

**MINUTES OF MEETING OF MANAGERS**  
**OF BUFFALO CREEK WATERSHED DISTRICT**

The Managers of Buffalo Creek Watershed District met on the 26th day of May, 2015, at 8:00 P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11<sup>th</sup> Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:            Donald Belter  
    Corey Henke  
    Larry Phillips  
    Larry Kramer  
    Matt Melberg

Also attending the meeting were:                    Pete Kasal, Attorney

President Belter called the meeting to order and announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on April 28, 2015. Upon motion of Manager Melberg, which motion was seconded by Manager Kramer, by unanimous vote the Board of Managers approved the minutes of the meeting held on April 28, 2015.

President Belter next called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

<u>SAVINGS:</u>		
C.B. #4206225	\$ 88,138.21	
Rec'd: Interest	<u>2.17</u>	
		\$ 88,140.38
LESS: Transfer to checking		(16,240.52)
Funds transferred to checking for W/H		(690.84)
McLeod County Ditch No. 33		<u>(8,227.00)</u>
		\$ 62,982.02
 <u>CHECKING:</u>		
April balance		\$ 1,000.00
Deposit from savings		<u>24,376.02</u>
		\$ 25,376.02
LESS: Checks drawn		<u>24,376.02</u>
		\$ 1,000.00
 <u>PROJECT 79-2:</u>		
CD's #87812 starting balance		\$ 6,507.56
Interest to 12/28/2014 CD #87051		26.07
McLeod Co. Auditor/79-2 Fund		<u>22,130.66</u>
		\$ 28,664.29
TOTAL 79-2 Funds		\$ 28,664.29

Upon motion of Manager Kramer, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved the Treasurer's report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Henke reported bills that had been presented to the Board as follows:

Kasal Law Office ó attorneys fees	\$ 737.26
Rinke Noonan ó consulting fees	819.50
MidMinnesota Development	637.50
Houston Engineering	2,118.85
Bolton Menk	1,650.00
Eberhard Consulting ó engineering fees	631.30
Mary Henke ó secretarial	178.13
Linda Phillips ó secretarial/accounting	178.47
Corey Henke ó per diem & mileage	370.77
Donald Belter ó per diem & mileage	81.09
Larry Phillips ó per diem & mileage	230.75
Larry Kramer ó per diem & mileage	118.70
Matt Melberg ó per diem & mileage	<u>114.10</u>
	\$ 7,866.42

Upon motion of Manager Phillips, which motion was seconded by Manager Kramer, by unanimous vote the Board of Managers approved the above bills for payment.

President Belter called upon Terry Ahlbrecht of Hector, Renville County, who appeared regarding permit application No. 2015-14. He presented to the Board the landowner easements he had been previously requested to provide and a breakdown of the costs assessed to the various landowners involved in the project which reflected their assessments for future maintenance. Mr. Albrecht noted that the slope grades of the proposed tiling had been altered to satisfy Engineer Eberhard's concerns after reviewing the initial proposal. He stated that he and the other project applicants wished to have the permit approved as soon as possible so they can begin the project. Jim Wiederman, a viewer who had been appointed by Renville County on the project, was in attendance and provided further information regarding the redetermination of benefits for the project. He calculated the acres benefited to be 408 acres, plus roadways. Upon motion of Manager Kramer, which motion was seconded by Manager Melberg, with 4 "Ayes" and Manager Henke voting "Nay", the Board of Managers removed Application for Permit No. 2015-14 from the table. After further discussion, Manager Melberg made a motion, which motion was seconded by Manager Kramer, to approve the project application subject to review and approval by Engineer Eberhard. The motion passed with 4 "Ayes" and Manager Henke voting "Nay".

President Belter next called for discussion of agenda item ó Zebra Ditch Assn. There being no further information provided, the application was tabled.

Manager Henke reported that drainage of Eagle Lake is almost completed and that water sampling is being conducted.

President Belter next called for agenda item 6 Marsh Water Project. Manager Henke reported that a petition had been submitted to BWSR to amend the Overall Plan to include the project. He noted that the petition requests establishment of a Water Management District in the Plan. Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers authorized President Belter to sign the amendment petition. Upon motion of Manager Henke, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers moved to adopt the revised Buffalo Creek Watershed Overall Plan, which includes the amendments in the submitted petition.

President Belter next called for agenda item 6 County Ditch No. 33. It was noted that the viewers had not completed their redetermination of benefits at this time.

Manager Henke next reported on Ditch No. 79-2. He had recently viewed the ditch and noted 2 areas where the banks had sloughed in and need repair and that the buffer strip on one parcel had been completely plowed up. It was the consensus of the Board that the affected landowner will be notified of the encroachment and asked to immediately rectify the buffer strip encroachment.

Manager Henke reported that he has received a quote for professional liability insurance for Engineer Eberhard with a \$1,000,000.00 coverage. That quote by Insurance Planners was \$2,756.75. Upon motion of Manager Henke, which motion was seconded by Manager Kramer, by unanimous vote the Board of Managers approved reimbursing Engineer Eberhard for the cost of the insurance as quoted.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, June 23, 2015 at **8:00** P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11<sup>th</sup> Street E., Glencoe, MN.

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Matt Melberg, Secretary