

**MINUTES OF MEETING OF MANAGERS**  
**OF BUFFALO CREEK WATERSHED DISTRICT**

The Managers of Buffalo Creek Watershed District met on the 24th day of November, 2015, at 1:00 P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11<sup>th</sup> Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:            Donald Belter  
    Corey Henke  
    Larry Phillips  
    Larry Kramer  
    Matt Melberg

Also attending the meeting were:                 Pete Kasal, Attorney  
    Charles Eberhard, Engineer

President Belter called the meeting to order and announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on October 27, 2015. Upon motion of Manager Kramer, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved the minutes of the meeting held on October 27, 2015.

President Belter next called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

<u>SAVINGS:</u>		
C.B. #4206225	\$ 91,857.57	
Rec'd: Interest	<u>2.24</u>	
		\$ 91,859.81
LESS: Transfer to checking		(14,889.91)
Houston Engineering ó JD 15 Branch öMö		(170.50)
Rinke Noonan ó JD 15 Branch öMö		(501.50)
Bolton & Menk ó McLeod Co. Ditch 33		<u>(65.00)</u>
		\$ 76,232.90
		NOVEMBER BALANCE

<u>CHECKING:</u>		
October balance	\$ 1,051.20	
Deposit from savings	<u>15,456.41</u>	
		\$ 16,507.61
LESS: Checks paid		15,041.09
Withholding/3 <sup>rd</sup> quarter		<u>518.32</u>
		\$ 948.20
		OCTOBER BALANCE

PROJECT 79-2:

CDs #87812 starting balance	\$ 6,507.56
Interest to 12/28/2014 CD #87051	26.07
McLeod Co. Auditor/79-2 Fund	<u>22,310.57</u>

TOTAL 79-2 Funds \$28,844.20

Upon motion of Manager Kramer, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers approved the Treasurer's report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Henke reported bills that had been presented to the Board as follows:

Kasal Law Office ó attorneys fees	\$1,130.16
Rinke Noonan ó consulting fees	390.50
Houston Engineering	6,173.10
Hubin Publishing	93.57
Bolton & Menk, Inc.	112.50
Eberhard Consulting ó engineering fees	1,684.84
Mary Henke ó secretarial	210.94
Linda Phillips ó secretarial/accounting	123.07
Corey Henke ó per diem & mileage	266.40
Donald Belter ó per diem & mileage	162.16
Larry Phillips ó per diem & mileage	482.68
Larry Kramer ó per diem & mileage	216.70
Matt Melberg ó per diem & mileage	<u>205.78</u>
	\$11,252.40

Upon motion of Manager Kramer, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers approved the above bills for payment.

Engineer Eberhard next reported to the Board on the City of Glencoe Armstrong Avenue Project ó Permit No. 2015-2. He noted that the original permit granted had called for a retention pond in the plan. The City of Glencoe is now requesting that the requirement for a pond be deleted from the permit as a requirement and also to extend the permit time prior to expiration. Engineer Eberhard stated that the City has informed him that the pond is not needed according to recent engineering studies and he recommended that the permit be approved without the pond requirement and that the permit timelines be extended. Upon motion of Manager Phillips, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers approved Permit No. 2015-2 with the changes as recommended by Engineer Eberhard.

Engineer Eberhard next addressed Application for Permit No. 2015-21 submitted by David Dehn. He noted to the Board that he has requested additional information from the applicant and has received no response, so at this time he is recommending denial. Upon motion of Manager Phillips, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers authorized Application for Permit No. 2015-21 be taken off the table. Upon motion of Manager Henke, which motion was seconded by

Manager Phillips, by unanimous vote the Board of Managers approved denial of Application for Permit No. 2015-21.

President Belter next called for any new permits. Engineer Eberhard reported on an application for a permit submitted by United Farmers Co-op for a project in Sumter Township in McLeod County. Upon motion of Manager Phillips, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2015-25. Engineer Eberhard explained that the applicant is expanding an existing elevator and fertilizer site. The applicant has provided a detailed map, which includes the construction of a new holding pond in the area of construction. Engineer Eberhard stated that the application satisfies all of his requirements and recommended approval. Upon motion of Manager Phillips, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers approved Permit No. 2015-25.

Engineer Eberhard next introduced an application for a permit submitted by Oakdale Golf Club. Upon motion of Manager Melberg, which motion was seconded by Manager Kramer, by unanimous vote the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2015-26. Engineer Eberhard explained that the applicant proposes to re-do Hole #6 and the adjacent pond on the golf course. He recommended approval. Upon motion of Manager Henke, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers approved Permit No. 2015-26.

President Belter next called for discussion of agenda item 6 County Ditch No. 33. Manager Henke reported that he had been contacted by the project engineer and asked to assist in obtaining required wetland information from several landowners. He reported that he received the required information from two landowners and is waiting for information from a third. Apparently this information is the only item preventing the project from proceeding.

President Belter next called for discussion of agenda item 6 Marsh Water Project. Manager Henke reported he met with Engineer Chris Otterness regarding requests for a decrease in assessments on the Duane Haag property. It was noted that Mr. Haag had already received a 50% discount on the assessment originally proposed. After a lengthy discussion, it was the general consensus of the Board that they would not make any further assessment changes on the project at this time.

Engineer Eberhard noted that he had received a request from Attorney John Kolb of Rinke Noonan regarding the County Ditch No. 15 project in Renville County. Mr. Kolb is requesting the Board approve a letter on their behalf addressed to the Renville County Commissioners requesting a redetermination of benefits for the entire Ditch No. 15 system. After discussion about the necessity of redetermining the benefits on the entire system vs. just the branches affected by the recent petition before the Board, a motion was made by Manager Henke, which motion was seconded by Manager Kramer, by unanimous vote, with Manager Melberg abstaining, to approve Mr. Kolb sending a letter to the Renville County Commissioners requesting such redetermination.

President Belter next requested the Board consider the appointment of delegates to the Minnesota Watershed's annual meeting in December. After a brief discussion, Managers Henke and Kramer were appointed as delegates with Manager Phillips as an alternate.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, December 22, 2015 at **1:00** P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11<sup>th</sup> Street E., Glencoe, MN.

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Matt Melberg, Secretary