

MINUTES OF MEETING OF MANAGERS
OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 24th day of February, 2009, at 1:00 P.M. at its regular meeting place in the City Council Chambers, City Hall, 630 10th Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Donald Belter
Charles Kubesh
Corey Henke

The following members were absent:

Larry Phillips
George Schlagel

Also attending the meeting were:

Pete Kasal, of the firm of
KASAL & SCOTTING
Hutchinson, MN

Charles Eberhard, Engineer
Litchfield, MN

President Belter announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on January 27, 2009. Upon motion of Manager Kubesh, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved the minutes of the regular meeting held on January 27, 2009.

President Belter next called for the Treasurer's report. In Manager Phillips' absence, Manager Henke submitted the Treasurer's written report outlining income and expenses as follows:

SAVINGS:

C.D.	\$ 58,059.96
C.B.	224,323.08
Rec'd: Interest to 12/28/08 (C/D #8358)	12,519.86
Interest (Savings #4206225)	140.14
Renville County	1,011.90
McLeod County	347.19
Carver County	67.29
Sibley County	<u>234.93</u>

	\$296,704.35
LESS: Transfer to checking	<u>44,444.82</u>

FEBRUARY BALANCE	\$252,259.53
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CHECKING:

January balance	\$ 3,174.66	
Deposit from savings	44,444.82	
Interest	<u>.53</u>	
		\$47,620.01

LESS: Checks drawn		<u>44,307.26</u>
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FEBRUARY BALANCE	\$ 3,312.75
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PROJECT 79-2:

CD #7949 and #11550	\$ 7,697.12	
Interest to 1/11/09	<u>1,724.98</u>	
		9,422.10

McLeod Co. Auditor/79-2 Fund		<u>21,330.36</u>
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TOTAL 79-2 Funds	\$30,752.46
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Clean Water Legacy Grant Funds (Act. #4215367):

12/31/08 balance	\$20,333.00	
Rec'd: Interest to 1/31/09	<u>.86</u>	
		\$20,333.86

LESS: Kermit Henke – buffer strip incentive		<u>1,280.00</u>
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FEBRUARY BALANCE	\$19,053.86
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Upon motion of Manager Henke, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved the Treasurer's report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips' report was submitted as follows:

Kasal & Scotting – attorneys fees	\$ 530.44
League of Minnesota Cities	87.00
Castle Rock Tree Service – channel clearing	35,530.00
U.S. Post Office – box rent	70.00
Mid-MN Development Commission	1,237.50
Charles Eberhard – engineering	767.10
Mary Henke – secretarial	444.69
Linda Phillips – secretarial/accounting	86.63
Corey Henke – per diem & mileage	179.70
Donald Belter – per diem & mileage	187.40
Larry Phillips – per diem & mileage	113.00

Charles Kubesh – per diem & mileage	<u>110.20</u>
TOTAL	\$39,343.66

Upon motion of Manager Kubesh, which motion was seconded by Manager Henke, by unanimous roll call vote the Board of Managers approved the above bills for payment.

The Board of Managers next received a report from Manager Henke which had been prepared by Manager Phillips and outlined total expenses incurred during the year 2008 as follows:

Managers & employees	\$ 17,391.15
Charles Eberhard	16,045.43
Kasal & Scotting	7,770.99
M.F.R.A.	1,500.00
M.A.W.D. dues	2,000.00
Withholding taxes	4,045.18
U.S. Post Office	328.85
C.R.O.W.	40,607.00
League of Minnesota Cities/dues & insurance	3,858.00
Lake Marion project	2,183.75
Stream maintenance	450.00
Auto expense	1,500.00
Newspaper publications	1,224.80
Ditch #79-2	3,256.00
Beaver control	1,855.00
Rain garden construction	<u>1,850.30</u>
TOTAL	\$105,866.48

President Belter next called upon Perry Collins of Castle Rock Tree Service, who was in attendance at the meeting. Mr. Collins reported that the channel clearing went well until a rain event stopped all work on the channel. Mr. Collins stated he observed numerous beaver lodges during the course of their work, and further reported that the channel clearing work was completed for this year.

President Belter next called upon Matt Johnson of the Mid-Minnesota Development Commission. Mr. Johnson provided to the Board a potential list of stakeholders to be invited to a March 17, 2009 public information meeting regarding the Comprehensive Drainage Management Plan for the watershed. There was a general discussion among the Board members and Mr. Johnson about additional parties to be included on the invitation list. Mr. Johnson advised the Board that it would be necessary to publish notice of the meeting at least 10 days prior to the meeting date. The meeting will start at 10:00 A.M. at the Pizza Ranch in Glencoe, and Mr. Johnson provided the Board with a general outline of his anticipated presentation at that meeting. Upon motion of Manager Henke, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved scheduling an information meeting regarding the

Comprehensive Drainage Management Plan for March 17, 2009 at 10:00 A.M. at the Pizza Ranch in Glencoe, MN.

President Belter next called upon Ryan Freitag of the Soil & Water Conservation Service, who provided additional information on the Craig Reiner Application for Permit No. 2009-2. He requested that the Board accept the completed application for consideration. Upon motion of Manager Henke, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers accepted Application for Permit No. 2009-2 for consideration. After a general discussion between the Board members and Mr. Freitag, Engineer Eberhard recommended approval of the permit application. Upon motion of Manager Henke, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved Permit No. 2009-2.

Thereafter Mr. Freitag discussed a proposed project in the channel of Buffalo Creek in the area of Buffalo Creek Park east of Glencoe. He provided the Board with details with regard to the proposed construction project. Engineer Eberhard requested that Mr. Freitag revise the sketch of the proposed project, and indicated that he will initiate contact with the DNR for a permit. It was the general agreement of the Board members that the Board intends to provide funds for the proposed project.

President Belter next called for any new permits. No new permit applications had been received.

President Belter next called for any items of old business. Engineer Eberhard reported on Application for Permit No. 2009-1. The application is only seeking abandonment of an existing tile line and no further action is necessary at this time. He also reported that he had received no new information with regard to Application for Permit No. 2008-13, so this matter should remain tabled.

President Belter next called for the agenda item regarding the Clean Water Legacy Grant funds deadline and reporting. Manager Henke reported that he is in the process of preparing the reports that need to be submitted.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on March 24, 2009 at 1:00 P.M. at its regular meeting place in the City Council Chambers, City Hall, 630 10th St. E., Glencoe, MN.

Charles Kubesh, Secretary