

MINUTES OF MEETING OF MANAGERS
OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 27th day of March, 2007, at 1:00 P.M. at its regular meeting place in the City Council Chambers, City Hall, 630 10th Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Donald Belter
George Schlagel
Larry Phillips
Charles Kubesh
Corey Henke

Also attending the meeting were:

Troy Scotting, of the firm of
KEEFE & KASAL
Hutchinson, MN

Engineer Eberhard was not in attendance at the meeting.

President Belter announced the first order of business was the consideration of the minutes of the regular meeting of the Managers held on February 27, 2007. After review of the minutes, upon motion of Manager Schlagel, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved the minutes of the meeting held on February 27, 2007.

President Belter next called upon Manager Phillips for the Treasurer's report, who presented a written report which outlined expenses and income as follows:

<u>SAVINGS:</u>	
C.D.	\$ 58,059.96
C.B.	254,719.21
Rec'd: Interest to 12/28/06 (C/D #8358)	5,999.55
Interest (Savings #4206225)	627.23
McLeod County	749.09
MN Pipeline permit fee	<u>1,945.00</u>
	\$322,100.04
LESS: Transfer to checking	<u>4,161.68</u>
MARCH BALANCE	\$317,938.36

<u>CHECKING:</u>	
February balance	\$ 2,143.11
Deposit from savings	4,161.68
Interest	<u>.08</u>
	\$ 6,304.87
LESS: Checks drawn	<u>4,059.56</u>
 MARCH BALANCE	 \$ 2,245.31

<u>PROJECT 79-2:</u>	
CD #7949 and #11550	\$ 7,697.12
Interest to 1/10/07	<u>913.87</u>
	8,610.99
McLeod Co. Auditor/79-2 Fund	<u>54,330.36</u>
 TOTAL 79-2 Funds	 \$62,941.35

Upon motion of Manager Schlagel, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved the Treasurer's Report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported as follows:

Keefe & Kasal – attorneys fees	\$ 607.05
Mid-Minnesota – digital imagery	27,000.00
Mid-Minnesota – Clean Water Legacy Act	247.54
McCombs Frank Roos – miscellaneous engineering	1,400.75
McCombs Frank Roos – Clean Water Legacy Act	956.25
McCombs Frank Roos – permit reviews (Mn Can & Co. Rd. 7)	978.00
Donald Belter – per diem & mileage	161.64
Charles Kubesh – per diem & mileage	75.00
Corey Henke – per diem, mileage & website	251.19
Larry Phillips – per diem & mileage	274.55
George Schlagel – per diem & mileage	<u>516.55</u>
TOTAL	\$32,468.52

Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved the above bills for payment.

President Belter next called upon Ryan Freitag of the McLeod Soil & Water Conservation District. Mr. Freitag reported to the Board that he had recently learned in a newsletter that there will be a \$200-350.00 per acre incentive for individuals to enroll land in CRP. Mr. Freitag further indicated that he believed that the Watershed District, through the Clean Water Legacy Act, would be contributing \$100.00 per acre to that incentive. Mr. Freitag inquired as to when the Watershed District contribution would be made available. A general discussion was had by the Board, during which it was

determined that the start date for the required Watershed District contribution would be the date on which the grant money is received.

Mr. Freitag also reported to the Board that he had been informed that with respect to the Lake Allie desilting basin project, the parties were in the process of negotiating a sale price for the purchase of land for the desilting basin. The current owner of the land is presently requesting a sale price of \$7,000.00 per acre, and that approximately 7 acres would need to be purchased. Finally, Mr. Freitag indicated that the Watershed District may be contacted in the near future and requested to provide financial assistance in purchasing the land.

