

MINUTES OF MEETING OF MANAGERS
OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 23rd day of July, 2013, at 8:00 P.M. at its regular meeting place at Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Donald Belter
Charles Kubesh
Larry Phillips
Corey Henke
Larry Kramer

Also attending the meeting was:

Pete Kasal, Attorney
Charles Eberhard, Engineer

President Belter called the meeting to order and announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on June 25, 2013. Upon motion of Manager Kubesh, which motion was seconded by Manager Kramer, by unanimous vote the Board of Managers approved the minutes of the regular meeting held on June 25, 2013.

President Belter next called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

<u>SAVINGS:</u>	
C.B. # 4206225.	\$ 61,663.85
Rec'd: Interest	2.03
Renville County	31,442.57
Sibley County	1,680.96
Kandiyohi County	1,038.06
McLeod County	<u>35,696.93</u>
	\$131,524.40
LESS: Transfer to checking	<u>11,494.56</u>
JULY BALANCE	\$129,029.84
 <u>CHECKING:</u>	
June balance	\$ 1,185.80
Deposit from savings	<u>11,494.56</u>
	\$12,680.36
LESS: Checks drawn	<u>11,375.15</u>

JULY BALANCE \$ 1,305.21

PROJECT 79-2:

CD #87051	\$ 7,530.29
Interest	<u>9.47</u>
	\$ 7,539.76
McLeod Co. Auditor/79-2 Fund	<u>21,271.63</u>
TOTAL 79-2 Funds	\$28,811.39

Upon motion of Manager Henke, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved the Treasurer's report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported bills that had been presented to the Board as follows:

Kasal Law Office – attorneys fees	\$ 907.84
Rinke Noonan – consulting fees	477.50
MidMinnesota Development	2,025.00
Rickert Excavating	135.00
Eberhard Constulting – engineering fees	1,730.30
Mary Henke – secretarial	150.00
Linda Phillips – secretarial/accounting	302.70
Corey Henke – per diem & mileage	190.68
Donald Belter – per diem & mileage	167.82
Larry Phillips – per diem & mileage	152.83
Charles Kubesh – per diem & mileage	111.16
Larry Kramer – per diem & mileage	<u>117.94</u>
TOTAL	\$ 6,468.77

Upon motion of Manager Phillips, which motion was seconded by Manager Kramerr, by unanimous roll call vote the Board of Managers approved the above bills for payment.

President Belter next called for any new permit applications. Engineer Eberhard introduced an application for a permit submitted by Robert Kramer of Osceola Township, Renville County, and who was present at the meeting. Mr. Kramer explained to the Board that in his application he is requesting replacement of an open ditch section of Judicial Ditch #2 with a tile line. He noted that Renville County must hold a public hearing to authorize such a project. Engineer Eberhard recommended that contrary to the plans submitted, the tile size should be reduced to 18-inch and 24-inch from 24-inch and 30-inch lines, and also specified that no new open intakes be constructed. The applicant requested the Board to consider a line size of 24-inch tile and a 30-inch tile at the end of the project. Thereafter followed a lengthy discussion between the Board members, Engineer Eberhard and Mr. Kramer about the feasibility of increasing the tile size since the increase would be in excess of the drainage coefficient uniformly used by the Board in assessing permitted tile sizes and applications. Upon motion of Manager Henke, which motion was seconded by Manager Kubesh, by unanimous vote the Board of

BE IT FURTHER RESOLVED, that Attorney Pete Kasal prepare the proper notice and arrange for publication of said notice in one newspaper of general circulation in each county in which Buffalo Creek Watershed District extends, once each week for 2 consecutive weeks, the last publication which will be at least 2 days before the hearing.

Manager Kramer seconded the motion. The question was on the adoption of the proposed Budget for the year 2014 and for a public hearing to be held thereon, and there being five “Yea’s” and no “Nay’s” as follows:

Donald Belter	Yea
Charles Kubesh	Yea
Larry Phillips	Yea
Corey Henke	Yea
Larry Kramer	Yea

The resolution was declared carried.

President Belter informed the Board that it would be appropriate to determine the District’s tax levy for 2014. The Board of Managers then discussed the question of how much the Board should levy for the year 2014. After discussion, Manager Kubesh offered the following resolution and moved its adoption:

RESOLVED, that Buffalo Creek Watershed District levy \$160,000.00 upon all taxable property in Buffalo Creek Watershed District located in the Counties of McLeod, Renville, Kandiyohi, Sibley and Carver, State of Minnesota, for the purpose of paying the administrative expenses of the District as provided by Minnesota Statutes §103D.905,. Subd. 3.

Manager Henke seconded the motion. Upon vote there were five “Yea’s” and no “Nay’s” as follows:

Donald Belter	Yea
Charles Kubesh	Yea
Larry Phillips	Yea
Corey Henke	Yea
Larry Kramer	Yea

The resolution was declared carried.

Manager Henke next reported to the Board that he had received an e-mail from Dan Nadeau of the Crow River Watershed suggesting a bacteria test for Buffalo Creek to help determine the origin of bacteria found within the watershed. After a general discussion, the Board reached a general consensus that the additional bacteria testing may not be necessary and that there are questions of whether the test results would even be

accepted by the MPCA. Engineer Eberhard indicated that he would respond to the request by Mr. Nadeau.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the annual budget hearing on August 27, 2012 at 7:30 P.M. and the next regular meeting of the Board of Managers on August 27, 2013 at 8:00 P.M. at its regular meeting place at Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN.

Charles Kubesh, Secretary