

**MINUTES OF MEETING OF MANAGERS**  
**OF BUFFALO CREEK WATERSHED DISTRICT**

The Managers of Buffalo Creek Watershed District met on the 24th day of September, 2013, at 8:00 P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11<sup>th</sup> Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Donald Belter  
Charles Kubesh  
Larry Phillips  
Corey Henke  
Larry Kramer

Also attending the meeting were:

Charles Eberhard, Engineer  
Pete Kasal, Attorney

President Belter called the meeting to order. The first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on August 27, 2013. It was noted that 2 changes should be made to the minutes; the first being the correct spelling of "Hodgson" Lake on page 4. Also on page 4, with regard to Application for Permit No. 2013-15, the proposed project planned for 1,000 ft. of 18-in. tile rather than 12-in. tile. Upon motion of Manager Kubesh, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved the minutes of the regular meeting held on August 27, 2013 with the two corrections.

President Belter called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

**SAVINGS:**

C.B. #4206225	\$ 114,091.86	
Rec'd: Interest	4.66	
Renville County	<u>90.00</u>	
		\$ 114,186.52
LESS: Transfer to checking		<u>6,420.39</u>
SEPTEMBER BALANCE		\$ 107,766.13

**CHECKING:**

August balance	\$ 793.90	
Deposit from savings	<u>6,420.39</u>	
		\$ 7,214.59
LESS: Checks drawn		<u>6,364.34</u>
SEPTEMBER BALANCE		\$ 849.95

<u>PROJECT 79-2:</u>		
CDs #87051	\$7,530.29	
Interest	<u>19.16</u>	
		\$ 7,549.45
McLeod Co. Auditor/79-2 Fund		<u>21,271.63</u>
TOTAL 79-2 Funds		\$ 28,821.08

Upon motion of Manager Kramer, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved the Treasurer's report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported bills that had been presented to the Board as follows:

Kasal Law Office ó attorneys fees	\$ 846.22
Rinke Noonan ó consulting fees	200.00
Drop -N Go	101.99
Hubin Publishing ó budget publication	99.00
Houston Engineering	606.50
League of Minnesota Cities	1,611.00
Photo contest award	225.00
Eberhard Consulting ó engineering fees	1,968.12
Mary Henke - secretarial	164.06
Linda Phillips ó secretarial/accounting	117.19
Corey Henke ó per diem & mileage	95.34
Donald Belter ó per diem & mileage	82.71
Larry Phillips ó per diem & mileage	193.47
Larry Kramer ó per diem & mileage	117.94
Charles Kubesh ó per diem & mileage	<u>186.16</u>
TOTAL	\$ 6,614.70

Upon motion of Manager Phillips, which motion was seconded by Manager Kramer, by unanimous roll call vote the Board of Managers approved the above bills for payment.

President Belter next called for any new permit applications. No new permit applications had been submitted.

Engineer Eberhard reported on Application for Permit No. 2013-12 submitted by Jim Ludowese. The required easements have been received and he recommended approval. Upon motion of Manager Kubesh, which motion was seconded by Manager Kramer, by unanimous vote the Board of Managers approved Permit No. 2013-12.

Engineer Eberhard next addressed the Board regarding Application for Permit No. 2013-14 submitted by Charles Melberg. The application called for the installation of 3,000 ft. of 18-in. tile and 3,000 ft. of 12-in. tile. Engineer Eberhard noted that the plans provided to him described a drainage area of 1,031.7 acres. The applicant wishes to add

the foregoing lines to supplement an existing 26-in. line currently serving the area. Engineer Eberhard noted that the application meets Watershed coefficient standards. He indicated he has met with Larry Zupke of Renville County about the project and expressed some concerns about the effect on downstream drainage and its effect on lower stream capacity. Engineer Eberhard indicated he inquired of Houston Engineering as to the cost of evaluating the Watershed area and was quoted approximately \$24,000.00 to evaluate the entire drainage system. He stated he wants to coordinate with Renville County as to what studies should be done with regard to the entire Watershed area in that location. Engineer Eberhard thereafter recommended approval of the permit application because all current standards are met. Upon motion of Manager Kramer, which motion was seconded by Manager Phillips, the Board of Managers unanimously approved Permit No. 2013-14.

President Belter next called for the agenda item of Hillman easement. Attorney Kasal reported that he would request a response from Mr. Hillman's attorney with regard to the latest Watershed proposal.

President Belter next called for items of new business. Engineer Eberhard advised the Board that he authorized Houston Engineering to submit a grant application for the Marsh Water Project on behalf of the Watershed District.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on October, 22, 2013 at **8:00** P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11<sup>th</sup> Street E., Glencoe, MN.

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Charles Kubesh, Secretary