

MINUTES OF MEETING OF MANAGERS
OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 23rd day of September, 2008, at 8:00 P.M. at its regular meeting place in the City Council Chambers, City Hall, 630 10th Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Donald Belter
George Schlager
Larry Phillips
Charles Kubesh
Corey Henke

Also attending the meeting were:

Pete Kasal, of the firm of
KEEFE & KASAL
Hutchinson, MN

President Belter announced the first order of business was the consideration of the minutes of the budget hearing and regular meeting of the Board of Managers held on August 26, 2008. Upon motion of Manager Schlager, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved the minutes of the budget hearing and regular meeting held on August 26, 2008.

President Belter next called upon Manager Phillips for the Treasurer's report, who presented a written report which outlined expenses and income as follows:

SAVINGS:

C.D.	\$ 58,059.96	
C.B.	204,689.65	
Rec'd: Interest to 6/28/08 (C/D #8358)	10,943.75	
Interest (Savings #4206225)	<u>194.94</u>	
		\$273,888.30
LESS: Transfer to checking		<u>3,267.96</u>
SEPTEMBER BALANCE		\$270,620.34

CHECKING:

August balance	\$ 4,225.10	
Deposit from savings	3,267.96	
Interest	<u>.16</u>	

		\$ 7,493.22
LESS: Checks drawn		<u>3,190.97</u>
SEPTEMBER BALANCE		\$ 4,302.25
 <u>PROJECT 79-2:</u>		
CD #7949 and #11550	\$ 7,697.12	
Interest to 7/11/08	<u>1,547.32</u>	
		9,244.44
McLeod Co. Auditor/79-2 Fund		<u>21,330.36</u>
TOTAL 79-2 Funds		\$30,574.80
 <u>Clean Water Legacy Grant Funds (Act. #4215367):</u>		
7/31/08 balance	\$43,864.82	
Rec'd: Interest to 8/31/08	20.04	
CROW	<u>20,000.00</u>	
		\$63,884.86
Less: Wetland Habitat Restoration (Hansen project)	15,701.00	
Holger Olsen & Son (Sondergaard project)	<u>25,406.00</u>	
		<u>41,107.00</u>
SEPTEMBER BALANCE		\$22,777.86

Upon motion of Manager Schlagel, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved the Treasurer's Report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported as follows:

Keefe & Kasal – attorneys fees	\$ 745.86
Holger Olsen & Son	1,750.00
Ron Rouna – grass seeding	1,256.00
League of Minnesota Cities – dues	1,426.00
Sun Publishing	172.92
Hoff Publishing	146.30
Charles Eberhard – engineering	1,596.20
Mary Henke – secretarial	253.56
Linda Phillips	186.06
Donald Belter – per diem & mileage	83.19
Charles Kubesh – per diem & mileage	75.00
Corey Henke – per diem & mileage	176.91
Larry Phillips – per diem & mileage	138.40
George Schlagel – per diem & mileage	<u>272.28</u>
TOTAL	\$ 8,278.68

Upon motion of Manager Kubesh, which motion was seconded by Manager Henke, by unanimous roll call vote the Board of Managers approved the above bills for payment.

President Belter next called upon Diane Popelka, who was in attendance and presented to the Board the bills that were incurred for the construction of the rain garden project on her property. The bills totaled \$1,850.33. After discussion, upon motion of Manager Schlagel, which motion was seconded by Manager Henke, by unanimous roll call vote the Board of Managers approved the rain garden bills for payment.

President Belter next called upon Ryan Freitag of McLeod County Soil & Water. Mr. Freitag advised the Board that he had recently received a request for a possible project on Buffalo Creek north of Stewart in McLeod County for an erosion control problem. He inquired as to whether the Board of Managers was interested in using the remaining Legacy Grant funds to fund the project. After a general discussion, it was the consensus of the Board that Engineer Eberhard should be directed to look at the site and report back to the Board.

Manager Henke reported to the Board that the applicant for Permit No. 2007-13 was requesting a 1-year extension for the permit. He reported that the applicant, Stanley Hanson, needed additional time to complete the project. Upon motion of Manager Kubesh, which motion was seconded by Manager Schlagel, by unanimous vote the Board of Managers approved a 1-year extension for Permit No. 2007.13.

Manager Henke next reported on Application for Permit No. 2008-9 by Terry Dean. Manager Henke reported that the final requirements had been agreed on and met for the issuance of the permit. Upon motion of Manager Kubesh, which motion was seconded by Manager Schlagel, by unanimous vote the Board of Managers approved Permit No. 2008-9.

Manager Henke next reported on Application for Permit No. 2008-8 which had originally been submitted with a missing signature. He reported that the signature had been obtained. Upon motion of Manager Kubesh, which motion was seconded by Manager Schlagel, by unanimous vote the Board of Managers approved Permit No. 2008-8.

Manager Henke next reported that a new application for a permit had been submitted by Mark Sanken for a ditch clean-out project. Upon motion of Manager Schlagel, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2008-10. Manager Henke reported that all the necessary information had been submitted and the application could be approved. Upon motion of Manager Henke, which motion was seconded by Manager Schlagel, by unanimous vote the Board of Managers approved Permit No. 2008-10.

President Belter next called for any items of old business. The Managers noted in a general discussion that a public hearing on the Comprehensive Drainage Management Plan needs to be scheduled. By unanimous agreement the Board of Managers approved the public hearing to be held on November 25, 2008 immediately after the regular meeting of the Board of Managers.

President Belter next called for any items of new business. He announced that the next order of business was the election of officers for the Watershed District and called for nominations.

Manager Kubesh nominated the following Board members for the designated offices:

Donald Belter	President
George Schlagel	Vice President
Charles Kubesh	Secretary
Larry Phillips	Treasurer
Corey Henke	Financial Secretary

There were no further nominations and Manager Henke made a motion to close the nominations, which motion was seconded by Manager Schlagel. By unanimous vote the Board of Managers elected Donald Belter as President, George Schlagel as Vice President, Charles Kubesh as Secretary, Larry Phillips as Treasurer and Corey Henke as Financial Secretary.

Manager Phillips next reported to the Board that he was in the process of contacting the contracting firm who had in years past provided services for clean-out of the Buffalo Creek stream bed. He indicated that he would be submitting a formal proposal to the Board in the near future. The Board will then consider where clean-out of the stream bed is needed.

Manager Henke reported that he received correspondence from the Board of Water & Soil Resources which is requesting of the Board of Managers a Public Drainage Authority Annual Buffer Strip Report. It was the general consensus of the Board that the report would be prepared and filed.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned until the next regular meeting of the Board of Managers on October 28, 2008 at 8:00 P.M. for its regular meeting at its regular meeting place in the City Council Chambers, City Hall, 630 10th St. E., Glencoe, MN.

Charles Kubesh, Secretary

