

MINUTES OF MEETING OF MANAGERS
OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 22nd day of December, 2009, at 1:00 P.M. at its regular meeting place in the City Council Chambers, City Hall, 630 10th Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Donald Belter
Charles Kubesh
Corey Henke
Larry Phillips
George Schlagel

Also attending the meeting were:

Pete Kasal, of the firm of
KASAL & SCOTTING
Hutchinson, MN

Engineer Charles Eberhard
Litchfield, MN

President Belter announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on November 24, 2009. Upon motion of Manager Kubesh, which motion was seconded by Manager Schlagel, by unanimous vote the Board of Managers approved the minutes of the regular meeting held on November 24, 2009.

President Belter next called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

<u>SAVINGS:</u>	
C.D.	\$ 58,059.96
C.B.	169,103.48
Rec'd: Interest to 9/28/09 (C/D #8358)	14,368.99
Interest (Savings #4206225)	50.14
Renville Co.	<u>7,164.22</u>
	\$248,746.79
LESS: Transfer to checking	<u>3,406.81</u>
	\$245,339.98

<u>CHECKING:</u>		
October balance	\$ 1,869.64	
Deposit from savings	3,406.81	
Interest	<u>.18</u>	\$ 5,276.63
LESS: Checks drawn		<u>3,055.26</u>
	NOVEMBER BALANCE	\$ 2,221.37
 <u>PROJECT 79-2:</u>		
CD #7949 and #11550	\$ 7,697.12	
Interest to 10/11/09	<u>1,935.83</u>	9,632.95
McLeod Co. Auditor/79-2 Fund		<u>21,330.36</u>
	TOTAL 79-2 Funds	\$30,963.31

Upon motion of Manager Schlagel which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved the Treasurer's report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported as follows:

Kasal & Scotting – attorneys fees	\$ 615.94
Grant refund	10,709.00
Charles Eberhard – engineering fees	1,774.62
Mary Henke – secretarial	90.75
Linda Phillips – secretarial/accounting	118.95
Corey Henke – per diem & mileage	948.36
Donald Belter – per diem & mileage	82.72
Larry Phillips – per diem & mileage	1,012.61
George Schlagel – per diem & mileage	836.51
Charles Kubesh – per diem & mileage	<u>110.75</u>
	TOTAL
	\$16,300.21

Upon motion of Manager Schlagel, which motion was seconded by Manager Phillips, by unanimous roll call vote the Board of Managers approved the above bills for payment.

President Belter next called for any new permits. No new permit applications have been submitted.

President Belter next called upon Perry Collins of Castle Rock Tree Service, who was in attendance at the meeting. Mr. Collins inquired whether the Board was interested in further channel clearing work in 2010. Engineer Eberhard suggested that the work be limited to \$30,000.00 next year. Upon Motion of Manager Phillips, which motion was

seconded by Manager Kubesh, by unanimous vote the Board of Managers authorized channel clearing not to exceed \$30,000.00 in cost in the year 2010.

President Belter next called upon Diane Sanders of CROW, together with Joe Bischoff of Wenck Associates, who were in attendance. Mr. Bischoff gave a presentation describing studies to be performed in the future on Buffalo Creek as part of the CROW grant studies and provided data collected to date regarding the studies. He stated that the ultimate goal of the studies is to get Buffalo Creek de-listed as an “impaired water”.

President Belter called for items of old business. Engineer Eberhard stated that continuing discussions are being held on the revision of the Rules & Regulations.

There followed a general discussion regarding the meeting space Lease with the City of Glencoe. The proposed Lease agreement has been submitted by the City for review by the Managers. The Board reviewed the proposed Lease and it was the consensus of the Board that the matter be discussed at the January meeting.

President Belter called for items of new business. Engineer Eberhard advised the Board that he would waive any raise for 2010 and suggested a \$1.00 an hour raise for Mary Henke and Linda Phillips, bringing them to \$17.50 per hour. Upon motion of Manager Kubesh, which motion was seconded by Manager Belter, by unanimous vote the Board of Managers approved a wage increase of \$1.00 per hour for Mary Henke and Linda Phillips.

Manager Phillips reported that the Board has a Certificate of Deposit that is due to mature in the near future.

Engineer Eberhard reported that grant applications have been submitted for a county park project and a project in Brownton.

Engineer Eberhard next reported to the Board on his attendance at the annual MAWD conference.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on January 26, 2010 at 1:00 P.M. at its regular meeting place in the City Council Chambers, City Hall, 630 10th St. E., Glencoe, MN.

Charles Kubesh, Secretary