

MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 27th day of November, 2018, at 1:00 p.m. at its regular meeting place in Suite 103, Glencoe City Center, 1107 - 11th Street E., Glencoe, MN, for its regular monthly business meeting.

The following managers were present:

- Donald Belter
- Larry Phillips
- Larry Kramer
- Corey Henke
- Matt Melberg

Also attending the meeting were:

- John Kolb, Attorney
- Chuck Eberhard, Consultant
- Chris Otternes
- Doug Krueger
- Al Roback
- Lyle Grenke

President Belter called the meeting to order and announced the first order of business was the consideration of minutes of the regular meeting of the Board of Managers held on October 23, 2018. A motion was made by Manager Phillips and seconded by Manager Kramer to approve the minutes from the previous meeting. After discussion, and by unanimous vote, the Board of Managers approved the minutes at the meeting held on October 23, 2018.

President Belter called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

Beginning Balance: \$168,562.85

Income:

Interest Earned – September 2018	\$10.04
Deposit MM-MMB - ACH	\$4,721.91

Expenses:

Withdrew from Savings – transferred to checking	\$407.60
Funds transferred to checking for other checks paid	\$11,692.26
JD 15 Br. M – Houston Engineering	\$3,799.25
Renville Co. JD 15 Br. A etc. – Rinke Noonan	\$2,019.00
JD 15 Br. S (Kottke) – Rinke Noonan	\$1,320.00
JD 15 Br. S (Kottke) – Bolton & Menk	\$2,440.50

JD 15 Br. P 1 – I & S Group	\$9,689.00
JD 15 Br. P 1 – Rinke Noonan	\$247.50
McLeod Co. Ditch 33 – Rinke Noonan	\$2,212.00
McLeod Co. Ditch 33 – Bolton & Menk	\$247.50
Marsh Creek Water Project – Houston Engineering	\$12,876.83
Marsh Water Project – Rinke Noonan	\$137.50
Ending Balance:	\$126,205.86

Upon motion of Manager Kramer which was seconded by Manager Melberg by unanimous vote, the Board of Managers approved the Treasurer’s report subject to audit.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported as follows:

Rinke Noonan	\$2,229.00
Bolton & Menk	\$1,522.50
Houston Engineering	\$6,096.50
I & S Group	\$3,861.00
MN Pollution Control Agency	\$12,313.83
Eberhard Consulting	\$1,773.94
Corey Henke -	\$685.13
Don Belter -	\$673.14
Larry Phillips -	\$740.22
Larry Kramer -	\$706.93
Matt Melberg -	\$97.60
Mary Henke -	\$207.79
Linda Phillips -	\$133.87
Medicare & Social Security -	\$62.41
Total -	\$31,103.86

Upon motion from Manager Kramer, seconded by Manager Phillips and by unanimous vote, the Board of Managers approved the above bills for payment.

President Belter called any new permits:

Permit 2018-24 McLeod County: Collins Twp., T115N, R30W, Sec. 18 for consideration. Motion by Manager Henke, seconded by Manager Melberg to consider, carried. Eberhard presented the proposed action. The county is going to reset the existing 48” concrete culvert on JD 24 which is pulling apart. Their plan is to dig it up and reconnect the culvert section. Eberhard recommends approval. Motion by Manager Phillips seconded by Manager Kramer to approve as recommended. Motion passed.

Permit 2018-27 Brad Woller: Collins Twp., T115N, R30W, Sec. 33 for consideration. Motion by Manager Henke, seconded by Manager Kramer to consider, carried. Eberhard

presented the proposed action. The applicant wants to connect a 15" tile to an existing 15" tile at the S.E. corner of the property and run it west approximately 1,400' at 0.1%. At this location, they will connect an existing 8" tile to the new 15" tile line. The proposed 15" tile would run along-side an existing 8" tile line. The permit also indicated that the drainage area is 80 acres. Using Prinsco Drainage Calculator bp. pipe size at 15" DWP at 0.1%, with a coefficient of 3/8", will drain 140 acres at 12" DWP at 0.1% will drain 78 acres. The drainage area is larger than 80 acres. There are about 30 acres west of the applicant's land that could drain to the applicant's land. If this is the case, then a 15" tile line at 0.1% grade would be needed. Eberhard recommends approval with the existing 8" tile line and be connected to the new 15" tile at end of the 15". The portion of existing 8" tile line that runs along the new 15" would be abandoned by capping both ends. Motion by Manager Kramer seconded by Manager Phillips to approve. Motion passed.

President Belter next called for discussion of old business:

JD 15 - Branch M. Kolb updated the Board and work with the contractor to close.

JD 15 – Branch P. No update.

JD 15 – Branch S. Preliminary hearing scheduled for today.

Ditch 33. Kolb updated the Board on work with contractor on resolving pipe installation and inspection question. Kolb reviewed the pipe inspection quotes. Motion by Manager Henke, seconded by Manager Phillips to engage Empire Pipe to televise the pipe section as soon as conditions permit. Kolb is authorized to negotiate with the contractor on cost sharing.

Marsh Project. Otterness presented the phase 2 project report. Otterness presented the scope of work proposal for the phase 2 project. Motion by Manager Henke, seconded by Manager Phillips to proceed with the phase 2 project and approved the scope of work.

Glencoe East and Central. Otterness gave on update on development of the phase 3 report providing timeline and allocation on cost. The Board discussed the county's participation in the project and working to coordinate the proposed project with current actions by the county. The Board directed Kolb to work with the county on an agreement related to the county's project.

JD 79-2 Violation. Kolb provided an update: still waiting on opinion from petitioner's attorney on jurisdiction of the watershed district.

JD 15 – Branch A. No update.

Fluck Permit. Eberhard indicated that he has not received a returned permit. Motion by Manager Henke, seconded by Manager Kramer to remove the permit from further consideration.

MAWD. The Board discussed attendance and delegates to the meeting.

President Belter next called new business.

Eberhard raised an issue regarding a permit issued to Charles Melberg. Melberg replaced intakes which were not included in the permit request. A condition of the permit was to petition Renville County to abandon a portion of JD 15. Eberhard will follow up with county staff.

Date of December 2018 Meeting. The scheduled date conflicts with Christmas. The Board set an alternative date of December 18, 2018 at 10:00 a.m. The Board will consider permit 2018-26. Motion by Manager Henke, seconded by Manager Phillips to set the alternative meeting date.

Eberhard asked for permission to review plan implementation actions with Chris to develop a strategy to work with the counties on grant applications for implementation actions.

Phillips updated the Board on Collins' proposal for deadfall removal in the river channel. The fund has @\$60,000 for additional work.

Eberhard would like to invite HEI to come to the January meeting to discuss 1W1P.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, December 18, 2018, at 10:00 a.m. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN.

Matt Melberg, Secretary