

MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 28th day of September, 2021, at 8:00 p.m., for its regular monthly business meeting.

The following managers were present: Don Belter
Kevin Lindeman
Chad Stuewe
Matt Melberg
Larry Kramer

The following managers were absent/excused: n/a

Also attending the meeting were: Zach Burmeister, Attorney
Larry Phillips
Doug Krueger, McLeod County
Daryl Luthens, McLeod/Sibley, JD 8

President Belter called the meeting to order and announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on August 24, 2021. Motion by Manager Kramer seconded by Manager Stuewe to approve the minutes. After discussion, the Board of Managers, by unanimous vote, approved the minutes for the meeting held on August 24, 2021.

President Belter then called for the consideration of the minutes of the special meeting of the Board of Managers held on September 14, 2021. Motion by Manager Kramer seconded by Manager Stuewe to approve the minutes. After discussion, the Board of Managers, by unanimous vote, approved the minutes for the special meeting held on September 14, 2021.

President Belter called for review of the Treasurer's report. The Treasurer (Manager Stuewe) and Larry Phillips presented a written report which outlined income and expenses as follows:

Security Bank & Trust Co.	
Money Market Checking Account -	
Beginning Balance:	\$183,895.54
Income:	
Interest earned thru August 2021	\$7.60

Expenses:

To checking to cover other checks issued	\$4,027.75
JD 15 Br. P1 – Rinke Noonan	\$2,536.10
JD 15 Br. P1 – ISG Group, Inc.	\$18,246.00
JD 15 Br. M20 – Hubin Publishing	\$302.67
JD 15 Br. M20 – Rinke Noonan	\$2,120.28
JD 15 Br. M20 – Houston Engineering	\$12,484.50
JD 15 Br. M20 – Gislason & Hunter, LLP	\$3,178.22
JD 15 Br. S – Rinke Noonan	\$2,197.30
JD 15 Br. S – ECM Publishers, Inc.	\$109.62
JD 15 Br. S – Hubin Publishing	\$159.38
JD 15 Br. A – Rinke Noonan	\$2,222.69
JD 15 Br. A – ECM Publishers, Inc.	\$109.62
JD 15 Br. A – Hubin Publishing	\$159.38
Marsh Creek – Mowing by Stuewe Farms	\$550.00

Ending Balance: \$135,499.63

Balance in Security Bank Now Account	\$1,006.37
Balance in Security Bank Savings Account - Projects	\$250,414.76
Total for all bank accounts:	\$386,920.76

Motion by Manager Kramer seconded by Manager Melberg to approve the Treasurer's Report subject to audit. After discussion, and by unanimous vote, the Board of Managers approved the Treasurer's Report subject to audit.

President Belter next called for the bills that had been presented to the Board since the last meeting. Larry Phillips reported as follows:

ISG Group, Inc. – JD 15 Br. P1	\$4,137.00
Rinke Noonan – Various	\$2,147.95
Houston Engineering – General Administrative Services and JD 15 Br. M20	\$3,349.75
Hub Publishing – Ad for Bids of JD 15 Brs. A & S	\$340.50
McLeod Publishing Group – JD 15 Brs. A & S	\$272.00
Bolton & Menk – JD 15 Brs. A & S	\$21,070.50
Russ Korson Farms– Marsh Creek Spraying	\$5,493.75
Lakes Area Review – Ad for JD 15 Bids	\$141.75
League of Minnesota Cities Membership Dues	\$2,045.00
Larry Phillips –Consultant	\$850.00
Mary Henke – Salary plus \$25/hour for 3.50 hours and Reimbursement of Computer Program	\$612.65
Linda Phillips	\$325.00
Don Belter	\$154.20

Larry Kramer	\$223.64
Kevin Lindeman	\$163.16
Matt Melberg	\$179.96
Chad Stuewe	\$217.59
Total:	\$41,724.40

Motion by Manager Kramer seconded by Manager Lindeman to approve the bills for payment. After discussion, and by unanimous vote, the Board of Managers approved the above bills for payment.

President Belter called any new permits:

Permit 2021-10, Roger Engelmann: Section 11, Township 115 North, Range 27 West, Helen Township, McLeod County.

Motion by Manager Melberg, seconded by Manager Kramer to consider, carried. After discussion, and by unanimous vote, the Board of Managers approved the consideration of the permit.

Roger Engelmann submitted a tile permit application dated September 27, 2021. Mr. Engelmann would like to abandon existing 8-inch concrete and 10-inch plastic tile mains and replace the same with a new 12-inch plastic tile main. Grade of the new tile main will be 0.2%, and 85 acres will be pattern tiled into the new 12-inch main.

Larry Phillips has discussed the application with the contractor, Morris Excavating and Drainage, LLC. The project incorporates a 3/8-inch drainage coefficient, is located entirely on Mr. Engelmann’s property, has adequate outlets, and the land is already properly assessed.

Motion by Manager Melberg seconded by Manager Kramer to approve the permit. After discussion, the Board of Managers approved the permit by unanimous vote.

President Belter next called for discussion of old business:

Glencoe East and Central Project. Larry Phillips and Manager Stuewe have discussed the project and have a rough cost estimate in terms of cleaning the ditch to the north, approximating \$200,000.00. Doug Krueger discussed potential alternatives to the cleaning project, including the replacement of the ditch with tile.

One Watershed One Plan – Planning Agreement. Larry Phillips recently attended a virtual meeting. Eleven members signed in to the meeting, with Larry being the only representative of a watershed district, all others present were agency representatives. Manager Melberg volunteered to serve on the policy committee.

Branch 12 of McLeod County Ditch 8 Improvement. The petition and bond have been received. A discussion was had as to whether the improvement would be processed through the county or through the watershed district, with Doug Krueger advising he would prefer it be

processed through the watershed district. Attorney Kolb will assess the sufficiency of the petition and bond and coordinate with the involved counties.

Other old business. Doug Krueger discussed the ARP money qualifying for the Buffalo Creek project. The county doesn't have a project, so they are unable to secure the funding. If the watershed district would retain an engineer to evaluate a project, the project would qualify for ARP funding.

President Belter next called new business:

Larry Phillips advised the Board of Managers that the tilers that were awarded the recent JD 15 improvement projects have stated they won't have tile for the projects until the spring. A discussion was had regarding the value of camera exploration prior to construction.

Pat Krumrey called Manager Melberg about the status of a final hearing on the Petition for Improvement of Branch Q of Renville JD 15.

President Belter next called for Manager reports, of which there were none.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, October 26, 2021, at 7:00 p.m., in person, in the Board's meeting room in the Glencoe City Center with an option for public monitoring by remote means.

Matt Melberg, Secretary