

MINUTES OF MEETING OF MANAGERS OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 26th day of June, 2018, at 8:00 p.m. at its regular meeting place in Suite 103, Glencoe City Center, 1107 - 11th Street E., Glencoe, MN, for its regular monthly business meeting.

The following managers were present:

Donald Belter
Larry Phillips
Larry Kramer
Corey Henke
Matt Melberg

Also attending the meeting were:

John Kolb, Attorney	Chuck Eberhard, Consultant
Paul Anderson	Doug Krueger, McLeod County
Randy Krippner	Lyle Grenke
Tom Maiers	Joe Griebie
Ryan Krippner	Dan Husske
Al Robeck	Chad Stuewe
John Rodeberg, SHE	

President Belter called the meeting to order and announced the first order of business was the consideration of minutes of the regular meeting of the Board of Managers held on May 22, 2018. A motion was made by Manager Phillips and seconded by Manager Kramer to approve the minutes from the previous meeting. After discussion, and by unanimous vote, the Board of Managers approved the minutes of the meeting held on May 22, 2018.

President Belter called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

Beginning Balance: \$147,650.58

Income:

Interest Earned – May 2018	\$5.88
Deposit from Pemberton Law for Commercial Permit – Glencoe Multi-Family, LLC	\$1,000.00

Expenses:

Funds transferred to checking for other checks paid	\$32,491.93
JD 15 Br M – Houston Engineering	\$438.00
JD 15 Br S – Bolton & Menk	\$615.00
JD 15 Br S – Rinke Noonan	\$241.50
Marsh Creek Water Project – Houston Engineering	\$2,392.00

Ending Balance:

\$112,478.03

Upon motion of Manager Kramer which was seconded by Manager Henke by unanimous vote, the Board of Managers approved the Treasurer's report subject to audit.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported as follows:

Keenan Farms -	\$3,900.00
Mid MN Dev. Comm. -	\$2,677.64
OMG Midwest -	\$3,700.70
Rinke Noonan -	\$2,563.00
Bolton & Menk -	\$5,890.50
Houston Engineering -	\$46,317.37
League of MN Cities -	\$2,443.00
Hub Pub, Inc. -	\$15.00
Glenn Farenbaugh -	\$98.00
Neubarth Landscaping -	\$2,000.00
Eberhard Consulting -	\$4,489.74
Corey Henke -	\$227.41
Don Belter -	\$76.89
Larry Phillips -	\$311.93
Larry Kramer -	\$221.36
Matt Melberg -	\$219.18
Mary Henke -	\$207.79
Linda Phillips -	\$208.20
Medicare & Social Security -	\$100.42
Total -	\$75,668.13

Upon motion from Manager Henke, seconded by Manager Kramer, by unanimous vote, the Board of Managers approved the above bills for payment.

President Belter called any new permits:

Permit 2018-14 City of Glencoe: Helen Twp., T115N, R28W, Sec. 18. Extension of 14th Street to accommodate proposed apartment complex. Motion by Manager Henke, seconded by Manager Phillips to consider. Motion passed. Eberhard presented the details of the proposed action. The permit has been reviewed by Houston Engineering. All required documents received. Eberhard recommends approval. Motion by Manager Phillips, seconded by Manager Kramer to approve. Motion passed.

Permit 2018-15 McLeod County Highway Department: Helen Twp., T115N, R27W, Sections 4 and 9 on section line. Correcting culvert size across County Road 3. Motion by Manager Henke, seconded by Manager Phillips to consider. Motion passed. Eberhard presented the details of the proposed action. Upon referral with questions, all questions were answered. Eberhard

recommends approval. Also, a copy of the review and approval must be submitted to the District so it can be attached to the permit. Motion by Manager Henke, seconded by Manager Phillips to approve. Motion passed.

