

MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 28th day of February, 2023, at 1:00 p.m., for its regular monthly business meeting.

The following managers were present: Larry Kramer
 Chad Stuewe
 Don Belter
 Matt Melberg
 Kevin Lindeman
 Larry Kramer

The following managers were absent/excused:

Also attending the meeting were: John Kolb, Attorney
 Larry Phillips
Rachel Olm (HEI) Ryan Fertig, McLeod County
Doug Krueger, McLeod County Coleton Draeger, McLeod County
Darry Luthens McLeod County Joel Cohrs

President Belter called the meeting to order and announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on January 24, 2023. Motion by Manager Lindeman seconded by Manager Melberg to approve the minutes for the meeting held on January 24, 2023.

President Belter then called for review of the Treasurer’s Report. The Treasurer, Manager Stuewe and Larry Phillips presented a written report which outlined income and expenses as follows:

February Financials:

2/28/2023	Bills approved to be paid		
	Castle Rock Contracting-Buffalo Creek Cleanout	\$ 100,575.00	
	Larry Phillips - Permit Consultant	\$ 850.00	
	399 miles at .655	\$ 261.45	
	Hotel - Alexandria - 2 day Drainage conference \$ 131.35	\$ 131.35	\$ 1,242.80
	Gislason & Hunter, LLP - JD 15 Br Q	\$ 80.00	
	Gislason & Hunter, LLP - JD 8 Lat 12 & 13	\$ 320.00	\$ 400.00
	Bolton & Menk - JD 15 Br Q	\$ 3,308.50	
	Mary Henke - Monthly Service Fee	\$ 350.00	
	Mary Henke - supplies - jump drive	\$ 12.93	
	Mary Henke - Permit Viewer	\$ 137.50	\$ 500.43
	Linda Phillips - Monthly Service Fee	\$ 425.00	
	James Weidemann-Viewer - JD 15 Br Q	\$ 2,540.24	
	Rinke Noonan - JD 15 Br Q	\$ 3,080.38	
	Rinke Noonan - JD 8 Lat 12 & 13	\$ 1,011.00	
	Rinke Noonan - 1W1P	\$ 592.50	
	Rinke Noonan - Retainer Fee	\$ 750.00	\$ 5,433.88
	McLeod Publishing Group Inc-legal ads -JD 15 Br M20, A, , Q	\$ 1,314.00	
	City of Glencoe-Maint & Utilities-Jan-Dec \$150 per month-Rent	\$ 1,800.00	
	12 month Rent on Post Office Box (# 55)	\$ 114.00	
	Houston Eng. General Eng Services (6-27-22) Billing	\$ 975.00	
	5 attended Drainage Conference-@ \$195 each	\$ 975.00	
	Assn of MN Counties-St. Paul		
	SUBTOTAL	\$ 119,603.85	***
	Board Managers		
	Don Belter \$ 300.00 - 22.95 + 19.65 +120.31 = 417.01	\$ 417.01	
	Chad Stuewe \$ 225.00 - 17.22 = \$ 207.78 + \$235.80 = 443.58	\$ 443.58	
	Larry Kramer \$ 225.00 -17.22 = 207.78 + 24.89 + 131.25 = 364.02	\$ 364.02	
	Matt Melberg \$225.00 - 17.22 = \$ 207.78 + 19.65 = 227.43	\$ 227.43	
	Kevin Lindeman \$ 150.00 - 11.48 = \$ 138.52 + 14.41 = 152.93	\$ 152.93	
		\$ 1,604.97	***
		\$ 121,208.82	*****

Motion by Manager Melberg seconded by Manager Stuewe to approve the bills, less MAWD annual dues, for payment. After discussion, and by unanimous vote, the Board of Managers approved the above bills for payment.

President Belter called any new permits:

Permit 2023-01, Mike Gavin: Hotel in the City of Glencoe, McLeod County.

Motion by Manager Melberg seconded by Manager Lindeman to consider. After discussion, and by unanimous vote, the Board of Managers approved the consideration of the permit.

Larry Phillips presented the permit application details. Landowner Mike Gavin would like to develop a 2-acre lot for a new hotel with parking. Plans include a pond/basin for stormwater management. The application and plan was reviewed by HEI. Phillips recommends approval.

Motion by Manager Melberg seconded by Manager Stuewe to approve the permit. After discussion, and by unanimous vote, the Board of Managers approved the permit.

Permit 2023-02, Mark Larson, City of Glencoe: Section 12, Township 115 North, Range 028 West, Glencoe Township, McLeod County.

Motion by Manager Melberg seconded by Manager Lindeman to consider. After discussion, and by unanimous vote, the Board of Managers approved the consideration of the permit.

Larry Phillips presented the permit application details. City of Glencoe. The City of Glencoe Pavement Improvement project includes removals, full depth reclamation, milling, bituminous patching, bituminous pavement, concrete curb and gutter, concrete sidewalks, drain tile with sump pump services, aggregate base, water main, sanitary sewer, and storm sewer. The City of Glencoe will be completing road resurfacing on multiple streets across town. There will be areas of 1" bituminous overlay, areas of full depth reclaim and overlay. The work will also include spot removal and replace of curb and gutter where needed. There is a section of work that will include utility reconstruction that includes water main, sanitary sewer, and storm sewer improvements. The application and plans were reviewed by HEI. Phillips recommends approval.

Motion by Manager Melberg seconded by Manager Lindeman to approve the permit. After discussion, and by unanimous vote, the Board of Managers approved the permit.

President Belter next called for discussion of old business:

Branch Q of Renville JD 15 – Findings and Order. Motion by Manager Melberg, seconded by Lindeman to recess the regular meeting and reconvene the continued final hearing for the Branch Q, JD 15 improvement. After discussion, the motion passed. Kolb presented the findings and order as directed by the managers. Motion by Manager Stuewe seconded by Manager Melberg to adopt the findings and order as presented. After discussion, and by unanimous vote, the Board of Managers adopted the findings and order, Manager Kramer, being absent, did not participate in the vote. Following adoption of the findings and order, President Belter adjourned the final hearing and reconvened the regular meeting of the Board.

One Watershed, One Plan. Coleton Draeger and Rachel Olm presented the current status of 1W1P plan development.

President Belter next called new business:

Kolb updated the Board on the term of office for Manager Melberg and notice to the Renville County of the requirement for appointment/reappointment of a Manager for the next term.

President Belter next called Manager/staff reports:

Channel maintenance/tree removal: Phillips updated the Board on the status of tree and snag removal. Work has slowed following rains and stormwater discharges from the City of Glencoe. Collins has completed to county park #1 to the outlet of buffalo creek. Collins' work is completed for the season. Picha may be available to perform additional work on problem areas near the City of Glencoe.

Tabled Permit 2022-7 Update: Phillips updated the Board that he has received no more information related to this permit. Phillips notified the applicant and his agent regarding the extension of decision timeline.

Phillips is anticipating two new permits for consideration in March.

Phillips updated the Board on additional work on the Branch P improvement.

Phillips updated the Board on the preparation of a bid package for Lateral 12/13, JD 8 improvement. The engineer is requesting authorization to explore the alignment of the tile to better inform the bidding process.

Kolb updated the Board on a request from Renville and McLeod Counties for a letter requesting release of APRA funds as match to the District's storage project fund.

The managers discussed renewal/rejoining MAWD. President Belter directed Phillips to contact MAWD to request a visit in order to learn more about the merits of rejoining the Association.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, March 28, 2023, at 1:00 p.m., in person, in the Board's meeting room in the Glencoe City Center.

Matt Melberg, Secretary