

MINUTES OF MEETING OF MANAGERS OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 26th day of September, 2017 at 8:00 p.m. at its regular meeting place in Suite 103, Glencoe City Center, 1107 - 11th Street E., Glencoe, MN, for its regular monthly business meeting.

The following managers were present:

- Donald Belter
- Larry Phillips
- Matt Melberg
- Larry Kramer
- Corey Henke

Also attending the meeting was:

- John Kolb, Attorney
- Chuck Eberhard, Consultant
- Chris Otterness, Engineer
- Timothy Becker, Sibley County
- Gail Hoese
- Chad Stuewe
- Al Robek
- Doug Krueger, McLeod County
- Randall Thalmann
- Marie and Francis Thurn

President Belter called the meeting to order and announced the first order of business was the consideration of minutes of the regular meeting of the Board of Managers held on August 22, 2017. A motion was made by Manager Henke and seconded by Manager Kramer to approve the minutes from the previous meeting. After discussion, and by unanimous vote, the Board of Managers approved the corrected minutes of the meeting held on August 22, 2017.

President Belter called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

Beginning Balance: \$304,041.00

Income:

Interest Earned – August 2017	\$13.01
Deposit from McLeod Co. - Bond for Marsh Creek Project	\$15,284.00

Expenses:

Funds Transferred to Checking	\$4,223.78
JD 15 Br M – Rinke Noonan	\$72.00
JD 15 Br M – Gislason & Hunter	\$6,169.39
Grant Funds from PCA for Marsh Project CWP	\$698.50

Marsh Creek Water Project – Houston Engineering	\$3,459.54
Marsh Creek Project – OMG Midwest, Inc. d/b/a Chard	\$10,364.50

Ending Balance: **\$294,350.30**

Upon motion of Manager Kramer, which was seconded by Manager Henke by unanimous vote, the Board of Managers approved the Treasurer’s report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported as follows:

Rinke Noonan -	\$4,775.77
League of Cities -	\$1,860.00
Houston Engineering -	\$14,505.10
McLeod Pub. -	\$181.18
Hughes & Hughes -	\$350.00
Hub Pub. -	\$57.75
Renco Pub. -	\$79.68
Eberhard Consulting -	\$1,321.55
Corey Henke -	\$88.52
Don Belter -	\$76.75
Larry Phillips -	\$293.10
Larry Kramer -	\$202.72
Matt Melberg -	\$109.59
Mary Henke -	\$359.30
Linda Phillips -	\$112.14
Medicare & Social Security -	\$90.38
Total	\$24,463.53

Upon motion from Manager Kramer, seconded by Manager Henke by unanimous vote, the Board of Managers approved the above bills for payment.

President Belter opened public comments. Timothy Becker, public works director for Sibley County asked questions regarding the proposed buffer rule. The Board and the Board’s attorney addressed and answered Mr. Becker’s questions. Randall Thalmann presented several questions to the Board regarding the buffer law. The Board and the Board’s attorney addressed and answered Mr. Thalmann’s questions. Mr. Thalmann asked about permitting for the movement of dirt between farms. Mr. Thalmann asked about a buffer on JD 8. Commissioner Krueger provided information on the redetermination of the ditch. Mr. Thalmann asked for technical assistance on the reconstruction of a ditch bank. The Board and Chuck Eberhard offered suggestions. Mr. Becker asked a question about JD 8 and increased flow on the system where it enters Buffalo Creek. He states that USGS gaging indicates a 2X increase in flows. Engineer Otterness explained the recent increase in precipitation as the biggest cause of the increase. Another factor is an increase of drainage within the watershed having the potential to increase flows.

President Belter called any new permits:

Permit 2017-17 by BCWD Br M in Sections 10, 11, 12 and 13, Hector Township. Manager Henke moved, seconded by Manager Kramer to consider. Eberhard recommends approval. Motion by Manager Henke, seconded by Manager Kramer to approve, passed with Manager Melberg abstaining.

Permit 2017-18 by Dean Loncorich in Section 14, Preston Township. Installing 8" drain tile. He will be removing 6" tile. Motion by Manager Phillips, seconded by Manager Henke to consider. Eberhard recommends alteration of design to meet the 3/8 coefficient. Motion by Manager Henke, seconded by Manager Melberg, to approve with change to a .1 grade to meet 3/8 coefficient.

Permit 2017-19 by Hector Township in Sections 11 and 12, Hector Township. Replace ex. 15" cul. with 15" cul. Motion by Manager Phillips, seconded by Manager Kramer to consider. Manager Henke moves to approve, seconded by Manager Kramer. Passes with Manager Melberg abstaining.

President Belter next called for discussion old business:

JD 15. Engineer Otterness presented a technical memorandum related to JD 15 improvement bids and the bid tabulation. Otterness recommends awarding the contract to Litzau Farm Drainage, Inc., as the low responsible bidder at a contract price of \$700,366.76. The bids did exceed the engineer's estimate but not by the percentage that would prevent award of a contract. Otterness explained that the cost differences were based on hurricane interference with resin production for plastic pipe. Motion by Manager Henke, seconded by Manager Phillips to award the contract per the engineer's recommendation and to allow a 15% contingency on the contract price for change orders in the engineer's discretion with Manager Kramer serving as the owner's representative. Motion passes with Manager Melberg abstaining.

Ditch 33. No update.

Marsh Project. Work will resume when crops are harvested and work in the City is completed.

Glencoe East and Central Project. Representatives of the City of Glencoe were present to discuss the City's approval of the phase 1 report and request to initiate the phase 2 portion of the project. Engineer Otterness explained the phase 2 portion of the project and the development of feasible project components and costs. Some general discussion from the public ensued. The Board and the Board's engineer addressed several comments and concerns about design and project options. Motion by Manager Henke, seconded by Manager Phillips to direct the engineer to proceed with phase 2 analysis. Motion passes.

Bank Stabilization. No report.

Trees in Buffalo Creek – Ludowese. Bill was paid tonight.

Buffer Law. The District will respond to BWSR's comments. Still waiting on SWCD.

Budget. No changes.

Revision to Rules. No report.

President Belter next called new business.

Manager Melberg was reappointed by the Renville County Board for a term through 2020.

Manager Phillips presented information on the MAWD annual meeting and resolutions process.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, October 24, 2017 at 8:00 p.m. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN.

Matt Melberg, Secretary