

MINUTES OF MEETING OF MANAGERS
OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 25th day of March, 2008, at 1:00 P.M. at its regular meeting place in the City Council Chambers, City Hall, 630 10th Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Donald Belter
George Schlagel
Larry Phillips
Charles Kubesh
Corey Henke

Also attending the meeting were:

Pete Kasal, of the firm of
KEEFE & KASAL
Hutchinson, MN

Charles Eberhard, Engineer
Litchfield, MN

President Belter announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on February 26, 2008. After review of the minutes, upon motion of Manager Schlagel, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved the minutes of the regular meeting held on February 26, 2008, with a correction on page 3 in paragraph 2. The correct first name of Mr. DeRock is Richard rather than Jerry as stated.

President Belter next called upon Manager Phillips for the Treasurer's report, who presented a written report which outlined expenses and income as follows:

SAVINGS:

C.D.	\$ 58,059.96
C.B.	217,159.79
Rec'd: Interest to 12/28/07 (C/D #8358)	9,402.83
Interest (Savings #4206225)	258.46
McLeod County	644.46
Kandiyohi County	<u>7.20</u>
	\$285,532.70
LESS: Transfer to checking	<u>34,016.81</u>
MARCH BALANCE	\$251,515.89

CHECKING:

February balance	\$ 1,702.62	
Deposit from savings	34,016.81	
Interest	<u>0.98</u>	

\$35,720.41

LESS: Checks drawn 33,795.03

MARCH BALANCE \$ 1,925.38

PROJECT 79-2:

CD #7949 and #11550	\$ 7,697.12	
Interest to 10/10/07	<u>1,233.98</u>	

8,931.10

McLeod Co. Auditor/79-2 Fund 54,330.36

63,261.46

LESS: Ditch #79-2 cleanout 33,000.00

TOTAL 79-2 Funds \$30,261.46

(held by McLeod Co. Auditor)

Clean Water Legacy Grant Funds (Act. #4215367):

February balance \$ 45,992.91

Rec'd: Renville Co. share for		
Lake Allie desilting basin	\$ 1,974.00	
Tom Maiers' share (\$2,500.00		
Less cost of permit)	2,250.00	
Interest to 2/28/08	<u>27.22</u>	

4,251.22

MARCH BALANCE \$50,244.13

Upon motion of Manager Schlagel, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved the Treasurer's Report.

President Belter next called upon Matt Johnson of MidMinnesota Consulting to discuss the Overall Plan for Buffalo Creek Watershed District which MidMinnesota had been contracted with to prepare. Mr. Johnson agreed that the Plan which had been previously submitted for review by the Board did not address a number of issues and needs to be revised. He explained that Mike Sharp of their office had done most of the work on the Plan but had recently taken another position and was no longer employed with MidMinnesota. Mr. Johnson requested a meeting date be set with him and one or more members of the Board to obtain input and suggested revisions to the Plan. It was decided that the first meeting, or workshop, would be scheduled for April 15 in Hutchinson. Engineer Eberhard and Board members' Kubesh and Henke will attend that meeting along with Mr. Johnson.

President Belter next called upon Maynard Grenke of Glencoe. Mr. Grenke expressed some concerns to the Board about beavers creating numerous dams on Buffalo Creek in Glencoe Township and New Auburn Township. It was the consensus of the Board that action will be considered to eliminate the beaver problem.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported as follows:

Keefe & Kasal – attorneys fees	\$ 626.57
McCombs Frank Roos Assoc. – engineering	932.50
Larry Kunkel – beaver trapping	280.00
Charles Eberhard – engineering	2,266.64
Mary Henke – secretarial	243.18
Linda Phillips – Annual Report	226.25
Donald Belter – per diem & mileage	164.14
Charles Kubesh – per diem & mileage	75.00
Corey Henke – per diem & mileage	243.18
Larry Phillips – per diem & mileage	298.53
George Schlagel – per diem & mileage	<u>599.62</u>
TOTAL	\$ 5,955.61

Upon motion of Manager Schlagel, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved the above bills for payment.

President Belter next called upon Maggie Leach, who was in attendance. Ms. Leach is a representative of the Minnesota Pollution Control Agency. She returned some materials that had been previously obtained from the Board and also provided some maps that she asked that the Board review and determine whether their accuracy can be verified. Ms. Leach is assisting C.R.O.W. in their studies and projects.

Diane Sanders of C.R.O.W. also was present and gave an update on the pending TMDL studies and projects. She indicated the water monitoring costs are estimated at \$100,000.00 – 150,000.00 this year. Engineer Eberhard questioned some of the costs associated with the proposed projects. He requested a copy of the revised work plan prepared by C.R.O.W. which explains the monitoring project. He also requested that Buffalo Creek Watershed Board be periodically updated on the progress of the project and what may be required of the Watershed District in the future as far as assisting in the TMDL studies. Ms. Leach responded to the Board that the results of the monitoring project will be used to determine what remedial actions may be needed in the future. No time line has been established for future actions. She indicated that numerous future discussions and meetings will be conducted over the next several years to determine what actions need to be taken to improve the water quality of Buffalo Creek and the Crow River.

President Belter next called for any new permits. Engineer Eberhard reported to the Board that he had notified Mark Sanken of Sumter Township, McLeod County that a permit will be required for a clean-out of a private ditch located in Sumter Township. Engineer Eberhard indicated that he assumed the permit application would be submitted in the near future.

President Belter next called for any items of old business. Manager Henke reported that he had received the Lidar study results and invited the other Board members to review those results on his computer system.

Engineer Eberhard reported that he has been working with the contractor for the Lake Allie desilting project to install 1,700 feet of silt fence at \$2.00/ft. Engineer Eberhard requested the Board's authority to issue a \$4,900.00 change order for the project in order to authorize the installation of the silt fence. Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers authorized the \$4,900.00 change order for the Lake Allie desilting contract.

President Belter next called for any items of new business. Manager Phillips presented the Buffalo Creek Watershed District 2007 Annual Report which had been prepared. He requested that the Board authorize President Belter to sign and submit the Annual Report to the State as required. Upon motion of Manager Phillips, which motion was seconded by Manager Schlagel, by unanimous vote the Board of Managers authorized President Belter to sign and submit the Annual Report to the State of Minnesota.

Manager Phillips next reported that there was a change on the Board's liability insurance policy. The limit has been increased to \$1,200,000.00 from a previous limit of \$1,000,000.00. There would be no change in premium. Upon motion of Manager Phillips, which motion was seconded by Manager Schlagel, by unanimous vote the Board authorized the increase in limit of the liability policy.

Manager Henke reported to the Board that he has located a person to re-seed the banks of Ditch #79-2, which had previously been subjected to a clean-out. Manager Phillips indicated that he will notify the landowners that the re-seeding will take place as soon as weather permits.

Manager Schlagel made a brief report to the Board about his attendance at the legislative breakfast meeting.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned until the next regular meeting of the Board of Managers on **April 22, 2008 at 8:00 P.M.**, at its regular meeting place in the City Council Chambers, City Hall, 630 10th St. E., Glencoe, MN.

Charles Kubesh, Secretary

