

MINUTES OF MEETING OF MANAGERS
OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 22nd day of October, 2013, at 8:00 P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Larry Phillips
Corey Henke
Larry Kramer

Also attending the meeting were:

Charles Eberhard, Engineer
Pete Kasal, Attorney

Vice President Kramer called the meeting to order. The first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on September 24, 2013. Upon motion of Manager Henke, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved the minutes of the regular meeting held on September 24, 2013.

Vice President Kramer called upon Chris Otterness of Houston Engineering. Mr. Otterness reported to the Board on a proposal to analyze Judicial Ditch No. 4 in McLeod and Renville Counties for its capacity for area drainage and the effect of additional drainage on downstream areas. He stated that the cost of the capacity evaluation is estimated not to exceed \$16,500.00. A general discussion followed regarding the watershed of Judicial Ditch No. 4 and the necessity for the evaluation. Engineer Eberhard recommended that the study be done. Upon motion of Manager Henke, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers authorized the study be conducted by Houston Engineering to determine the capacity of Judicial Ditch No. 4 with a price not to exceed \$16,500.00.

Vice President Kramer called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

<u>SAVINGS:</u>	
C.B. #4206225	\$ 107,766.13
Rec'd: Interest	4.53
League of Minnesota Cities	<u>655.00</u>
	\$ 108,425.66
LESS: Transfer to checking	<u>6,614.70</u>
OCTOBER BALANCE	\$ 101,810.96

CHECKING:

September balance	\$ 849.95	
Deposit from savings	6,614.70	
Void #4538 LMC	<u>1,611.00</u>	

\$ 9,075.25

LESS: Checks drawn		<u>6,550.34</u>
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OCTOBER BALANCE \$ 2,525.31

PROJECT 79-2:

CDs #87051	\$7,530.29	
Interest	<u>28.86</u>	

\$ 7,559.15

McLeod Co. Auditor/79-2 Fund		<u>21,271.63</u>
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TOTAL 79-2 Funds \$ 28,830.78

Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved the Treasurer's report.

Vice President Kramer next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported bills that had been presented to the Board as follows:

Kasal Law Office ó attorneys fees	\$ 626.86
Rinke Noonan ó consulting fees	200.00
Mid-Minnesota ó Watershed plan	10,698.47
Houston Engineering	1,310.00
Eberhard Consulting ó engineering fees	1,899.75
Mary Henke - secretarial	117.19
Linda Phillips ó secretarial/accounting	140.63
Corey Henke ó per diem & mileage	328.25
Larry Phillips ó per diem & mileage	227.83
Larry Kramer ó per diem & mileage	<u>117.94</u>

TOTAL \$15,666.92

Upon motion of Manager Henke, which motion was seconded by Manager Phillips, by unanimous roll call vote the Board of Managers approved the above bills for payment.

Vice President Kramer next called for any new permit applications. Engineer Eberhard presented an application for a permit submitted by Pete Kalenberg. Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers accepted the application for consideration and designated it Application for Permit No. 2013-17. Engineer Eberhard stated that the permit application called for construction of a field crossing on a private ditch, which would involve the installation of a steel culvert. After a brief discussion, upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved Permit No. 2013-17.

Engineer Eberhard next introduced an application for a permit submitted by Koenig Farms Corporation. Upon motion of Manager Phillips, which motion was seconded by Manger Henke, by unanimous vote the Board of Managers accepted the application for consideration and designated it Application for Permit No. 2013-18. Engineer Eberhard stated that this permit application also requests the installation of a culvert crossing on a private ditch. The specifications are for a 117 x 79-in. CMP culvert. Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved Permit No. 2013-18.

Engineer Eberhard next introduced an application for a permit submitted by Jeff Stamer of Renville County. Upon motion of Manager Henke, which motion was seconded by Manger Phillips, by unanimous vote the Board of Managers accepted the application for consideration and designated it Application for Permit No. 2013-19. Engineer Eberhard reported that the permit application requests replacement of an existing tile line, which is a portion of Judicial Ditch No. 15, with 1,300 ft. of 12-in. tile and 1,600 ft. of 10-in. tile. He noted that the project requires action by Renville County to abandon the old line and approve the new line. Engineer Eberhard recommended approval of the permit application subject to Renville County approval of the abandonment of the old line. With that condition, upon motion of Manager Phillips, seconded by Manager Henke and unanimously approved, the Board of Managers approved Permit No. 2013-19.

Engineer Eberhard next introduced an application for a permit submitted by Jeff Stamer. Upon motion of Manager Phillips, which motion was seconded by Manger Henke, by unanimous vote the Board of Managers accepted the application for consideration and designated it Application for Permit No. 2013-20. The permit application proposes to abandon an old tile line and replace it with a new 10-in. tile line. It was noted again that the action needs the approval of Renville County to abandon the previous line, and Engineer Eberhard also noted that easements would be required from neighboring landowners to complete the project. Upon motion of Manager Henke, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved Permit No. 2013-20 subject to approval of Renville County and the filing of the easements required to complete the project.

Engineer Eberhard next introduced an application for a permit submitted by the Renville County Ditch Authority. Upon motion of Manager Henke, which motion was seconded by Manger Phillips, by unanimous vote the Board of Managers accepted the application for consideration and designated it Application for Permit No. 2013-21. The application pertains to a major project in Hector Township near the City of Hector and will include 2,300 ft. of 24-in. tile, 1,900 ft. of 15-in. tile, 340 ft. of 12-in. tile, 600 ft. of 10-in. tile, 300 ft. of 8-in. tile and 650 ft. of 6-in. tile. The entire project is intended to replace an existing system which has proven to be under-sized. Engineer Eberhard recommended approval. It was noted that the project itself contains lands owned by Watershed Board member Larry Kramer. Upon motion of Manager Henke, which motion was seconded by Manager Phillips, by unanimous approval with Manager Kramer abstaining, the Board of Managers approved Permit No. 2013-21.

Vice President Kramer called for items of old business. Attorney Kasal reported that he had again contacted Orlando Hillman's lawyer with regard to the signing of the easement required for the Eagle Lake dam project. He noted to the Board that Mr. Hillman's attorney advised that he would try to get Mr. Hillman to sign the easement as soon as possible.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on November 26, 2013 at **1:00** P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN.

Charles Kubesh, Secretary