

MINUTES OF MEETING OF MANAGERS
OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 22nd day of July, 2008, at 8:00 P.M. at its regular meeting place in the City Council Chambers, City Hall, 630 10th Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Donald Belter
George Schlagel
Larry Phillips
Charles Kubesh
Corey Henke

Also attending the meeting were:

Pete Kasal, of the firm of
KEEFE & KASAL
Hutchinson, MN

Charles Eberhard, Engineer
Litchfield, MN

President Belter announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on June 24, 2008. The Board requested that the reference on page 3 to Matt “Madson” be corrected to indicate the proper name is Matt “Johnson”. Upon motion of Manager Phillips, which motion was seconded by Manager Schlagel, by unanimous vote the Board of Managers approved the minutes of the regular meeting held on June 24, 2008 as amended.

President Belter next called upon Manager Phillips for the Treasurer’s report, who presented a written report which outlined expenses and income as follows:

SAVINGS:

C.D.	\$ 58,059.96
C.B.	163,478.20
Rec’d: Interest to 6/28/08 (C/D #8358)	10,943.75
Interest (Savings #4206225)	174.82
Renville County	19,519.65
McLeod County	28,231.66
Sibley County	<u>1,132.68</u>

	\$281,540.72
LESS: Transfer to checking	<u>4,017.28</u>
 JULY BALANCE	 \$277,523.44

CHECKING:

June balance	\$ 2,380.85	
Deposit from savings	4,017.28	
Interest	<u>.19</u>	
		\$ 6,398.32
LESS: Checks drawn		<u>3,859.60</u>

JULY BALANCE	\$ 2,538.72
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PROJECT 79-2:

CD #7949 and #11550	\$ 7,697.12	
Interest to 4/11/08	<u>1,442.06</u>	
		9,139.18
McLeod Co. Auditor/79-2 Fund		<u>21,330.36</u>

TOTAL 79-2 Funds	\$30,469.54
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Clean Water Legacy Grant Funds (Act. #4215367):

June balance	\$43,819.33
Rec'd: Interest to 6/30/08	<u>23.89</u>

JULY BALANCE	\$43,843.22
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Upon motion of Manager Kubesh, which motion was seconded by Manager Schlagel, by unanimous vote the Board of Managers approved the Treasurer's Report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported as follows:

Keefe & Kasal – attorneys fees	\$ 716.56
Tax withholdings	846.54
Charles Eberhard – engineering	1,042.63
Mary Henke – secretarial	148.56
Linda Phillips	48.75
Donald Belter – per diem & mileage	83.19
Charles Kubesh – per diem & mileage	75.00
Corey Henke – per diem & mileage	246.06
Larry Phillips – per diem & mileage	154.27
George Schlagel – per diem & mileage	<u>112.44</u>

TOTAL	\$ 3,474.00
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Upon motion of Manager Kubesh, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved the above bills for payment.

President Belter next called upon Matt Johnson of Mid-Minnesota Development. Mr. Johnson reported on the progress of the Watershed District's Comprehensive Drainage Management Plan. He indicated that the data available for water quality information in the Plan is largely dependent on data from CROW sampling. He indicated he will try to supplement the data with information that has already been submitted to the MPCA. He also suggested that drainage system profiles be included in the Plan. It was the general consensus of the Board that that would be appropriate. Mr. Johnson reported that he will attempt to clear up some of the included data in the Plan. It was also suggested that the Rules & Regulations of the Watershed District be reviewed and updated. The consensus of the Board was that would be appropriate. A new draft of the Comprehensive Drainage Management Plan will be submitted in the near future. Mr. Johnson indicated he would meet with the Board at their regular August meeting to discuss the revised Plan.

President Belter next called upon Diane Popelka regarding establishment of a rain garden on her property. Engineer Eberhard reported that the planting of the garden probably would be started in September.

President Belter called for any new permits. Engineer Eberhard reported he had received three new permit applications. The first application related to the berm project proposed by the City of Glencoe. Manager Phillips reported that he understood that the City of Glencoe had abandoned the berm project because of opposition. It was the consensus of the Board that no action would be taken on the permit application until verification of whether the project would proceed.

Engineer Eberhard stated the second permit application was submitted by Bryan Oleson of Lynn Township, McLeod County. Upon motion of Manager Henke, which motion was seconded by Manager Schlagel, by unanimous vote the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2008-6. Engineer Eberhard reported to the Board that the permit application is requesting the clean-out of a private ditch between new county culverts on County Road 7 in Lynn Township. Engineer Eberhard recommended that the Board approve the permit. Upon motion of Manager Kubesh, which motion was seconded by Manager Phillips, by unanimous vote the Board approved Permit No. 2008-6.

The third permit application was submitted by Kurt Knutson and Hans Knutson. Their application proposes a ditch clean-out on their property in Section 3 of Collins Township. Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2008-7. Engineer Eberhard stated he had reviewed the permit application and that he recommended

approval. Upon motion of Manager Henke, which motion was seconded by Manager Phillips, by unanimous vote the Board approved Permit No. 2008-7.

President Belter next called for items of old business. Engineer Eberhard reported on three pending permits, No. 2008-3, 2008-4 and 2008-5. He indicated that for permit applications No. 2008-4 and 2008-5, no new information has been received and he recommended no action at the present time. With regard to permit application No. 2008-3, he indicated to the Board that he is waiting for further information and again recommended no further action be taken by the Board at the present time.

Engineer Eberhard next reported on the Lake Allie desilting basin project. He stated he had recently received a call from Diane Sanders of CROW, who was concerned about the lack of grass seeding in the area. He indicated to the Board that the area had been seeded but a lack of rain has limited grass growth. If the seeding is not successful, it will be re-seeded this fall. Engineer Eberhard indicated that in his discussion with Diane Sanders, she has requested to appear before the Board and he asked that she be placed on the agenda for the August meeting.

Engineer Eberhard also reported that the Sondergaard project site has now received a DNR permit and will start in the near future.

President Belter announced the next order of business was the consideration of the proposed Budget for the year 2009. A general discussion was held by the Managers concerning the budget items. Following discussion, Manager Phillips offered the following resolution and moved its adoption:

RESOLVED, that the Board of Managers of Buffalo Creek Watershed District adopt the following proposed Budget for the year 2009:

Audit expense	\$ 2,000.00
Dues to Minnesota Watershed Assn.	2,000.00
Salaries of Managers, per diem & mileage	17,500.00
Bond premiums & insurance, including workers compensation	4,000.00
Legal expenses	10,000.00
Engineering expenses	20,000.00
Newspaper notices & office expenses	3,000.00
Routine stream maintenance	10,000.00
Special projects	18,000.00
Water quality monitoring	13,500.00
BWRS matching grant	<u>25,000.00</u>
TOTAL	\$125,000.00

