney
 Mark Hueser, City of Glencoe
Doug Krueger, McLeod County Daryl Luthens, McLeod County
Mike Muelleners

President Belter called the meeting to order and announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on August 22, 2023. Motion by Manager Kramer seconded by Manager Melberg to approve the minutes for the meeting held on August 22, 2023. Motion carried unanimously.

President Belter then called for review of the Treasurer’s Report. Larry Phillips presented a written report which outlined income and expenses as follows:

August Financials:

President Belter next called for the bills that had been presented to the Board since the last meeting. Larry Phillips reported as follows:

9/26/2023 meeting	bills approved to be paid		
Larry Phillips - Permit Consultant		\$ 850.00	
mileage - 0 miles @ .655		\$ -	\$ 850.00
Mary Henke - Permit Viewer - 0 hrs @ \$25 per hour		\$ -	
Mary Henke - Monthly Service Fee		\$ 350.00	\$ 350.00
Linda Phillips - Monthly Service Fee		\$ 425.00	\$ 425.00
Rinke Noonan - JD 8 Lat 12 &13		\$ 2,641.00	
Rinke Noonan - General Admin Assistance		\$ 2,323.06	
Rinke Noonan - 1W1P		\$ 790.00	
Rinke Noonan - Retainer Fee		\$ 750.00	\$ 6,504.06
Houston Engineering - JD 8 Lat 12 & 13		\$ 25,621.21	
Houston Engineering - Gravel Pit Storage Site		\$ 3,488.65	\$ 29,109.86
McLeod Publishing Group - ad for budget hearing		\$ 154.44	
League of MN Cities - 2024 membership dues		\$ 2,221.00	
Hubin Publishing, Inc -ad for budget hearing		\$ 214.83	
Gustafson Drainage, LLC - JD 8 Lat 12 & 13		\$ 221,341.55	
	SUBTOTAL	\$ 261,170.74	****
	Board Managers & mileage		
Don Belter - \$ 75.00 - 5.74 = 69.26 + 9.17 = 78.43		\$ 78.43	
Chad Stuewe - \$ 150.00 - 11.48 = 138.52 + 9.17 = 147.69		\$ 147.69	
Larry Kramer - \$ 75.00 - 5.74 = 69.26 + 49.78 = 119.04		\$ 119.04	
Matt Melberg - \$ 75.00 - 5.74 = 69.26 + 48.47 = 117.73		\$ 117.73	
Kevin Lindeman - \$ 75.00 - 5.74 = 69.26 + 14.41 = 83.67		\$ 83.67	
		\$ 546.56	****
	Total Bills	\$ 261,717.30	*****

Motion by Manager Melberg seconded by Manager Kramer to approve the bills, for payment. After discussion, and by unanimous vote, the Board of Managers approved the above bills for payment.

Motion by Manager Kramer, seconded by Manager Lindeman to approve minutes of 2023 budget hearing. Unanimous

President Belter called any new permits:

Permit 2023-12, LMR Ventures, LLC: NE ¼ SW ¼ Sec. 16, Range 27 West, Helen Township, McLeod County.

Motion by Manager Melberg seconded by Manager Kramer to consider. After discussion, and by unanimous vote, the Board of Managers approved the consideration of the permit.

Larry Phillips presented the permit application details. The proposed work includes abandoning existing tile line and filling the ditch. It also includes replacing it with new tile – existing tile size is 8” and new tile size is 24”. Install a new dual wall pipe along the property line straight to the deck. Install new catch drain on north end and rip rock on south end to prevent erosion. The purpose is to catch outflow from Hwy 212 pipe and broken 8” tile. Phillips recommends approval of the permit as presented. Motion by Manager Lindeman seconded by Manager Stuewe to approve the permit. After discussion and a vote, the motion carried unanimously.

Phillips updated the Board on a proposal by Overland Group to construct a Dollar General Store within the Glencoe City limits. The project proposer is working through other approvals and will file for a district permit as the details of the project become clearer. Council member Hueser and Commissioner Krueger informed the Board that the State will not give direct access from TH 22.

President Belter next called for discussion of old business:

Recap of Permits:

Joy Namtreedt Best – 2023-10 (Tabled): Motion by Manager Melberg seconded by Manager Kramer to take off table. Passes. Phillips updated the Board on the status of permit 2023-10. Larry is still waiting on information but believes the permit can be approved with conditions. Recommended condition is receipt of required easements and county approval of partial abandonment. Motion by Manager Melberg seconded by Manager Kramer to approve the permit subject to the conditions recommended by Phillips. After discussion motion carried unanimously.

Swaggert – 2022-07: Phillips updated the Board on the status of the tabled permit. Information indicates that required documentation is being developed to meet original conditions of permit issuance.

Project Progress – Branch Q of JD 15 & JD 8, Lat. 12 & 13: Phillips provided an update to the Board on status of work on Branch Q. Contractor has still not returned to the site. Completion date for the contract is November 15.

Phillips provided an update to the Board on the completion of work for JD 8, Lat. 12 & 13 and presented a pay request certified by the Engineer. Motion by Manager Stuewe seconded by Manager Kramer to pay partial pay request #1 in the amount of \$221,341.55. After discussion, motion carried unanimously.

Glencoe Central-East Stormwater Basic Water Management Project. Kolb updated the Board on City of Glencoe consideration of Houston task order 2023-001 in furtherance of the City-petitioned plan. The City supports the additional work proposed in the task order. Motion

by Manager Lindeman seconded by Manager Stuewe to approve Houston task order 2023-001 in the amount of 8K. After discussion, motion carried unanimously.

One Watershed, One Plan. Kolb provided an update to the Board.

President Belter next called new business:

Phillips updated the Board on Houston’s investigation of the Sumpter gravel pit as a potential storage site.

Phillips inquired of the Board whether the October meeting should be cancelled to support local harvest activities. The Board asked about bills and whether a meeting was required. The President will make a decision no later than one week prior to the meeting.

President Belter next called Manager/staff reports:

None reported.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, November 28, 2023, at 1:00 p.m., in person, in the Board’s meeting room in the Glencoe City Center.

Matt Melberg, Secretary