

MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 24th day of November, 2020, at 1:00 p.m., for its regular monthly business meeting. The meeting, upon special notice, was conducted in person and by alternative means (via Webex) pursuant to Statutes Section 13D.021 because of a State declared emergency related to the COVID-19 pandemic, and a determination by the Board President that it was neither feasible, prudent, nor safe to conduct an in-person meeting for all participants.

The following managers were present:

- Don Belter
- Larry Phillips
- Larry Kramer
- Chad Stuewe
- Matt Melberg (Via WebEx)

Also attending the meeting were:

- John Kolb, Attorney
- Doug Krueger, McLeod County (Via WebEx)
- Lisa Odens, HEI (Via WebEx)

President Belter called the meeting to order and announced the first order of business was the consideration of minutes of the regular meeting of the Board of Managers held on October 27, 2020. Motion by Manager Phillips seconded by Manager Kramer to approve the minutes. After discussion, and by unanimous vote, the Board of Managers approved the minutes for the meeting held on October 27, 2020. Votes as follows by roll call: President Belter – Y, Manager Kramer – Y, Manager Melberg – Y, Manager Phillips – Y, and Manager Stuewe – Y.

President Belter called upon Manager Phillips for the Treasurer’s report. Manager Phillips presented a written report which outlined income and expenses as follows:

Security Bank & Trust Co.	
Money Market Checking Account -	
Beginning Balance:	\$325,447.90
Income:	
Interest earned thru October 2020	\$93.23
Received from Concrete Mobility	\$1,000.00
Deposit from Renville County	\$15,339.64
Expenses:	
To checking to cover other checks issues	\$9,037.27
Withdrew for 3 rd Quarter Withholding	\$229.50
JD 15 Br. Q – Bolton & Menk	\$19,970.00

JD 15 Br. A – Bolton & Menk \$298.00

Ending Balance: \$312,346.00

Balance in Security Bank Now Account \$1,003.16

Balance in Security Bank Savings Account - Projects \$115,235.95

Total for all bank accounts: \$428,585.11

Upon motion of Manager Kramer which was seconded by Manager Stuewe by unanimous vote, the Board of Managers approved the Treasurer's report subject to audit. Votes as follows by roll call: President Belter – Y, Manager Kramer – Y, Manager Melberg – Y, Manager Phillips – Y, and Manager Stuewe – Y.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported as follows:

Eberhard Consulting \$681.36

Bolton & Menk – JD 15 Br. Q \$4,968.50

Bolton & Menk – JD 15 Br. A \$1,485.00

Rinke Noonan – Various \$2,643.06

Houston Engineering – Various \$1,520.25

Mike Karg – 12 beavers trapped @ \$50.00 each \$600.00

Minnesota PCA Payment \$12,313.83

S & S Excavating – Marsh Creek North Lateral \$24,340.00

S & S Excavating – Lake Marion Desilting \$2,650.00

Mary Henke \$450.00

Linda Phillips \$325.00

Don Belter \$77.45

Larry Kramer \$112.96

Matt Melberg \$69.26

Larry Phillips \$247.57

Chad Stuewe \$308.05

Total: \$52,792.29

Upon motion from Manager Kramer seconded by Manager Phillips and by unanimous vote, the Board of Managers approved the above bills for payment. Votes as follows by roll call: President Belter – Y, Manager Kramer – Y, Manager Melberg – Y, Manager Phillips – Y, and Manager Stuewe – Y.

President Belter called any new permits:

No new permits were reported.

President Belter next called for discussion of old business:

Glencoe East and Central Project. Kolb provided an update to the Board regarding a letter sent to the City of Glencoe inviting discussion on continuation of the petitioned project. The project is currently at phase 3 of the project development process with approximately \$95,000.00 in costs. The District is suggesting that the City consider withdrawing the petition and using the data and analysis to date to identify and implement targeted, smaller projects.

WD 79-2 Lindeman Outlet Petition. We are still waiting on the viewing determination of a potential outlet fee and future maintenance charge.

Permit 2020-07 Issue. The Board directed Kolb to prepare a response to the permit inquiry and to copy the response to the McLeod County Drainage Authority and affected landowners.

President Belter next called new business.

Petition for Improvement of Branch L12 of Renville JD 15. Kolb updated the Board on receipt of the petition for improvement of portions of Branch L12. Kolb will review the petition and provide a sufficient recommendation and initial order for the Board at its December meeting.

President Belter next called for Manager reports.

Manager Phillips updated the Board on the McLeod County Board's use of CARES money to purchase laptop computers for the Board of Managers. The Board expressed its appreciation to the County Board and to Commissioner Krueger for assisting the Board.

Manager Phillips reported to the Board on discussions with Mary Henke regarding updates to the District website and new password for the permit viewer.

Managers Phillips and Stuewe updated the Board on the status of the Marsh Phase 2 completion of ditch maintenance.

Managers Phillips and Stuewe updated the Board on the status of the Lake Marion de-silting basin maintenance.

Managers Phillips and Stuewe updated the Board on the anticipated maintenance of ditch 79-2.

Lisa Odens provided an update on the Collins Township FEMA, flood damage repair project.

Manager Phillips reported to the Board on requests to maintain the Glencoe central ditch. The managers asked Kolb whether the District could facilitate a repair. Kolb responded

that this would not require a formal project, but landowner coordination would be required both for permission to access the ditch and to determine financial obligations.

The managers discussed attendance at the MAWD annual meeting. No members of the Board plan to attend the virtual meeting this year.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, December 22, 2020, at 1:00 p.m. in person in the Board's meeting room in the Glencoe City Center with an option for attendance and participation by alternative means as provided by Statutes Section 13D.021.

Matt Melberg, Secretary