

MINUTES OF MEETING OF MANAGERS
OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 27th day of October, 2009, at 8:00 P.M. at its regular meeting place in the City Council Chambers, City Hall, 630 10th Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Donald Belter
Charles Kubesh
Corey Henke
Larry Phillips
George Schlagel

Also attending the meeting were:

Pete Kasal, of the firm of
KASAL & SCOTTING
Hutchinson, MN

Engineer Charles Eberhard
Litchfield, MN

President Belter announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on September 22, 2009. Upon motion of Manager Schlagel, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved the minutes of the regular meeting held on September 22, 2009.

President Belter next called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

<u>SAVINGS:</u>	
C.D.	\$ 58,059.96
C.B.	156,893.86
Rec'd: Interest to 9/28/09 (C/D #8358)	14,368.99
Interest (Savings #4206225)	73.99
Minnesota State Finance – ACH	<u>15,000.00</u>
	\$244,396.80
LESS: Transfer to checking	<u>4,601.18</u>
SEPTEMBER BALANCE	\$239,795.62

<u>CHECKING:</u>		
August balance	\$ 2,767.56	
Deposit from savings	4,601.18	
Interest	<u>.15</u>	\$ 7,368.89
LESS: Checks drawn		<u>4,289.65</u>
SEPTEMBER BALANCE		\$ 3,079.24
 <u>PROJECT 79-2:</u>		
CD #7949 and #11550	\$ 7,697.12	
Interest to 10/11/09	<u>1,935.83</u>	9,632.95
McLeod Co. Auditor/79-2 Fund		<u>21,330.36</u>
TOTAL 79-2 Funds		\$30,963.31

Upon motion of Manager Schlagel, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved the Treasurer's report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported as follows:

Kasal & Scotting – attorneys fees	\$ 602.80	
Hubin Publishing – budget publication	116.42	
Charles Eberhard – engineering fees	1,021.49	
Mary Henke – secretarial	115.50	
Linda Phillips – secretarial/accounting	111.38	
Corey Henke – per diem & mileage	169.80	
Donald Belter – per diem & mileage	82.70	
Larry Phillips – per diem & mileage	206.65	
George Schlagel – per diem & mileage	80.50	
Charles Kubesh – per diem & mileage	<u>194.00</u>	
TOTAL		\$ 2,701.24

Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous roll call vote the Board of Managers approved the above bills for payment.

President Belter next called for any new permits. Engineer Eberhard reported that an application for a permit had been received from the City of Hector. Upon motion of Manager Schlagel, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers accepted the application for consideration and designated it Application for Permit No. 2009-9. Engineer Eberhard reported that the City of Hector proposed to put in a safety area next to the City Airport. As part of that, the City proposes installing two culverts next to the airport. Engineer Eberhard recommended

tabling the permit application until further information is received from the City of Hector. Upon motion of Manager Kubesh, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers tabled Application for Permit No. 2009-9 for further consideration.

Manager Phillips next reported receiving an application for a permit from Charles and George Elfering of Bird Island. Upon motion of Manager Phillips, which motion was seconded by Manager Schlagel, by unanimous vote the Board of Managers accepted the application for consideration and designated it Application for Permit No. 2009-10. The applicants request permission to install a 10-inch tile line across the Elfering property to supplement an existing 10-inch line and to hook up existing branches along the way. There was general discussion as to whether an easement is needed since two family members own the property jointly. It was ultimately decided that an easement would not be necessary. Upon motion of Manager Phillips, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved Permit No. 2009-10.

President Belter next called upon Matt Johnson of Mid-MN Development, who was in attendance at the meeting. Mr. Johnson reported on the progress of the revision of the Watershed Rules & Regulations. He indicated that he needs to meet with Engineer Eberhard at least once more before final revision of the Rules. The preliminary revision suggests permits would be required for 4-inch tile lines or more. There followed a general discussion among the Board members and Mr. Johnson of other suggested revisions of the Rules. The proposed revisions submitted by Mr. Johnson will be discussed at a future meeting and subject to further review by Board members.

Mr. Johnson also advised the Board members of available grants that could be applied for at the present time for future projects by the Watershed District. He asked for temporary approval by the Board to apply for such grants. It was generally agreed among the Board members that Mr. Johnson be allowed to make the necessary grant applications.

Mr. Johnson also reported on developing a letterhead for the Watershed and displayed a preliminary design. In addition, Mr. Johnson also presented an update to the Board of Managers on the website development. He indicated it was still a work in progress and hopefully will be completed in the near future.

President Belter next called for items of old business. Manager Phillips reported that there were no new developments regarding purchase of office space from the City of Glencoe.

President Belter next called for consideration of appointments for delegates from the Board to the MAWD annual meeting. It was the consensus of the Board that Manager Henke and Manager Phillips be designated as delegates to the annual meeting and that Manager Schlagel be designated as an alternative delegate.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on November 24, 2009 at **1:00 P.M.** at its regular meeting place in the City Council Chambers, City Hall, 630 10th St. E., Glencoe, MN.

Charles Kubesh, Secretary