

MINUTES OF MEETING OF MANAGERS
OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 28th day of October, 2008, at 8:00 P.M. at its regular meeting place in the City Council Chambers, City Hall, 630 10th Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Donald Belter
George Schlagel
Larry Phillips
Charles Kubesh
Corey Henke

Also attending the meeting was:

Pete Kasal, of the firm of
KEEFE & KASAL
Hutchinson, MN

President Belter announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on September 23, 2008. Upon motion of Manager Schlagel, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved the minutes of the regular meeting held on September 23, 2008.

President Belter next called upon Manager Phillips for the Treasurer's report, who presented a written report which outlined expenses and income as follows:

SAVINGS:

C.D.	\$ 58,059.96	
C.B.	201,616.63	
Rec'd: Interest to 9/28/08 (C/D #8358)	11,731.64	
Interest (Savings #4206225)	210.23	
Renville County	<u>247.09</u>	
		\$271,865.55
LESS: Transfer to checking		<u>8,378.00</u>
OCTOBER BALANCE		\$263,487.55

CHECKING:

September balance	\$ 4,302.25	
Deposit from savings	8,378.00	
Interest	<u>.38</u>	

		\$12,680.63
LESS: Checks drawn		<u>8,191.77</u>
OCTOBER BALANCE		\$ 4,488.86
<u>PROJECT 79-2:</u>		
CD #7949 and #11550	\$ 7,697.12	
Interest to 10/11/08	<u>1,654.97</u>	
		9,352.09
McLeod Co. Auditor/79-2 Fund		<u>21,330.36</u>
TOTAL 79-2 Funds		\$30,682.45
<u>Clean Water Legacy Grant Funds (Act. #4215367):</u>		
9/30/08 balance	\$22,777.86	
Rec'd: Interest to 9/30/08	<u>9.61</u>	
		\$22,787.47
Less: Holger Olsen & Son (Sondergaard project)		<u>1,750.00</u>
OCTOBER BALANCE		\$21,037.47

Upon motion of Manager Schlagel, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved the Treasurer's Report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported as follows:

Keefe & Kasal – attorneys fees	\$ 551.56
DNR – Lake Marion permit application	183.73
Charles Eberhard – engineering	1,056.34
Mary Henke – secretarial	338.78
Linda Phillips	101.25
Donald Belter – per diem & mileage	166.96
Charles Kubesh – per diem & mileage	111.27
Corey Henke – per diem & mileage	186.36
Larry Phillips – per diem & mileage	155.85
George Schlagel – per diem & mileage	<u>164.63</u>
TOTAL	\$ 3,016.73

Upon motion of Manager Kubesh, which motion was seconded by Manager Schlagel, by unanimous roll call vote the Board of Managers approved the above bills for payment.

President Belter next called for any new permits. Manager Henke reported that a new application for a permit had been submitted by Dunnick Bros. Upon motion of Manager Phillips, which motion was seconded by Manager Kubesh, by unanimous vote

the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2008-11. The permit application is for the re-opening of a gravel pit located in Renville County. It was determined by the Board that the following requirements should be placed on the project: (1) that no water run-off to Buffalo Creek shall occur until water passes through a desilting basin; (2) a silt fence will be required for the project; (3) no surface water is to form along 490th Street; (4) the applicant must obtain a township permit; (5) the applicant must acquire all other permits required; and (6) no concrete and bituminous activity would be allowed. The permit also would not allow dewatering without DNR approval. Upon motion of Manager Schlagel, which motion was seconded by Manager Phillips, by unanimous roll call vote the Board of Managers approved Permit No. 2008-11 subject to the above conditions.

Manager Henke next reported on an application for a permit submitted by the Buffalo Creek Board of Managers for the clean-out of approximately 200 ft. near the Lake Marion dam. Upon motion of Manager Phillips, which motion was seconded by Manager Schlagel, by unanimous vote the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2008-12. Following a brief discussion, upon motion of Manager Kubesh, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved Permit No. 2008-12.

President Belter called for the next agenda item regarding the streambed clean-out proposal. He called upon Perry Collins who was in attendance at the meeting and whose company was the contractor for past clean-outs. President Belter noted that Mr. Collins is interested in doing the clean-out work if and when proposed by the Board. Mr. Collins then presented his proposed hourly rates. Manager Phillips stated that letters will need to be sent to affected landowners, and suggested that the Board needs to conduct an inventory to determine the area or areas to be cleaned out. It was the consensus of the Managers that they will determine potential project sites and get back to the contractor.

President Belter next called upon Rodney Kirchoff, who was in attendance and requesting a permit to put in a pump in Hassan Valley Township in McLeod County. The submitted application cited 900 ft. of 12 in. tile for the project, together with installation of the pump. Upon motion of Manager Phillips, which motion was seconded by Manager Schlagel, by unanimous vote the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2008-13. The Board of Managers tabled any further consideration of the permit until the application can be submitted to Engineer Eberhard for his review.

President Belter next called upon Charlie Schmidt of Glencoe, who is proposing clean-out of a portion of Buffalo Creek in the City Glencoe. Mr. Schmidt indicated to the Board that he is pursuing funding sources for the project and indicated he will be contacting the Board in the future when those sources have been located.

President Belter called for the next agenda item - Public Drainage Authority Annual Buffer Strip Report. It was noted that such a report is required annually to be submitted to the Board of Soil & Water Resources. Linda Phillips has prepared a preliminary report. Manager Henke indicated that the completed report will be submitted in the near future.

President Belter next called for any items of new business. It was reported that Renville County has submitted an application for Legacy funds for buffer strip establishment in Brookfield Township. D & J Ag, Inc., the applicant, is requesting \$760.00. Upon motion of Manager Henke, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved the request for payment.

Manager Henke reported receipt of correspondence from Mid-Minnesota requesting approval of preparation of the grant application on behalf of Buffalo Creek Watershed District for modernizing drainage records. It was noted that the Board of Managers would have to contribute \$15,000.00 of matching funds if the \$30,000.00 grant is awarded. The grant application would coordinate with an application submitted by Meeker County. Upon motion of Manager Henke, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved submission of the grant application.

Manager Henke next reported on receiving a \$2,405.00 estimate for the ditch clean-out near the Lake Marian dam. Upon motion of Manager Henke, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved hiring Olson & Sons to conduct the clean-out project at a cost of \$2,405.00 if DNR approval is received.

Manager Henke next reported that the TMDL study will be discussed at the CROW meeting on November 6, 2008.

President Belter announced the MAWD Annual Meeting will be held on December 4-6 at Alexandria. After discussion, it was determined that Manager Phillips and Manager Henke will attend as delegates, and Manager Schlagel will attend as an alternate delegate.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned until the next regular meeting of the Board of Managers on November 25, 2008 at **1:00 P.M.** for its regular meeting at its regular meeting place in the City Council Chambers, City Hall, 630 10th St. E., Glencoe, MN.

Charles Kubesh, Secretary