Permit 2018-16 Collins Township and Buffalo Creek Watershed District: Collins Twp., T115N, R30W, Sec. 27. Collins Township will clean out existing road ditch and replace existing culvert with a new 30" culvert. The District will install a riprap chute from the end of the culvert to Buffalo Creek. Motion by Manager Henke, seconded by Manager Kramer to consider. Motion passed. Eberhard reviewed the details of the proposed action. All required documents are received. Plans were designed and drawn by South Central Technical Service Area. Both Collins Township and the District worked with McLeod County SWCD on design recommendations. Eberhard recommends approval. Motion by Manager Henke, seconded by Manager Phillips to approve. Motion passed.

President Belter next called for discussion old business:

JD 15 - Branch M. Managers Kramer and Melberg provided an update on the walk through with the engineer and some concerned landowners. Melberg discussed some issues with failure of the inspection points used by the televising company. The issues will be corrected.

Ditch 33. Manager Henke provided an update on correction of punch list items and delay by the contractor of responding to engineer's inquiries. Kuekle is unwilling to correct issues. The engineer has been directed to work with the attorney to enforce the contract.

Marsh Project. Manager Phillips provided an update on corrections of various issues in Phase 1. Kolb discussed the landowner informational meeting and Houston Engineering's proposal to initiate Phase 2 preliminary engineering and survey. Motion by Manager Henke, seconded by Manager Phillips to accept the proposal for Phase 2 preliminary engineering and to authorize Houston Engineering to proceed as detailed in the proposal. Motion passes.

Glencoe East and Central Project. Eberhard requested that the Board review Houston Engineering's draft Phase 2 report for the next meeting.

JD 15 - Branch S. Manager Phillips provided a report on the preliminary survey report development by BMI.

Paul Bleck Project. Kolb reported on the status of the petition for outlet. Tom Maiers appeared and provided his opinion regarding the petitioned action. Maiers explained the increasing capacity demand on Buffalo Creek downstream of ditch BC 75-2. He is concerned about adding lands. Kolb explained the statutory processes being followed by the Board.

PRAP. Dale Krystosek was unable to attend the meeting and, therefore, the report will be delivered at the July meeting. The Board requested that Kolb work on developing a data practices and records retention policy in response to comments in the PRAP report.

JD 79-2 Violation. Kolb presented the petition of Lindeman for outlet and explained some of the issues related to the Board's authority to consider an action for land not within the

boundary of the Watershed District. Kolb suggested requesting an opinion from petitioner's attorney regarding the Board's authority act on the petition and its future authority to impose a drainage assessment on property outside of its boundary. Motion by Manager Henke, seconded by Manager Phillips to receive the petition and to request the opinions suggested by Kolb. Motion passed. Mr. Husske discussed a request by Mr. Lindeman to survey 75th Street. Upon survey, it was discovered the Township that the road is not at the correct elevation. Mr. Husske is concerned regarding downstream flooding. Mr. Griebie asked whether a boundary change has ever occurred between the High Island and Buffalo Creek watersheds. The Board gave an example of where it had occurred in the past.

Lake Marion Project. No report.

Collins Township. Kolb presented information on a proposed action related to CD 64 at the junction of Unit Ave and 85th St. Collins Township has hired Kolb to assist them with the petition to the County Board. Kolb explained the possibility of a conflict of interest and presented a letter outlining the potential conflict. Upon motion of Manager Phillips, seconded by Manager Kramer, the Board approved authorization for the President to waive the potential conflict.

Bank Stabilization. No report.

President Belter asked for any public comment. The Board entertained several questions and provided information to the public as requested.

President Belter next called new business.

Manager Reappointment. On June 12, 2018, the Renville County Board reappointed Larry Kramer to the Buffalo Creek Watershed District for the term of May 18, 2018, through May 17, 2021. A new Manager's Oath of Office and Manager's Bond were executed for Manager Kramer's reappointment.

Eberhard provided a general update on his activities.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, July 24, 2018, at 8:00 p.m. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN.

Matt Melberg, Secretary