

MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 27th day of October, 2020, at 8:00 p.m., for its regular monthly business meeting. The meeting, upon special notice, was conducted in person and by alternative means (via Webex) pursuant to Statutes Section 13D.021 because of a State declared emergency related to the COVID-19 pandemic, and a determination by the Board President that it was neither feasible, prudent, nor safe to conduct an in-person meeting for all participants.

The following managers were present:
(in-person at the meeting place)

Don Belter
Larry Phillips
Larry Kramer
Chad Stuewe
Matt Melberg

Also attending the meeting were:

John Kolb, Attorney
Chuck Eberhard
Doug Krueger, McLeod County – virtual
via WebEx

President Belter called the meeting to order and announced the first order of business was consideration of the minutes of the regular meeting of the Board of Managers held on September 22, 2020. Motion by Manager Phillips seconded by Manager Kramer to approve the minutes. After discussion, and by unanimous vote, the Board of Managers approved the minutes for the meeting held on September 22, 2020. Votes as follows by roll call: President Belter – Y, Manager Kramer – Y, Manager Melberg – Y, Manager Phillips – Y, and Manager Stuewe – Y.

President Belter called upon Manager Phillips for the Treasurer’s report. Manager Phillips presented a written report which outlined income and expenses as follows:

Security Bank & Trust Co.	
Money Market Checking Account -	
Beginning Balance:	\$340,325.28
Income:	
Interest earned thru September 2020	\$97.45
Received for Permit 2020-10	\$1,000.00
Expenses:	
To checking to cover other checks issued	\$8,623.33
JD 15 Br. Q – Bolton & Menk	\$7,351.50
Ending Balance:	\$325,447.90

Balance in Security Bank Now Account	\$1,003.02
Balance in Security Bank Savings Account - Projects	\$115,235.95
Total for all bank accounts:	\$441,686.87

Upon motion of Manager Kramer which was seconded by Manager Stuewe, the Board of Managers approved the Treasurer’s report subject to audit. Votes as follows by roll call: President Belter – Y, Manager Kramer – Y, Manager Melberg – Y, Manager Phillips – Y, and Manager Stuewe – Y.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported as follows:

Eberhard Consulting	\$1,288.22
Bolton & Menk – JD 15 Br. Q	\$19,970.00
Bolton & Menk – JD 15 Br. A	\$298.00
Rinke Noonan – Various	\$4,055.38
Houston Engineering – Various	\$2,472.32
Mary Henke	\$450.00
Linda Phillips	\$325.00
Don Belter	\$77.31
Larry Kramer	\$112.96
Matt Melberg	\$111.81
Larry Phillips	\$72.71
Chad Stuewe	\$71.56
Total:	\$29,305.27

Upon motion from Manager Kramer seconded by Manager Phillips, the Board of Managers approved the above bills for payment. Votes as follows by roll call: President Belter – Y, Manager Kramer – Y, Manager Melberg – Y, Manager Phillips – Y, and Manager Stuewe – Y.

President Belter called any new permits:

Permit 2020-11, Don Hartung Farm, Inc.: Section 27 in Osceola Township, Renville County. Motion by Manager Melberg seconded by Manager Kramer to consider, carried. Votes as follows by roll call: President Belter – Y, Manager Kramer – Y, Manager Melberg – Y, Manager Phillips – Y, and Manager Stuewe – Y.

Don Hartung Farm, Inc. would like to abandon their existing tile line and install 800’ of 15” dual wall plastic tile at 0.15% grade to drain 154 acres and 2,200’ of 12” dual wall plastic tile at 0.15% grade to drain 60 acres on its property. Its existing main line is in bad condition and falling apart. Both of the new tile lines would exceed BCWD requirements and an easement is required to complete the work.

Eberhard recommends approval with the following conditions:

1. Allow the 15" tile at 0.12% grade and allow the 12" tile at 0.10% grade. At those grades, both tile lines would meet the BCWD requirement of 3/8" coef.
2. No work should start until BCWD receives and reviews the required easement.

Motion by Manager Phillips seconded by Manager Kramer to approve the permit with conditions, as recommended. Motion passed. Votes as follows by roll call: President Belter – Y, Manager Kramer – Y, Manager Melberg – Y, Manager Phillips – Y, and Manager Stuewe – Y.

Permit 2020-12, Concrete Mobility: T115N, R27W, Section 18 of Sumter Township, McLeod County. Motion by Manager Melberg seconded by Manager Kramer to consider, carried. Votes as follows by roll call: President Belter – Y, Manager Kramer – Y, Manager Melberg – Y, Manager Phillips – Y, and Manager Stuewe – Y.

Concrete Mobility would like to construct a parking lot expansion to display trucks outside of their facility in Glencoe, MN. The proposed expansion site will include a 1.16-acre parking lot and a stormwater pond. The site consists of two parcels, which are approximately 3.3 acres in total. Under existing conditions, the area of the proposed parking lot is green space and the site drains to a 12" storm sewer on Cardinal Avenue North.

Since this permit requires a wet pond, to meet BCWD rule requirements, the permit was sent to Houston Engineering for review. Houston Engineering reviewed the permit per the following rules of BCWD:

1. Rule 5.03, Section 5.03F1;
2. Rule 5.04; and
3. Rule 5.05, Section 5.05F2 & 5.05F3.

Houston Engineering recommends approval of the permit as submitted.

Motion by Manager Phillips seconded by Manager Stuewe to approve the permit as submitted. Motion passed. Votes as follows by roll call: President Belter – Y, Manager Kramer – Y, Manager Melberg – Y, Manager Phillips – Y, and Manager Stuewe – Y.

President Belter next called for discussion of old business:

Glencoe East and Central Project – Review Letter to City. Kolb updated the Board on the proposed letter inviting further discussion about proceeding with the project development proceedings.

WD 79-2 Lindeman Outlet Petition. Kolb updated the Board on the process for determining an outlet fee and future benefits value. When completed, the Board can notice and hold a hearing on the petition.

Branch A JD 15 Additional Improvement Request. Kolb updated the Board that, with the consent of the petitioners, the engineer will prepare a report addendum to include the additional branch as part of the improvement. Further advisory review will depend on the impact of the additional branch on the overall function of the improvement. The Board is still waiting on completion of the redetermination of benefits by the Joint Drainage Authority before proceeding with the final hearing on the improvement.

President Belter next called new business.

No new business was reported.

President Belter next called for Manager reports.

Manager Phillips reported on beaver removal near Brownton. The Board authorized work to remove the dam and the hiring of a trapper to remove the beaver. Manager Phillips also updated the Board on the payment for removal and recommends \$50.00 per animal based on what other entities are paying.

Manager Phillips reported on initiation of work by Picha on WD 79-2 and anticipated work on the north lateral of the Marsh Ditch.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, November 24, 2020, at 1:00 p.m. in person in the Board's meeting room in the Glencoe City Center with an option for attendance and participation by alternative means as provided by Statutes Section 13D.021.

Matt Melberg, Secretary