President Belter next called upon Mike Sharp and Rick Moore from the Mid-Minnesota Development Commission. Mr. Sharp and Mr. Moore gave a presentation to the Board regarding work that had been performed by Mid-Minnesota on the challenge grant the District had received in 2006. Mr. Moore indicated that Mid-Minnesota would be putting together a web page which would include maps of the Watershed District. Mr. Moore further indicated that this web page could be directly linked to the Buffalo Creek Watershed District website. He indicated that they still needed to do further work with the web page and they also needed to prepare a drainage management plan. As part of the grant agreement, they will also be required to hold a public informational meeting. After a brief discussion regarding potential dates for the informational meeting, the Board agreed that the meeting would be held on May 22, 2007 at 7:00 P.M. The Managers directed Attorney Scotting to issue a news release regarding the informational meeting and to have that news release published in the lead paper in each county of the Watershed District. The Managers further directed Mike Sharp to prepare the contents of the news release. Manager Kubesh then made a motion to approve the public informational meeting for May 22 at 7:00 P.M., which motion was seconded by Manager Phillips. By unanimous vote the Board of Managers approved the motion.

Mr. Sharp reported to the Board that there may possibly be another challenge grant available to the Watershed District. The grant would deal with updating the Rules & Regulations of Buffalo Creek Watershed District. After a general discussion, the Board members requested that Mid-Minnesota look into the grant.

President Belter next called for any new permit applications. A letter from Engineer Eberhard was presented indicating that a permit application had been received from McLeod County for the reconstruction of CSAH #7. Upon motion of Manager Phillips, which motion was seconded by Manager Schlagel, by unanimous vote the Board of Managers accepted the permit application for consideration and designated it Application for Permit No. 2007-2. After a general discussion regarding the application, Manager Phillips made a motion to approve Permit No. 2007-2 with the conditions outlined by Engineer Eberhard in his letter, which motion was seconded by Manager Kubesh and by unanimous vote approved by the Board of Managers. The conditions included that existing flow directions of all existing tile lines and existing ditches be maintained, and that the McLeod County Highway Dept. would maintain all tile lines that cross CSAH #7 or that were changed due to the reconstruction of CSAH #7 for a period of 3 years. The 3-year period would not start to run until after the construction warranty ends.

Manager Phillips next reported to the Board that he had received a letter from Engineer Eberhard indicating that the Watershed District should be receiving funds in the amount of \$190,000.00 in the near future for the Clean Water Legacy Act grant. He indicated that in his opinion the Board should open a separate account for these funds, which would provide easier tracking and accounting of the funds. After a brief discussion, it was the consensus of the Board that a separate account should be opened and Manager Phillips was directed to do so once the grant money is received.

President Belter next called for items of old business. He reported to the Board that he and Manager Phillips had met with Mn Can at the Plato site regarding Application for Permit No. 2007-1. Manager Belter indicated that Mn Can would be looking further into the issues and will come up with some proposals for having the pipeline cross Buffalo Creek. After further discussion, the Board determined that no further action was necessary at the present time with respect to the permit and thus tabled Application for Permit No. 2007-1.

Manager's Phillips and Henke reported to the Board that they will be talking with Roger Bergren regarding the fill that was placed along Co. Rd.'s #68 and 81 on property owned by Randy Thalman. They indicated that they would provide further information at the next Board meeting.

President Belter next called for any items of new business. Manager Henke reported to the Board that he met with McLeod County and the company that will be performing the aerial topographical survey which had previously been approved by the Board members on February 27, 2007. Manager Henke reported that at the meeting it was explained what will be taking place with the aerial survey, which included lidar and ortho photography. Manager Henke indicated that once the project is completed, there would be access to free computer software in order to read the maps, but we would likely need to purchase a program in order to work with them. Manager Henke indicated that he will be looking further into this and will be providing more information as he obtains it.

Manager Phillips reported to the Board that he had recently received two letters, one from Kandiyohi County and the second from McLeod County, indicating that each would be revising their local water plans. After a brief discussion, a motion was presented by Manager Phillips that Engineer Eberhard represent the Watershed District in working with these two counties on providing input for their local water plans. The motion was seconded by Manager Henke, and upon unanimous vote the Board approved the motion.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, April 24, 2007, at **8:00 P.M.** at its regular meeting place in the City Council Chambers, City Hall, 630 10th St. E., Glencoe, MN.

Charles Kubesh, Secretary

