

**MINUTES OF MEETING OF MANAGERS**  
**OF BUFFALO CREEK WATERSHED DISTRICT**

The Managers of Buffalo Creek Watershed District met on the 22nd day of April, 2008, at 8:00 P.M. at its regular meeting place in the City Council Chambers, City Hall, 630 10<sup>th</sup> Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Donald Belter  
George Schlagel  
Larry Phillips  
Charles Kubesh  
Corey Henke

Also attending the meeting were:

Pete Kasal, of the firm of  
KEEFE & KASAL  
Hutchinson, MN

Charles Eberhard, Engineer  
Litchfield, MN

President Belter announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on March 25, 2008. After review of the minutes, upon motion of Manager Schlagel, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved the minutes of the regular meeting held on March 25, 2008.

President Belter next called upon Manager Phillips for the Treasurer's report. He presented a written report which outlined expenses and income as follows:

<u>SAVINGS:</u>	
C.D.	\$ 58,059.96
C.B.	184,053.10
Rec'd: Interest to 3/28/08 (C/D #8358)	10,164.75
Interest (Savings #4206225)	<u>203.24</u>
	\$252,481.05
LESS: Transfer to checking	<u>5,955.60</u>
APRIL BALANCE	\$246,525.45

<u>CHECKING:</u>		
March balance	\$ 1,925.38	
Deposit from savings	5,955.60	
Interest	<u>3.35</u>	
		\$ 7,884.33
LESS: Checks drawn		<u>5,708.42</u>
		\$ 2,175.91

<u>PROJECT 79-2:</u>		
CD #7949 and #11550	\$ 7,697.12	
Interest to 1/11/08	<u>1,337.99</u>	
		9,035.11
McLeod Co. Auditor/79-2 Fund		<u>21,330.36</u>
		\$30,365.47

<u>Clean Water Legacy Grant Funds (Act. #4215367):</u>		
March balance		\$50,244.13
Rec'd: Interest to 3/31/08		<u>27.26</u>
		\$50,271.39

Upon motion of Manager Schlagel, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved the Treasurer's Report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported as follows:

Keefe & Kasal – attorneys fees	\$ 635.87
Tax withholding	1,341.16
Jerry Scharpe – audit	1,500.00
Charles Eberhard – engineering	1,103.35
Mary Henke – secretarial	153.75
Donald Belter – per diem & mileage	82.07
Charles Kubesh – per diem & mileage	107.32
Corey Henke – per diem & mileage	168.18
Larry Phillips – per diem & mileage	152.53
George Schlagel – per diem & mileage	<u>75.00</u>
TOTAL	\$ 5,319.23

Upon motion of Manager Phillips, which motion was seconded by Manager Schlagel, by unanimous vote the Board of Managers approved the above bills for payment.

President Belter next called upon Ron Otto who was in attendance at the meeting. Mr. Otto is the Sibley County Water Planner. After introducing himself, he reported on various projects initiated in Sibley County, including septic system updates.

President Belter next called upon Diane Popelka, who reported on cost estimates she had received for a proposed rain garden on her property. Engineer Eberhard will provide a suggested plant list to Ms. Popelka and will also submit projected costs for the project for a grant application to C.R.O.W.

President Belter next called upon David Benson of Stewart. Mr. Benson stated that he wants to run a manure line across Buffalo Creek into his property to dispose of his manure pond. Engineer Eberhard thought no permit was needed from the Watershed District if the line is extended over an existing bridge on County Road #7 but he suggested that a permit be issued. Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2008-2. After discussion, it was agreed that no fee for the temporary permit would be required. Upon motion of Manager Kubesh, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved Permit No. 2008-2.

President Belter then called for any other new permits. Engineer Eberhard reported he had received an application for a permit from Mark Sanken to clean out a private ditch in Hassan Valley Township, McLeod County. The ditch outlets into Lake Mary so a permit is required. Upon motion of Manager Schlager, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2008-3. Engineer Eberhard suggested that he needed further information or a drawing of the proposed basin for discharge from the ditch before he could recommend approval. The permit application was tabled until the next meeting of the Board.

President Belter next called for any items of old business. Engineer Eberhard reported with regard to Permit No. 2007-1, which was for the crossing of Buffalo Creek by the gas pipeline proposed through McLeod County. Engineer Eberhard stated that a cash security bond will be provided for \$15,000.00. The pipeline owners are asking for a 1-year extension of the permit to complete the project. Upon motion of Manager Phillips, which motion was seconded by Manager Schlager, by unanimous vote the Board agreed to extend Permit No. 2007-1 for one year in order for the pipeline company to complete the crossing of Buffalo Crerek.

President Belter next called for any items of new business. Manager Phillips reported that the annual financial audit had been completed and requested that the Board approve the audit. Upon motion of Manager Henke, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved the annual audit.

Manager Henke reported to the Board that all of last year's grant projects have been placed on the Watershed's website to be reviewed at any time.

Engineer Eberhard reported to the Board that he has been informed by Diane Sanders of C.R.O.W. that the budget for the TMDL study of Buffalo Creek has been reduced to \$150,000.00 because of lack of funding received from the M.P.C.A.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned until the next regular meeting of the Board of Managers on **May 27, 2008 at 8:00 P.M.**, at its regular meeting place in the City Council Chambers, City Hall, 630 10<sup>th</sup> St. E., Glencoe, MN.

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Charles Kubesh, Secretary