

MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 25th day of August, 2020, at 1:00 p.m., for its regular monthly business meeting. The meeting, upon special notice, was conducted in person and by alternative means (via Webex) pursuant to Statutes Section 13D.021 because of a State declared emergency related to the COVID-19 pandemic, and a determination by the Board President that it was neither feasible, prudent, nor safe to conduct an in-person meeting for all participants.

The following managers were present:
(in-person at the meeting place)

Don Belter
Larry Phillips
Larry Kramer
Chad Stuewe
Matt Melberg

Also attending the meeting were:

John Kolb, Attorney
Chuck Eberhard
Ryan Freitag, McLeod County SWCD
Coleton Draeger, McLeod County SWCD
Doug Krueger, McLeod County
Eddie Picha (S&S Excavating)
Paul Schlueter (S&S Excavating)

President Belter called the meeting to order and announced the first order of business was the consideration of minutes of the regular meeting of the Board of Managers held on July 28, 2020. Motion by Manager Phillips, seconded by Manager Kramer to approve the minutes. After discussion, and by unanimous vote, the Board of Managers approved the minutes at the meeting held on July 28, 2020. Votes as follows by roll call: President Belter – Y, Manager Kramer – Y, Manager Melberg – Y, Manager Phillips – Y, and Manager Stuewe – Y.

President Belter called upon Manager Phillips for the Treasurer’s report. Manager Phillips presented a written report which outlined income and expenses as follows:

Security Bank & Trust Co.	
Money Market Checking Account -	
Beginning Balance:	\$374,534.88
Income:	
Interest earned thru July 2020	\$127.18
Deposit – Carver County	\$1,077.72
Closed CorTrust Checking Account	\$1,002.23
Closed CorTrust Savings Account	\$1,288.60

Expenses:

Transferred to checking for withholding	\$332.78
To checking to cover other checks issued	\$7,176.09
JD 15 Br. P – ISG Group	\$6,557.00
Gislason & Hunter, LLP – JD 15 Br. P “1”	\$32.50
Ending Balance:	\$363,932.24

Balance in Security Bank Now Account	\$1,002.62
Balance in Security Bank Savings Account - Projects	\$115,124.61
Total for all bank accounts:	\$480,059.47

Upon motion of Manager Kramer which was seconded by Manager Melberg by unanimous vote, the Board of Managers approved the Treasurer’s report subject to audit. Votes as follows by roll call: President Belter – Y, Manager Kramer – Y, Manager Melberg – Y, Manager Phillips – Y, and Manager Stuewe – Y.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported as follows:

Eberhard Consulting	\$1,425.08
Bolton & Menk – JD 15 Br. Q	\$13,192.50
I & S Group, Inc. – JD 15 Br. P 1	\$1,161.00
Gislason & Hunter, LLP – JD 15 Br. P 1	\$97.50
Charles Melberg – County Ditch 33	\$2,106.34
Rinke Noonan – Various	\$3,105.00
Houston Engineering – Various	\$1,043.00
Mary Henke	\$662.50
Linda Phillips	\$325.00
Don Belter	\$77.31
Larry Kramer	\$112.96
Matt Melberg	\$110.66
Larry Phillips	\$142.03
Chad Stuewe	\$168.42
Total:	\$23,729.30

Upon motion from Manager Phillips seconded by Manager Kramer and by unanimous vote, the Board of Managers approved the above bills for payment. Votes as follows by roll call: President Belter – Y, Manager Kramer – Y, Manager Melberg – Y, Manager Phillips – Y, and Manager Stuewe – Y.

President Belter called any new permits: No new permits were reported.

President Belter next called for discussion of old business:

Glencoe East and Central Project. Kolb provided an update. Kolb still has to prepare a letter to the City addressing possible dismissal of the petition and payment of costs.

BWSR Multi-Purpose Drainage Management Grant. Kolb provided an update. Based on HEI's investigation, BWSR staff does not believe that the proposed sub-watershed analysis for JD 15 meets the requirements for current grant programs.

Report on McLeod County Drainage System Repairs. Eberhard commented that he believes the CD 64 repair requires a permit.

WD 79-2 Lindeman Outlet Petition/Boundary Change. Kolb reported that the BWSR Board is expected to issue its order this week.

President Belter next called new business.

Assessment Certifications for Public Drainage Ditches. Kolb provided an update on required drainage maintenance assessments.

WD 79-2 (Maintenance fund assessment)	\$60,000.00
CD 33 (McLeod) (Fund deficiency)	\$32,000.00

The Board then discussed the proposed assessments. Upon a motion by Manager Phillips, seconded by Manager Kramer to authorize certification of the assessments as presented, with all members voting in favor, the motion passed. President Belter – Y, Manager Kramer – Y, Manager Melberg – Y, Manager Phillips – Y, and Manager Stuewe – Y.

2019 Annual Activity Report. The Board discussed the Annual Activity Report. Upon a motion by Manager Kramer, seconded by Manager Stuewe to adopt the Annual Report as presented, with all members voting in favor, the motion passed. President Belter – Y, Manager Kramer – Y, Manager Melberg – Y, Manager Phillips – Y, and Manager Stuewe – Y.

President Belter next called for Manager reports.

Managers Phillips and Stuewe reported on the Henke desilting basin. The managers visited the site with a contractor (S&S). S&S provided a quote of @ \$2,650.00 to remove the material. Manager Phillips moved, seconded by Manager Stuewe to engage S&S on its quote to remove the material from the desilting basin. After discussion and upon a vote, the motion passed with all in favor. President Belter – Y, Manager Kramer – Y, Manager Melberg – Y, Manager Phillips – Y, and Manager Stuewe – Y.

Ryan Freitag and Coleton Draeger reported on the BWSR grant decision not to fund the South Fork Crow One Watershed Planning process. Draeger reported that grant funding was based on regional considerations and not on the merits of individual applications.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the

next regular meeting of the Board of Managers on Tuesday, September 22, 2020, at 8:00 p.m. in person in the Board's meeting room in the Glencoe City Center with an option for attendance and participation by alternative means as provided by Statutes Section 13D.021.

Matt Melberg, Secretary