

MINUTES OF MEETING OF MANAGERS
OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 22nd day of March, 2016, at 1:00 P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present: Donald Belter
 Larry Phillips
 Matt Melberg
 Larry Kramer

Also attending the meeting were: Pete Kasal, Attorney
 Charles Eberhard, Engineer

President Belter called the meeting to order and announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on February 23, 2016. Upon motion of Manager Phillips, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers approved the minutes of the meeting held on February 23, 2016.

President Belter called upon Manager Phillips for the Treasurer’s report. Manager Phillips presented a written report which outlined income and expenses as follows:

<u>SAVINGS:</u>		
C.B. #4206225	\$114,588.58	
Rec’d: Interest	4.91	
State MMB	<u>2,127.70</u>	
		\$ 116,721.19
LESS: Transfer to checking		(8,011.73)
Rinke Noonan – JD 15 Branch “M”		(305.00)
Bolton & Menke – McLeod Co. Ditch 33		(1,033.00)
PCA Grant Funds – Marsh Water Project		809.75
Rinke Noonan – Marsh Water Project		<u>(610.00)</u>
MARCH BALANCE		\$ 107,571.21
 <u>CHECKING:</u>		
February balance	\$ 1,000.00	
Moved from savings to cover checks issued	<u>9,959.73</u>	
		\$ 10,959.73
Transfer from savings		(8,011.73)
Transfer from savings – JD Branch “M”		(305.00)
Transfer from savings – Bolton & Menk – Ditch 33		(1,033.00)
Transfer from savings – Marsh Water Project		<u>(610.00)</u>
MARCH BALANCE		\$ 1,000.00

PROJECT 79-2:

CD's #87812 starting balance	\$ 6,507.56
Interest to 12/28/2015	52.24
Redeemed certificate moved to savings	(6,559.80)
McLeod Co. Auditor/79-2 Fund	<u>22,310.57</u>

TOTAL 79-2 Funds \$22,310.57

Upon motion of Manager Kramer, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers approved the Treasurer's report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported bills that had been presented to the Board as follows:

Kunkel – beaver trapping	\$ 70.00
Houston Engineering	17,150.80
Rinke – Noonan	2,149.00
Kasal Law Office – attorneys fees	755.06
Drop 'N Go	29.97
Bolton & Menk – Ditch No. 33	813.00
Eberhard Consulting – engineering fees	675.25
Gislason Hunter – JD 15	572.00
Linda Phillips – secretarial/accounting	116.91
Larry Phillips – per diem & mileage	284.72
Donald Belter – per diem & mileage	165.12
Matt Melberg – per diem & mileage	282.80
Larry Kramer – per diem & mileage	<u>513.76</u>

\$23,578.39

Upon motion of Manager Kramer, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers approved the above bills for payment.

President Belter next called for any new permits. No new permit applications were reported.

President Belter next called for agenda item – City of Glencoe. Engineer Eberhard reported to the Board that another meeting with City officials will be scheduled to discuss the proposed project. He noted that the City is contemplating some changes to the plan originally proposed to the Board.

President Belter next called upon Ron Otto of Sibley County Soil & Water, who appeared regarding a feedlot repair project in Sibley County. Mr. Otto inquired if the Watershed District would be able to contribute part of the project cost. He indicated that the project would need approximately \$5,000.00 additional for its completion. After discussion among the Board members, it was noted by Engineer Eberhad that no money had been allocated in this year's budget for feedlot system repairs. It was the consensus of the Board that since no money had been budgeted for this type of project, the Board would not be interested in funding the request.

President Belter next called for agenda item – Marsh Water Project. Manager Phillips reported to the Board that he and Engineer Chris Otterness plan to meet with Seneca representatives on April 5 regarding the closing of the open ditch which crosses Seneca property. He also noted that easement acquisition for the Marsh Water Project right-of-way is set to begin this spring.

President Belter next called for agenda item – County Ditch No. 15. Engineer Eberhard and Manager Melberg advised the Board that viewing will start soon and that the entire Ditch No. 15 watershed will be viewed, but that will not affect the progress of the Melberg petition for improvement on a branch on Ditch No. 15.

Manager Phillips next reported on the potential Ditch No. 79-2 violations. He stated that information with regard to unauthorized drainage into the ditch has been sent to John Kolb of Rinke Noonan for review and recommended action.

Manager Phillips also reported to the Board regarding the County Ditch No. 33 project. He noted that a final report is due from the engineering firm and that a final hearing will need to be set in the near future.

President Belter next called for items of new business. Manager Phillips reported that he had received an inquiry from a landowner affected by the Marsh Water Project, who requested information about a process to withdraw from the project watershed. Manager Phillips was advised to instruct the landowner that he needs to contact private legal counsel on that issue.

Manager Phillips reported that he has received a request from the League of Minnesota Cities insurance trust regarding monetary limits on municipal tort liability as established by Minnesota Statutes §466.04. After a brief discussion, upon motion of Manager Kramer, which motion was seconded by Manager Phillips, by unanimous vote the Board approved a motion whereby Buffalo Creek Watershed District does not waive the monetary limits on municipal tort liability as established by Minnesota Statutes §466.04, and further authorizes Treasurer Phillips to execute the Liability Coverage Waiver Form as submitted by the insurance trust.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, April 26, 2016 at **8:00 P.M.** at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN.

Matt Melberg, Secretary