

MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 22nd day of October, 2019, at 8:00 p.m. at its regular meeting place in Suite 103, Glencoe City Center, 1107 - 11th Street E., Glencoe, MN, for its regular monthly business meeting.

The following managers were present: Donald Belter
Larry Phillips
Larry Kramer
Chad Stuewe
Matt Melberg

Also attending the meeting were: John Kolb, Attorney
Chuck Eberhard, Consultant
Doug Krueger, McLeod County
Al Robeck
Jon Hoese, Security Bank
Mark Albrecht

President Belter called the meeting to order and announced the first order of business was the consideration of minutes of the regular meeting of the Board of Managers held on September 24, 2019. A motion was made by Manager Kramer and seconded by Manager Phillips to approve the minutes from the previous meeting. After discussion, and by unanimous vote, the Board of Managers approved the minutes at the meeting held on September 24, 2019.

President Belter called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

Beginning Balance: \$400,562.23

Income:

| | |
|----------------------------------|------------|
| Interest Earned – September 2019 | \$50.89 |
| Deposit – RJ Ryan – Miller Mfg. | \$1,000.00 |

Expenses:

| | |
|---|-------------|
| Funds transferred to checking for other checks paid | \$15,082.36 |
| Marsh Water Project – Rinke Noonan | \$998.50 |
| JD 15 Br. M20 – Gislason & Hunter, LLP | \$2,928.00 |
| JD 15 Br. M20 – Houston Engineering | \$5,748.25 |
| Michael & Barbara Loncorich (per John Kolb) | \$8,104.00 |
| Peter Kalenberg (per John Kolb) | \$3,920.00 |

Ending Balance: \$364,832.01

Upon motion of Manager Kramer which was seconded by Manager Stuewe by unanimous vote, the Board of Managers approved the Treasurer's report subject to audit.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported as follows:

| | |
|--|--------------------|
| Rinke Noonan - various | \$4,654.14 |
| Ken's Excavation – Marsh Water Project | \$798.00 |
| Houston Engineering - various | \$14,776.75 |
| Eberhard Consulting - Chuck – October pay | \$1,222.82 |
| Allen Schmidt – 7 beaver trapped | \$210.00 |
| I & S Group – JD 15 Br. P | \$1,606.00 |
| Daniel or Merry Benson - #33 Project | \$4,500.00 |
| Kalenberg Farms, Inc. - # 33 Project | \$6,500.00 |
| Charles or Barbara Melberg - # 33 Project | \$4,500.00 |
| Loncorich Family Farm, Inc. - # 33 Project | \$4,500.00 |
| Chad Stuewe - | \$175.24 |
| Don Belter - | \$77.38 |
| Larry Phillips - | \$142.00 |
| Larry Kramer - | \$113.34 |
| Matt Melberg - | \$112.18 |
| Mary Henke - | \$450.00 |
| Linda Phillips - | \$325.00 |
| Total - | \$44,662.85 |

Upon motion from Manager Melberg seconded by Manager Kramer and by unanimous vote, the Board of Managers approved the above bills for payment.

President Belter called any new permits:

No new permits were reported.

Permit 2019-1 Collins Twp.: T114N, R30W, Sec. 27. Tabled from January 2019. Proposal to install a 60" concrete culvert across the intersection of 85th Avenue. Motion by Manager Kramer, seconded by Manager Melberg to remove from the table, carried. Eberhard reviewed the proposed action. The applicant has not provided requested construction plans and more detailed information on the project. Eberhard requests that the permit be denied and that he be allowed to inform the applicant to resubmit the permit application when a detailed plan is prepared and the project is ready to be constructed. Motion by Manager Melberg seconded by Manager Phillips to deny the permit as requested. Motion passed.

President Belter next called for discussion of old business:

JD 15 – Branch M. Preliminary hearing to be held at 12:00 p.m., on November 26, 2019, at the Watershed District meeting room at the Glencoe, Minnesota city offices. Kolb will provide notices as required by statute.

JD 15 - Branch P. Waiting on Engineer's and Viewers' Reports

JD 15 – Branch S. Waiting on Viewers' Reports

JD 15 – Branch A. Waiting on Viewers' Reports

JD 15 - Multi Purpose Drainage Management Plan. The Board received a response from Renville County. The County proposes that action on this plan be incorporated into a One Watershed Plan. The Board then discussed whether it wants to propose initiation of a One Watershed Plan. Motion by Phillips, seconded by Kramer to initiate discussions and to express an interest in initiating a One Watershed Plan. On a question from Manager Kramer, Eberhard discussed the BCWD's inclusion in a South Fork Crow River One Watershed Plan and the likely participants/members of a plan. The Board asked Manager Phillips to perform necessary coordination. Motion passes.

Collins Township Washout. Eberhard presented a services proposal from Houston Engineering related to the previously approved assistance to the Township. Kolb suggests that the Board formalize an agreement with the Township to document the Township's agreement to reimburse the engineering costs from FEMA proceeds. Motion by Kramer, seconded by Phillips to approve the Houston scope of work. Motion passes.

Marsh Project. Kolb updated on completion of Miller Manufacturing easement documents.

Glencoe East and Central. No update.

JD 79-2 Violation. No update.

Helen Baker Elementary School and regional drainage/County Social Services Building: Commissioner Krueger presented information related to a change in the drainage to move water toward the Marsh project. Mark Albrecht also appeared. Kolb provided a framework for the permitting process that would allow the change in watershed and provide for water management district charges to place the owners within the new watershed on equal footing with the owners that have already paid for the marsh project. Kolb asked the Board for authorization to hold a phone conference with the SWCD, Houston Engineering and Eberhard to review the permit process and technical requirements. Motion by Kramer, seconded by Stuewe to authorize the phone conference. Motion passed.

President Belter next called new business.

Jon Hoese from Security Bank appeared and made a presentation to the Board on opportunities for the Board to change banking practices to maximize funds. The Board will consider this as part of its annual organizational meeting and depository designation in 2020.

Manager Phillips updated the Board on reimbursement of the petitioners' bond in the CD 33 improvement project. Manager Kramer moved, seconded by Stuewe to authorize an interfund loan of \$20,000 to the CD 33 fund for the purpose of reimbursing the petitioners' bond. Motion passes.

Eberhard updated the Board on his work on a revised permit application form.

Eberhard discussed permission granted and contractor secured to clean out de-silting basin for Lake Marion.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the preliminary hearing at 12:00 p.m. and following will be the regular meeting regular meeting of the Board of Managers on Tuesday, November 26, 2019, at 1:00 p.m. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN.

Matt Melberg, Secretary