

MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 24th day of May, 2022, at 7:00 p.m., for its regular monthly business meeting.

The following managers were present: Don Belter
Chad Stuewe
Kevin Lindeman
Matt Melberg
Larry Kramer

The following managers were absent/excused: n/a

Also attending the meeting were: John Kolb, Attorney
Larry Phillips
Gary Albers
Fern Albers

President Belter called the meeting to order and announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on April 26, 2022. Motion by Manager Kramer seconded by Manager Melberg to approve the minutes. After discussion, the Board of Managers, by unanimous vote, approved the minutes for the meeting held on April 26, 2022.

President Belter then called for review of the Treasurer’s Report. The Treasurer, Manager Stuewe and Larry Phillips presented a written report which outlined income and expenses as follows:

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|--|---------------------|
| Security Bank & Trust Co. | |
| Money Market Checking Account - | |
| Beginning Balance: | \$395,159.59 |
| Income: | |
| Interest earned thru April 2022 | \$32.20 |
| Deposit from Jessie Stradtman for Permit 2022-05 | \$2,000.00 |
| Fee | |
| Expenses: | |
| To checking to cover other checks issued | \$12,621.00 |
| Gislason & Hunter - JD 8, Laterals 12 & 13 | \$1,610.00 |
| Rinke Noonan – JD 8, Laterals 12 & 13 | \$5,526.50 |
| Houston Engineering – JD 8, Laterals 12 & 13 | \$4,149.64 |

| | |
|------------------------------|------------|
| Bolton & Menk – JD 15, Br. Q | \$2,310.00 |
| Rinke Noonan – JD 15, Br. Q | \$920.50 |

Ending Balance: \$370,054.15

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|---|---------------------|
| Balance in Security Bank Now Account | \$1,008.77 |
| Balance in Security Bank Savings Account - Projects | \$461.79 |
| Total for all bank accounts: | \$371,524.71 |

Motion by Manager Kramer seconded by Manager Lindeman to approve the Treasurer’s Report subject to audit. After discussion, and by unanimous vote, the Board of Managers approved the Treasurer’s Report subject to audit.

President Belter next called for the bills that had been presented to the Board since the last meeting. Larry Phillips reported as follows:

| | |
|--|--------------------|
| MPCA MN Clean Water Partnership Loan Payment | \$12,313.83 |
| Rinke Noonan – Various | \$4,696.00 |
| Larry Phillips – Permit Consultant (monthly fee & mileage over 50 miles) | \$914.35 |
| Mary Henke – Monthly fee & permit viewer work | \$437.50 |
| Linda Phillips – Monthly fee | \$425.00 |
| Don Belter | \$77.45 |
| Larry Kramer | \$113.72 |
| Kevin Lindeman | \$82.13 |
| Matt Melberg | \$107.29 |
| Chad Stuewe | \$72.77 |
| Total: | \$19,240.04 |

Motion by Manager Kramer seconded by Manager Melberg to approve the bills for payment. After discussion, and by unanimous vote, the Board of Managers approved the above bills for payment.

President Belter called any new permits:

Permit 2022-06, Dale Stamer: Section 29, Township 116 North, Range 33 West, Osceola Township, Renville County.

Motion by Manager Melberg seconded by Manager Lindeman to consider. After discussion, and by unanimous vote, the Board of Managers approved the consideration of the permit.

Larry Phillips presented the permit application details. Landowner Dale Stamer would like to hire JV Excavating to install 2,150’ of new 15” dual wall plastic tile on his property to get closer to a 3/8” drainage coefficient. Currently, this property has 12” concrete tile, which only allows a 1/8” drainage coefficient. No existing tile lines will be abandoned. Phillips has evaluated the

application and has determined that the proposed project does not exceed the District's 3/8" drainage coefficient. Though the tile drains between subwatersheds on an existing drainage system (Renville County Ditch 27), the drainage authority has no objection to the transfer. Phillips recommends approval.

Motion by Manager Melberg seconded by Manager Stuewe to approve the permit and include a letter to the applicant reminding the applicant of permitting requirements for future actions. After discussion, and by unanimous vote, the Board of Managers approved the permit with the condition.

Phillips updated the Board on the anticipated permit application for Randall Thallman.

President Belter next called for public discussion:

There being none,

President Belter next called for discussion of old business:

Laterals 12 & 13 of McLeod/Sibley Judicial Ditch 8 Improvement. Attorney Kolb updated the Board on the receipt of the viewer's oath from John Dotolo and an update from Houston Engineering related to its meeting with DNR.

One Watershed, One Plan. Manager Melberg updated the Board on planning progress and a plan for community engagement. The next formal planning meeting is in July.

Houston Engineering Projects. No update on specific projects. Larry Phillips raised questions about maintenance to the Glencoe central ditch and what landowner consents are needed for the District to sponsor a repair with tree removal.

JD 15, Branch Q, JD 15 Improvement. Waiting on the final engineer's report.

JD 15 Branch Improvements. Manager Melberg updated the Board on the Branch M alignment. Melberg recommends a coordination meeting with HEI engineer, G. Monson.

Manager Melberg reported on the results of the bidding from the gravel pit/water storage site. The District was not the successful bidder. Melberg looked for guidance from the Board to approach the landowner to see whether the owner is amenable to allowing the District to store water on the property as planned. The Board's consensus was to allow Melberg to engage the landowner.

President Belter next called new business:

Manager Re-Appointment – Chad Stuewe. Manager Stuewe executed his oath and bond.

President Belter next called for Manager/Staff reports:

Larry Phillips reported on the financial audit and work with the accountant.

Larry Phillips reported on buffer violations on WD 79-2. The Board directed Attorney Kolb to coordinate with the McLeod SWCD on required notices of buffer violations and a general letter to remind landowners of the buffer requirements.

Gary and Fern Albers appeared and asked questions about the process for the improvement proceedings on JD 8. Attorney Kolb explained that the matter has been forwarded to the engineer for the preparation of a final report and to the viewers for a determination of improvement benefits.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, June 28, 2022, at 7:00 p.m., in person, in the Board's meeting room in the Glencoe City Center.

Matt Melberg, Secretary