

**MINUTES OF MEETING OF MANAGERS**  
**OF BUFFALO CREEK WATERSHED DISTRICT**

The Managers of Buffalo Creek Watershed District met on the 26th day of December, 2007, at 1:00 P.M. at its regular meeting place in the City Council Chambers, City Hall, 630 10<sup>th</sup> Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Donald Belter  
George Schlagel  
Larry Phillips  
Charles Kubesh  
Corey Henke

Also attending the meeting were:

Pete Kasal, of the firm of  
KEEFE & KASAL  
Hutchinson, MN

Charles Eberhard, Engineer  
Litchfield, MN

President Belter announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on November 27, 2007. After review of the minutes, upon motion of Manager Schlagel, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved the minutes of the regular meeting held on November 27, 2007 with an amendment to said minutes amending the reference to "Maiers Farms" in paragraph #3 of page #3 to read "Maiers Investments".

President Belter next called upon Manager Phillips for the Treasurer's report, who presented a written report which outlined expenses and income as follows:

SAVINGS:

C.D.	\$ 58,059.96	
C.B.	174,914.33	
Rec'd: Interest to 9/28/07 (C/D #8358)	8,537.77	
Interest (Savings #4206225)	470.90	
Renville County	<u>6,369.79</u>	
		\$248,352.75
LESS: Transfer to checking		<u>20,323.57</u>
DECEMBER BALANCE		\$228,029.18

CHECKING:

November balance	\$ 2,313.82	
Deposit from savings	20,323.57	
Interest	0.26	
CWLG Act. #4215367	<u>2,220.00</u>	\$24,857.65
LESS: Checks drawn		<u>22,449.48</u>
DECEMBER BALANCE		\$ 2,408.17

PROJECT 79-2:

CD #7949 and #11550	\$ 7,697.12	
Interest to 10/10/07	<u>1,233.98</u>	8,931.10
McLeod Co. Auditor/79-2 Fund		<u>54,330.36</u>
TOTAL 79-2 Funds		\$63,261.46

Clean Water Legacy Grant Funds (Act. #4215367):

November balance	\$176,757.83	
Interest to 11/30/07	<u>421.86</u>	\$177,179.69
MPCA – Lake Allie Project	400.00	
Lake Allie desilting basin land purchase	75,000.00	
Contracts – buffer strips incentive	<u>2,220.00</u>	<u>77,620.00</u>
DECEMBER BALANCE		\$99,559.69

Upon motion of Manager Schlagel, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved the Treasurer's Report.

President Belter next called upon Engineer Eberhard for a report on the Legacy Grant projects. Engineer Eberhard reported that the Maiers site is finished, the Lake Allie desilting basin site is nearly complete, and the Hansen and Sondergaard sites are currently on hold pending weather conditions. He reported that all projects are within budget.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported as follows:

Purchase of file cabinets	\$ 532.48
Ed Rettman – Lake Allie project	19,972.00
Ed Rettman – Ditch #79-2	3,000.00
Wetland Habitat – Hansen project	11,937.50
Holger Olson & Son – Maiers project	21,240.00

Holger Olson & Son – tree removal	150.00
Pellinen Land Surveying – Lake Allie project	740.00
Keefe & Kasal – attorneys fees	707.10
Charles Eberhard – engineering	1,597.44
Mary Henke – secretarial	240.00
Linda Phillips – audit preparation	150.00
Allen Schmidt – tripping	70.00
Donald Belter – per diem & mileage	81.79
Charles Kubesh – per diem & mileage	106.04
Corey Henke – per diem & mileage	1,412.08
Larry Phillips – per diem & mileage	1,394.79
George Schlagel – per diem & mileage	<u>741.08</u>
TOTAL	\$64,072.30

Upon motion of Manager Phillips, which motion was seconded by Manager Schlagel, by unanimous vote the Board of Managers approved the above bills for payment.

President Belter next called upon Matt Drewitz of New Ulm, MN, who works with BWSR on the Clean Water Legacy grants. Mr. Drewitz advised the Board on completing the necessary reports on the projects as they are completed. He requested that some sampling be done to determine to what extent there is phosphorous reduction as a result of the Lake Allie desilting basin. There then followed a general discussion between the Board members and Mr. Drewitz as to the Legacy Grant projects and buffer strip funding.

President Belter next called for any new permits. It was reported there were no new permit applications since the last Board meeting.

President Belter next called for items of old business. Manager Phillips reported that the Ditch #79-2 clean-out project is complete except for approximately one mile of leveling, which will be finished in the spring of 2008.

Engineer Eberhard and Manager Henke reported they had met with Mid-Minnesota regarding revisions to the Overall Plan previously submitted. They reported that Matt Johnson from Mid-Minnesota will oversee finishing of the plan with the requested revisions.

Manager Henke reported on his involvement with the Lake Allie desilting project and also the Maiers Legacy Grant project. He provided the Board with photos of the sites.

President Belter next called for discussion of the Renville County Road #11 project (Application for Permit No. 2007-12), which had previously been tabled. Upon motion of Manager Schlagel, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers voted to take this agenda item off the table and consider it a permit. Engineer Eberhard reported that he has received a response to his questions from the engineering firm handling the project, and he recommended approval of the permit with a stipulation that a 5-year warranty provision be included in the permit

requirements to cover any tile line repairs and replacements required by the project. Upon motion of Manager Schlagel, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved Permit No. 2007-12.

President Belter next called for any items of new business. Manager Phillips reported that the IRS mileage allowance will increase to 50.5¢ per mile effective January 1, 2008.

Engineer Eberhard reported on correspondence received regarding a proposed power line corridor. The correspondence did not indicate a definite route to be selected. He also reported that he is continuing to develop a rain garden project on the Diane Popelka property.

There then followed a general discussion about applying straw on the desilting basin project to limit erosion before seeding in the spring of 2008. No definite decision was reached. The Board agreed that further inquiries need to be made as to availability of equipment in order to apply straw on the project.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned until the next regular meeting of the Board of Managers on **January 22, 2008 at 1:00 P.M.**, at its regular meeting place in the City Council Chambers, City Hall, 630 10<sup>th</sup> St. E., Glencoe, MN.

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Charles Kubesh, Secretary