

**MINUTES OF MEETING OF MANAGERS**  
**OF BUFFALO CREEK WATERSHED DISTRICT**

The Managers of Buffalo Creek Watershed District met on the 25th day of August, 2009 at 7:30 P.M. at its regular meeting place in the City Council Chambers, City Hall, 630 10<sup>th</sup> Street E., Glencoe, MN, for a public hearing on the proposed Budget for the Watershed District for the year 2010 and for its regular meeting at 8:00 P.M.

The following members were present:

Donald Belter  
Larry Phillips  
George Schlagel  
Corey Henke  
Charles Kubesh

Also attending the meeting were:

Pete Kasal, of the firm of  
KEEFE & KASAL  
Hutchinson, MN

Charles Eberhard, Engineer  
Litchfield, MN

The public hearing was called to order by President Belter at 7:30 P.M.

President Belter read the Notice of Hearing and recited the proposed Budget for the year 2010. It was noted that the Notice of Hearing had been published as required by law in the legal newspapers within the Watershed District for the various counties involved.

There being no other persons in attendance at the hearing, upon motion duly made, seconded and unanimously carried, the hearing on the Budget for the year 2010 was adjourned.

President Belter then called the regular meeting of the Board of Managers to order at 8:00 P.M.

President Belter announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on July 28, 2009. After review of the minutes, upon motion of Manager Schlagel, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved the minutes of the meeting held on July 28, 2009.

President Belter next called upon Treasurer Larry Phillips for the Treasurer's report. Treasurer Phillips's written report to the Board of Managers was as follows:

SAVINGS:

C.D.	\$ 58,059.96	
C.B.	141,753.85	
Rec'd: Interest (Savings #4206225)	65.94	
Interest to 6/28/09 (CD #8358)	13,742.79	
McLeod Co.	28,254.30	
Kandiyohi Co.	534.42	
Carver Co.	<u>446.65</u>	
		\$242,857.91
Less: Transfer to checking		<u>10,639.34</u>
AUGUST BALANCE		\$232,218.57

CHECKING:

July balance	\$ 4,033.19	
Deposit from savings	10,639.34	
Interest	<u>.81</u>	
		\$ 14,673.34
LESS: Checks drawn		<u>12,238.70</u>
AUGUST BALANCE		\$ 2,434.64

PROJECT 79-2:

CD #7949 and #11550	\$ 7,697.12	
Interest to 7/11/09	<u>1,864.25</u>	
	9,561.37	
McLeod Co. Auditor/79-2 Fund	<u>21,330.36</u>	
TOTAL 79-2 Funds		\$30,891.73

Clean Water Legacy Grant Funds (Act. #4215367):

July balance	\$ 10,864.64	
Interest to 7/31/09	<u>.33</u>	
AUGUST BALANCE		\$ 10,864.97

Upon motion of Manager Schlagel, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved the Treasurer's Report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Treasurer Phillips reported as follows:

Kasal & Scotting - attorneys fees	\$ 921.47
Hawk Publishing - publication	160.00
Glencoe Enterprise - publication	189.00
Charles Eberhard - engineering services	1,032.15
Mary Henke - secretarial services	107.25

Linda Phillips – secretarial/accounting	107.25
George Schlagel – per diem & mileage	80.50
Charles Kubesh – per diem & mileage	245.40
Corey Henke – per diem & mileage	260.00
Donald Belter – per diem & mileage	82.70
Larry Phillips – per diem & mileage	<u>158.25</u>
TOTAL	\$ 3,343.97

Upon motion of Manager Henke, which motion was seconded by Manager Phillips, by unanimous roll call vote the Board of Managers approved the above bills for payment.

President Belter next called for any new permits. Engineer Eberhard reported there were no new permit applications since the last meeting.

President Belter next called for items of old business. Engineer Eberhard reported regarding the Arvid Acres application for a permit near Lake Allie. Engineer Eberhard reported that he had received all the information he had sought from the applicants and recommended approval of Application for Permit No. 2009-1. Upon motion of Manager Schlagel, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved Permit No. 2009-1.

Manager Phillips next reported to the Board regarding the proposed office space quote from the City of Glencoe. He reported that he had met with Glencoe Township officials to discuss sharing a room for meeting purposes. He indicated that Glencoe Township was very interested in a 50/50 arrangement with the Watershed District to purchase meeting space. The proposed cost would be approximately \$32,000.00 over 3 years. Rent would be approximately \$1,200.00 per year. Internet access, snowplowing, utilities and other maintenance items would be provided. Manager Phillips indicated he would continue negotiations with the City of Glencoe and also Glencoe Township.

Engineer Eberhard reported that he and Manager’s Kubesh and Henke had met with Matt Johnson of Mid-Minnesota with regard to updating the Watershed’s Rules & Regulations. He indicated they plan to meet again on August 26 for a second review of proposed revisions.

Engineer Eberhard next reported to the Board that he had received an e-mail from Diane Sander of CROW, which indicated that CROW received additional grant money for the coming year. CROW will continue water monitoring for sediment in Buffalo Creek. Ms. Sander also requested a \$200.00 contribution from the Board of Managers toward the Crow River Clean-Up Day. He indicated that some of the clean-up will include a portion of Buffalo Creek. Upon motion of Manager Kubesh, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved a donation of \$200.00 for the Crow River Clean-Up Day.



Larry Phillips	Yea
George Schlagel	Yea
Donald Belter	Yea
Corey Henke	Yea
Charles Kubesh	Yea

The resolution was declared carried.

Manager Phillips informed the Board that it was necessary to determine the District’s tax levy for the year 2010. The Board of Managers then discussed the question of how much the Board should levy for the year 2010. After discussion, Manager Kubesh offered the following resolution and moved its adoption:

RESOLVED, that Buffalo Creek Watershed District levy \$105,000.00 upon all taxable property in Buffalo Creek Watershed District located in the Counties of McLeod, Renville, Kandiyohi, Sibley and Carver in the State of Minnesota for the purpose of paying the administrative expenses of the District as provided by Minnesota Statutes §103D.905, Subd. 3.

Manager Henke seconded the motion. Upon vote there were five “Yea’s” and no “Nay’s” as follows:

Larry Phillips	Yea
George Schlagel	Yea
Donald Belter	Yea
Corey Henke	Yea
Charles Kubesh	Yea

The resolution was declared carried.

Engineer Eberhard reported that the grant contract with BWSR needs to be approved by the Board. Upon motion of Manager Phillips, which motion was seconded by Manager Henke, the Board of Managers authorized President Belter to sign the BWSR contract.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, September 22, 2009 at **8:00** P.M. at its regular meeting place in the City Council Chambers, City Hall, 630 10<sup>th</sup> St. E., Glencoe, MN.

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Charles Kubesh, Secretary

