

MINUTES OF MEETING OF MANAGERS OF BUFFALO CREEK WATERSHED DISTRICT

The managers of Buffalo Creek Watershed District met on the 27th day of June, 2017 at 8:00 p.m. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN, for its regular monthly business meeting.

The following managers were present:

- Donald Belter
- Larry Phillips
- Matt Melberg
- Larry Kramer
- Corey Henke

Also attending the meeting was:

- John Kolb, Attorney
- Chuck Eberhard, Consultant
- Chris Otterness, HEI
- Lisa Odens, HEI
- Michael Koenig
- Chad Stuewe
- Jim Fahey
- Doug Krueger, McLeod County
- Al Robeck

President Belter called the meeting to order and announced the first order of business was the consideration of minutes of the regular meeting of the Board of Managers held on May 23, 2017. A motion was made by Manager Melberg and seconded by Manager Kramer to approve the minutes from the previous meeting. After discussion and by unanimous vote, the Board of Managers approved the corrected minutes of the meeting held on May 23, 2017.

President Belter called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

Beginning Balance: \$85,014.54

Income:

Interest Earned – May 2017	\$2.27
Deposit from Patrick Waller (Penalty)	\$2,000.00

Expenses:

Funds Transferred to Checking	\$7,461.57
JD 15 Br M – Rinke Noonan	\$1,815.50

Ending Balance: \$77,739.74

Upon motion of Manager Henke, which was seconded by Manager Kramer by unanimous vote, the Board of Managers approved the Treasurer's report.

The Board suspended the agenda to accommodate members of the public present at the meeting.

Michael Koenig presented an application to install a 15" tile to drain approximately 170 acres between his and a neighbor's property. The new tile will improve an existing 12" tile which is in need of repair on the neighbor's (Benson's) property. The tile proposed for improvement is a portion of branch 2 of McLeod County Ditch 64. The Board does not have authority to grant the permit to modify or improve a public drainage system. Mr. Koenig has the option to petition for improvement under statutes 103E or to abandon that portion of branch 2 of CD 64. If this were to become a private request (i.e. if branch 2 were partially abandoned), an easement would be required over the adjacent properties. The application was returned to Mr. Koenig without action.

Jim Fahey appeared to discuss permit application 2017-12. Eberhard updated the Board on the Fahey Gravel Permit 2017-12 and the resolutions of issues on the permit application and proposed project plan. Eberhard reviewed a list of conditions recommended for the project to be added to the permit. Eberhard recommends approval with conditions based on email confirmation and update from the applicant. The permit application was removed from the table by unanimous vote. Motion by Manager Melberg, seconded by Manager Phillips, to approve permit 2017-12 with conditions as outlined by Eberhard. Motion passed.

Lisa Odens and Chris Otterness from Houston Engineering appeared to give a presentation on the phase 1 report for the Glencoe East and Central Basic Water Management project. Following the presentation, there was a motion by Manager Henke, seconded by Manager Kramer, to accept the report for filing, schedule a joint presentation to the City of Glencoe as set forth in the project petition, and upon consent of the City, authorize initiation of phase 2 of the project development process. Motion passed by unanimous vote.

Lisa Odens presented information on the proposed Buffalo Creek Bank Stabilization Project.

Lisa Odens presented an update on the Marsh Project and progress on the construction.

Chris Otterness presented an update on the railroad culvert issue. Commissioner Krueger updated the Board on his interaction with the railroad.

Chris Otterness discussed an update on the development of TMDL and WRAPS maps for South Fork of Crow River. Otterness also updated the Board on his and Manager Henke's meeting with BWSR staff regarding Clean Water Fund grants. Otterness presented options for future grant applications.

Chris Otterness updated the Board on his meeting with the appellant's engineer in the branch M, JD 15 appeal.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported as follows:

Bolton & Menk -	\$8,783.00
Rinke Noonan -	\$5,458.80
Mid-Minnesota Development Com. -	\$300.00
Houston Engineering -	\$37,001.00
Chard -	\$82,496.70
F.W. Hosting -	\$375.10
Jerry Scharpe -	\$1,800.00
Kuechle Underground -	\$24,116.40
Eberhard Consulting -	\$3,956.44
Corey Henke -	\$994.14
Don Belter -	\$76.75
Larry Phillips -	\$1,120.90
Larry Kramer -	\$920.60
Matt Melberg -	\$108.85
Mary Henke -	\$173.15
Linda Phillips -	\$325.52
Medicare & Social Security -	\$144.17
Total	\$168,151.52

Upon motion from Manager Henke seconded by Manager Kramer by unanimous vote, the Board of Managers approved the above bills for payment.

President Belter called any new permits:

Eberhard presented permit application 2017-13 by Neal Lidberg. The application seeks approval to improve a 6" tile with a 10" tile. The existing tile is an established lateral tile to Renville Judicial Ditch 15, branch B 15. The improvement will need to be petitioned to the drainage authority unless the lateral is petitioned for abandonment. In any event, the District cannot approve a permit for the activity until the applicant secures authority to do the work. Motion by Henke, seconded by Kramer to assign permit 2017-13 and table. Instruction to Eberhard to work with applicant and Renville County ditch inspector Larry Zupke to resolve potential issues with JD 15.

President Belter next called for discussion old business:

Kolb gave an update on Branch M, JD 15 Appeal.

The Managers discussed and gave an update on CD 33 improvement.

The Managers discussed and gave an update on the Glencoe hospital project.

The Managers discussed and gave an update on the drainage system surface intake options.

The Managers discussed and gave an update on the proposed rule amendment process.

The Managers discussed and gave an update on the Wayne Exsted ditch/tile replacement proposal.

The Managers discussed and gave an update on the MAWD summer meeting and tour in Bemidji.

President Belter next called new business.

Manager Phillips updated the Board on his conversations with Mitch Gore seeking financial assistance for removal of downed trees. Manager Phillips will investigate to see whether the District can provide assistance.

Manager Melberg gave an update on additional reports of trees down in Buffalo Creek. The trees were removed by local labor on an emergency basis. The managers approved payment under its small expense policy.

The Board discussed buffer law election of jurisdiction. Motion by Manager Kramer seconded by Manager Henke to adopt the BWSR form resolution as modified for the district for all public drainage system under jurisdiction of the District as Drainage Authority. Motion passed.

President Belter requested the annual election of officers be made. Manager Henke moved, seconded by Manager Kramer, to reelect the current slate of officers. Motion passed.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, July 25, 2017 at 8:00 p.m. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN.

Matt Melberg, Secretary