

MINUTES OF MEETING OF MANAGERS
OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 27th day of October, 2015, at 8:00 P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Donald Belter
Corey Henke
Larry Phillips
Larry Kramer
Matt Melberg

Also attending the meeting were:

Pete Kasal, Attorney
Charles Eberhard, Engineer

President Belter called the meeting to order and announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on September 22, 2015. Upon motion of Manager Kramer, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers approved the minutes of the meeting held on September 22, 2015.

President Belter next called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

<u>SAVINGS:</u>	
C.B. #4206225	\$111,826.08
Rec'd: Interest	<u>4.13</u>
	\$111,830.21
LESS: Transfer to checking	(14,787.64)
Houston Engineering ó JD 15 Branch öMö	(3,264.50)
Rinke Noonan ó JD 15 Branch öMö	(121.50)
Bolton & Menk ó McLeod Co. Ditch 33	(1,504.00)
Rinke Noonan ó Co. Ditch 33	<u>(295.00)</u>
OCTOBER BALANCE	\$ 91,857.57
<u>CHECKING:</u>	
September balance	\$ 1,051.20
Deposit from savings	<u>19,972.64</u>
	\$ 21,023.84
LESS: Checks paid in September ó other checks	<u>19,972.64</u>
	<u>23,525.98</u>
OCTOBER BALANCE	\$ 1,051.20

PROJECT 79-2:

CDs #87812 starting balance	\$ 6,507.56
Interest to 12/28/2014 CD #87051	26.07
McLeod Co. Auditor/79-2 Fund	<u>22,310.57</u>

TOTAL 79-2 Funds \$28,844.20

Upon motion of Manager Melberg, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved the Treasurer's report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Henke reported bills that had been presented to the Board as follows:

Kasal Law Office ó attorneys fees	\$ 559.60
Rinke Noonan ó consulting fees	3,798.50
Houston Engineering	7,502.75
Glen Farenbaugh	111.19
G. Schmidt	70.00
Bolton & Menk, Inc.	65.00
Eberhard Consulting ó engineering fees	2,536.11
Mary Henke ó secretarial	196.88
Linda Phillips ó secretarial/accounting	121.88
Corey Henke ó per diem & mileage	440.70
Donald Belter ó per diem & mileage	83.06
Larry Phillips ó per diem & mileage	321.66
Larry Kramer ó per diem & mileage	118.70
Matt Melberg ó per diem & mileage	<u>104.90</u>
	\$16,030.93

Upon motion of Manager Phillips, which motion was seconded by Manager Kramer, by unanimous vote the Board of Managers approved the above bills for payment.

President Belter called upon Justin Black, Glencoe City Engineer, who was accompanied by Mike Drew, Glencoe Public Workers Director, and two Glencoe City Council members. Mr. Black presented to the Board an outline on the proposed Armstrong Avenue project in Glencoe which had previously been presented to the Board. In the original presentation and proposal, the City anticipated constructing a stormwater retention pond. The location of the pond was anticipated in the Glencoe City Cemetery. That proposal has received significant opposition by Glencoe residents and has been dropped from the plan. Mr. Black basically was requesting that Buffalo Creek Watershed District, as part of its permit application, delete any requirement for a retention pond. He noted that State requirements do not require a pond retention plan on this project, and that the engineering study conducted by the City has determined that the existing outlet culvert under Highway #212 is adequate to accommodate the additional flow from the Armstrong project. He also noted that an alternative placing of the pond outside the cemetery would require expenditures in excess of \$1,000,000.00. Following discussion among Board members and the City of Glencoe representatives, the Board advised that they will consult with Houston Engineering and respond to the City by late November.

President Belter next called upon Sibley County Commissioner Joy Cohrs to address a project concerning the outlet for Schillings Lake in Sibley County. Ms. Cohrs noted that the project involves improving the outlet which drains Schillings Lake into Buffalo Creek. She estimated project costs of approximately \$2,400.00 and asked if the Watershed would contribute to the cost. After discussion, upon motion of Manager Melberg, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved the Watershed paying for the outlet cleaning.

President Belter called upon Randall Thalmann with regard to the Zebra Ditch Assn. project. Mr. Thalmann advised that the Corps of Engineers has issued a permit for the project, but he is still dealing with Carver County to obtain the necessary project permit. Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved taking Application for Permit No. 2015-5 off the table. Mr. Thalmann requested that the Board issue a permit for the project conditional on approval by Carver County. Upon motion of Manager Phillips, which motion was seconded by Manager Kramer, by unanimous vote the Board of Managers approved Permit No. 2015-5 subject to receipt of approval of the project by Carver County.

President Belter called for discussion of agenda item - Permit No. 2015-19. Upon motion of Manager Henke, which motion was seconded by Manager Kramer, by unanimous vote the Board of Managers agreed to take the application for a permit off the table. Engineer Eberhard recommended that the permit application be approved subject to receiving a copy of a recorded easement that is required with the neighboring property. Upon motion of Manager Kramer, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers approved Permit No. 2015-19 subject to the easement requirement.

President Belter next called for agenda item ó Application for Permit No. 2015-21. Engineer Eberhard noted that he had not received any requested information and recommended no action.

President Belter next called for agenda item ó Application for Permit No. 2015-22. Manager Phillips and Engineer Eberhard reported to the Board that they had reviewed the site. The applicant wants to put in a drop pipe to stop erosion in an area bordering the township road on his property. Engineer Eberhard recommended approval. Upon motion of Manager Henke, which motion was seconded by Manager Kramer, by unanimous vote the Board of Managers took Application for Permit No. 2015-22 off the table. Upon motion of Manager Phillips, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers approved Permit No. 2015-22.

President Belter next called for any new permits. Engineer Eberhard introduced an application for a permit submitted by Kramer Farms. Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2015-23. Engineer Eberhard reported that the application proposes to drain approximately 95 acres into Branch No. 1 of County Ditch No. 4 in Renville County. This would involve construction of a 15-inch line to connect existing lines and replace a portion of a pre-existing line. Engineer Eberhard recommended

approval of a 15-inch dual wall line subject to the receipt of a required easement. Upon motion of Manager Henke, which motion was seconded by Manager Phillips, by unanimous vote, with Manager Kramer abstaining, the Board of Managers approved Permit No. 2015-23.

Engineer Eberhard next introduced a second application for a permit submitted by Kramer Farms. The project calls for approximately 1,800 feet of 12-inch line and 1,800 feet of 6-inch line. Engineer Eberhard has reviewed the application and recommended approval. Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2015-24. Upon motion of Manager Melberg, which motion was seconded by Manager Phillips, by unanimous vote, with Manager Kramer abstaining, the Board of Managers approved Permit No. 2015-24, subject to the receipt of the required easement.

President Belter next called for agenda item 6 County Ditch No. 33. Engineer Eberhard reported that the wetland issues have not yet been resolved.

President Belter next called for comments on the Marsh Water Project. Engineer Eberhard reported that wetland delineation papers had been submitted to both McLeod County and BWSR. Manager Phillips reported that he has discussed the project with Seneca Foods and they have given their approval of the project. The Board next considered the recommendation that three landowners, Mathwig, Haag and Hemman, receive 50% reductions in assessments originally set forth in the project. Upon motion of Manager Phillips, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers authorized President Belter to sign a letter granting the 50% reduction in assessments to the three landowners.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, November 24, 2015 at **1:00** P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN.

Matt Melberg, Secretary