

# MINUTES OF MEETING OF MANAGERS OF BUFFALO CREEK WATERSHED DISTRICT

The managers of Buffalo Creek Watershed District met on the 23rd day of May, 2017 at 8:00 p.m. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11<sup>th</sup> Street E., Glencoe, MN, for its regular monthly business meeting.

The following managers were present:

- Donald Belter
- Larry Phillips
- Matt Melberg
- Larry Kramer
- Corey Henke

Also attending the meeting was:

- John Kolb, Attorney
- Chuck Eberhard, Consultant
- Doug Krueger, McLeod Cty. Cmnr.
- Lyle Grenke
- Al Roback

President Belter called the meeting to order and announced the first order of business was the consideration of minutes of the regular meeting of the Board of Managers held on April 25, 2017. A motion was made by Manager Henke and seconded by Manager Kramer to approve the minutes from the previous meeting. After discussion and by unanimous vote, the Board of Managers approved the corrected minutes of the meeting held on April 25, 2017.

President Belter called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

**Beginning Balance: \$111,658.81**

**Income:**

Interest Earned – April 2017	\$4.01
Adjustment (Medicare & Social Security)	\$98.50

**Expenses:**

Funds Transferred to Checking	\$12,719.40
Withholding for First Quarter to Checking	\$573.75
JD 15 Br M – Rinke Noonan	\$1,597.90
JD 15 Br M – Gislason & Hunter, LLP	\$2,865.00
McLeod County Ditch 33 – Rinke Noonan	\$75.00
Marsh Creek Water Project – Record Easement	\$46.00
Marsh Creek Water Project – Houston Engineering	\$4,303.23
Marsh Creek Water Project – Seneca Foods	\$3,679.00
Marsh Creek Water Project – Rinke Noonan	\$887.50

**Ending Balance:**

**\$85,014.54**

Upon motion of Manger Henke, which was seconded by Manager Kramer, by unanimous vote, the Board of Managers approved the Treasurer's report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported as follows:

Rinke Noonan -	\$2,691.50
Bolton & Menk -	\$677.50
Eberhard Consulting -	\$1,610.82
Mid-Minnesota Development Com. -	\$681.63
League of MN -	\$2,450.00
Corey Henke -	\$265.57
Don Belter -	\$153.51
Larry Phillips -	\$293.10
Larry Kramer -	\$109.92
Matt Melberg -	\$109.22
Mary Henke -	\$95.24
Linda Phillips	\$139.09
Medicare & Social Security	\$82.12
<b>Total</b>	<b>\$9,359.22</b>

Upon motion from Manager Melberg, seconded by Manager Henke, by unanimous vote, the Board of Managers approved the above bills for payment.

President Belter called any new permits:

Eberhard introduced an application from Fayhe in § 18, T115, R27 to reclaim former gravel pit with fill. Eberhard requested additional information related to the permit application. Motion by Manage Henke, seconded by Manager Kramer, to accept the permit application and assign control number 2017-12. Motion carried. Eberhard discussed issues to be addressed before considering the permit. Source of fill is the City of Glencoe. Eberhard expressed concerns regarding location of flood plain. Motion by Manager Henke, seconded by Manager Kramer, to table pending receipt of additional detail. Motion carried.

President Belter next called for discussion old business:

Lyle Grenke asked regarding a proposed pond near Haukos Brothers related to the Marsh Project. The Board explained the plan and purpose of the pond.

Motion by Manager Phillips, seconded by Manager Kramer, to take permit 2017-01 off the table. Carried. Eberhard presented the correction of the prior violation and recommends approval of permit 2017-01 after the fact. Motion by Manager Henke, seconded by Manager Melberg. Motion Carries.

Kolb provided an update on the appeal and review of bills in the JD 15 appeal.

Manager Henke reported the removal of Hickenbottom intakes on the CD 33 project. Manager Melberg reported on a construction defect reported by a landowner on the system. BMI was contacted and the defect was corrected in time for planting. The Board discussed alternatives to the Hickenbottom intakes. The Board agreed to investigate alternatives and discuss options with landowners.

Eberhard updated the Board on the status of the Marsh Project. Manager Phillips reported on work with the engineers on change orders related to lateral ditches on the system. The change order was approved for \$40K which is within the project specification. President Belter reported on the preparation and delivery of the notice to proceed. Commissioner Krueger reported on his contacts with the railroad regarding the crossing for the marsh ditch.

The Board discussed the Glencoe Hospital project.

The Board discussed the bank stabilization activities and work with the engineer and McLeod County SWCD.

Kolb gave an update on the USFWS petition to the JDA of McLeod and Renville Counties for partial abandonment of JD 4 and the JDA's denial of the petition.

The Board discussed amendments to proposed rules. Manager Melberg discussed his comments. The Board suggested that Manager Melberg provide his comments to the consultant for correction and clarification. Manager Melberg presented a few examples related to thresholds for activities requiring a permit. Manager Henke was instructed to set up a meeting with the rules consultant.

Manager Phillips gave an update on Wayne Exsted's request to replace open ditch with tile.

President Belter next called new business.

Manager Henke reported his meeting with the Board of Water and Soil Resources (BWSR) conservationists regarding the Board's eligibility for grants. BWSR staff was negative toward the District given its lack of full-time staff and fiscal agent. Manager Henke reported that the District, with the assistance of its consultants, will continue to apply for grants.

Manager Phillips discussed the MAWD summer tour and meeting and the need to confirm delegates for voting on various changes to MAWD bylaws and policies. Existing delegates will remain Manager Henke and Manager Kramer for the summer meeting. Manager Melberg was appointed by the President as an alternate delegate.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, June 27, 2017 at 8:00 p.m. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11<sup>th</sup> Street E., Glencoe, MN.

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Matt Melberg, Secretary