

# MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 26th day of October, 2021, at 7:00 p.m., for its regular monthly business meeting.

The following managers were present: Don Belter  
Kevin Lindeman  
Chad Stuewe  
Larry Kramer

The following managers were absent/excused: Matt Melberg

Also attending the meeting were: John Kolb, Attorney  
Larry Phillips  
Linda Phillips  
Doug Krueger, McLeod County  
Daryl Luthens, McLeod/Sibley, JD 8  
Gary Albers  
Fern Albers

President Belter called the meeting to order and announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on September 28, 2021. Motion by Manager Kramer seconded by Manager Stuewe to approve the minutes. After discussion, the Board of Managers, by unanimous vote, approved the minutes for the meeting held on September 28, 2021.

President Belter then called for review of the Treasurer's report. The Treasurer Manager Stuewe and Larry Phillips presented a written report which outlined income and expenses as follows:

<b>Security Bank &amp; Trust Co.</b>	
<b>Money Market Checking Account -</b>	
<b>Beginning Balance:</b>	<b>\$135,499.63</b>
<b>Income:</b>	
Interest earned thru September 2021	\$5.55
<b>Expenses:</b>	
To checking to cover other checks issued	\$8,420.40
JD 15 Br. P1 – ISG Group, Inc.	\$4,137.00
JD 15 Br. M20 – Houston Engineering	\$1,990.25

JD 15 Br. S – Hub Publishing	\$170.25
JD 15 Br. S – McLeod Publishing Group	\$136.00
JD 15 Br. S – Bolton & Menk	\$8,056.00
JD 15 Br. A – Hub Publishing	\$170.25
JD 15 Br. A – McLeod Publishing Group	\$136.00
JD 15 Br. A – Bolton & Menk	\$13,014.50
Marsh Creek – Spraying by Korson Farms	\$5,493.75

**Ending Balance: \$93,780.78**

Balance in Security Bank Now Account	\$1,006.40
Balance in Security Bank Savings Account - Projects	\$250,446.32
<b>Total for all bank accounts:</b>	<b>\$345,233.50</b>

Motion by Manager Kramer seconded by Manager Lindeman to approve the Treasurer’s Report subject to audit. After discussion, and by unanimous vote, the Board of Managers approved the Treasurer’s Report subject to audit.

President Belter next called for the bills that had been presented to the Board since the last meeting. Larry Phillips reported as follows:

Rinke Noonan – Various	\$2,325.11
Larry Phillips – Permit Consultant	\$850.00
Mary Henke – Salary and 7.25 hours @ \$25.00	\$631.25
Linda Phillips – Salary and reimbursement for postage stamps and copying all invoices from the beginning of JD 15 projects	\$533.00
Don Belter	\$77.10
Larry Kramer	\$111.82
Kevin Lindeman	\$81.58
Matt Melberg	\$0.00
Chad Stuewe	\$72.53
<b>Total:</b>	<b>\$4,682.39</b>

Motion by Manager Kramer seconded by Manager Stuewe to approve the bills for payment. After discussion, and by unanimous vote, the Board of Managers approved the above bills for payment.

President Belter called any new permits:

**Permit 2021-11, Renville County Highway Department:** Sections 20 and 21, Township 115 North, Range 31 West, Preston Lake Township, Renville County.

Motion by Manager Kramer seconded by Manager Lindeman to consider, carried. After discussion, and by unanimous vote, the Board of Managers approved the consideration of the permit.

The Renville County Highway Department submitted a permit to replace Bridge 94074 on Renville County Road 56 with Bridge 65567 over Judicial Ditch 15 in Preston Lake Township; construction is expected to begin in Spring 2022. This new permit has the same plans as permit 2014-03, which was approved in 2014 by the Buffalo Creek Watershed District but construction did not take place.

Larry Phillips recommends approval and sees no reason to have the engineering and design re-checked, since everything in this new permit is the same as approved permit 2014-03.

Motion by Manager Kramer seconded by Manager Stuewe to approve the permit. After discussion, the Board of Managers approved the permit by unanimous vote.

President Belter next called for discussion of old business:

**Glencoe East and Central Project.** Kolb reported no update.

**Branch 12 of McLeod County Ditch 8 Improvement.** Kolb provided an update on coordination with the Joint Drainage Authority and instruction from the JDA attorney to initiate the proceedings at the District. Kolb presented his memo reviewing the petition. Kolb finds the petition and bond sufficient under the drainage code and recommended that the Board accept the petition for filing and proceed to appoint an engineer. Kolb presented the Board with initial findings and an order to initiate the proceedings and appoint an engineer. The Board discussed engineer appointments. Kolb explained that he had contacted BMI, ISG and HEI and that each firm/engineer is available and willing to take an appointment. Kolb reminded the Board that HEI recently completed the engineering and supervision for the repair of the main channel of JD 8. Kolb reviewed the findings and order. Motion by Lindeman seconded by Kramer to adopt the findings and order as presented, appointing Chris Otterness of Houston Engineering, Inc., as engineer for the project. Motion passed with all in favor.

**JD 15 Bond Discharge.** Kolb updated the Board on coordination with Renville County on reimbursement of expenses in the proceedings. Kolb reported that the bonds and cash deposits in the proceedings for the improvement of Branches M20, S, P and A of JD 15 may be discharged or refunded as the case may be. Motion by Kramer seconded by Stuewe to direct Kolb to work with Linda Phillips on the discharge of bonds and refunding of cash deposits in the proceedings. Motion passed with all in favor.

President Belter next called new business:

No new business to report.

President Belter next called for Manager/Staff reports:

Manager Stuewe and Larry Phillips reported on the removal of the Gorsuch bridge. As previously authorized by the Board and under its agreement with the Gorsuches, the Board will reimburse a portion of the costs as provided in the agreement.

Phillips reported on the progress of repair of WD 79-2. Following harvest, the contractor will return to clean up work areas, remove brush, and level spoils.

Phillips reported on the spraying and mowing of the Marsh project. Phillips reported about the buffer area being used to stockpile rock.

Phillips reported on the north-central lateral portion of the City project. Phillips reports that there is a landowner interested in constructing a pond in the upper watershed.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, November 23, 2021, at 1:00 p.m., in person, in the Board's meeting room in the Glencoe City Center with an option for public monitoring by remote means.

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Matt Melberg, Secretary