

MINUTES OF MEETING OF MANAGERS
OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 24th day of June, 2014, at 8:00 P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Corey Henke
Larry Phillips
Larry Kramer
Matt Melberg

Also attending the meeting were:

Pete Kasal, Attorney
Charles Eberhard, Engineer

Vice President Kramer called the meeting to order and called on numerous parties in attendance who are residents of a rural housing development near Glencoe. The housing development is served by an 8-inch county tile line, which apparently is inadequate for the 10-home development. The residents explained to the Board that the area experienced significant flooding during the past rain event, resulting in flooded basements and submergence of wells and septic systems. The residents inquired what their options were with regard to providing an adequate drainage system for the area since this type of flooding has also occurred in the past and is likely to occur in the future during significant rain events. The parties were advised by Attorney Kasal that they could petition the County for repair of the existing 8-inch tile line or for an improvement to that drainage, or in the alternative, they could install a new private system utilizing as an outlet a public ditch approximately ¼ mile away.

The next order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on May 27, 2014. Upon motion of Manager Henke, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers approved the minutes of the regular meeting held on May 27, 2014.

Vice President Kramer next called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

<u>SAVINGS:</u>	
C.B. #4206225	\$ 25,495.87
Rec'd: Interest	<u> .60</u>
	\$25,496.47
LESS: Transfer to checking	<u> 9,661.98</u>
JUNE BALANCE	\$15,834.49

<u>CHECKING:</u>		
May balance	\$ 1,658.73	
Deposit from savings	<u>9,661.98</u>	\$11,320.71
LESS: Checks drawn		<u>9,593.72</u>
JUNE BALANCE		\$ 1,726.99
<u>PROJECT 79-2:</u>		
CD's #87051	\$ 6,507.56	
McLeod Co. Auditor/79-2 Fund	<u>22,130.66</u>	
TOTAL 79-2 Funds		\$28,638.22

Upon motion of Manager Phillips, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers approved the Treasurer's report.

Vice President Kramer next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported bills that had been presented to the Board as follows:

Kasal Law Office – attorneys fees	\$ 718.56
Rinke Noonan – consulting fees	1,025.00
Mid-Minnesota Development	1,800.00
Larry Kunkel	70.00
Houston Engineering	1,008.00
F.W. Hosting	254.40
Eberhard Consulting – engineering fees	1,135.62
Mary Henke - secretarial	206.25
Linda Phillips – secretarial/accounting	317.23
Corey Henke – per diem & mileage	826.66
Larry Phillips – per diem & mileage	161.00
Larry Kramer – per diem & mileage	778.19
Matt Melberg – per diem & mileage	<u>108.00</u>
TOTAL	\$ 9,661.97

Upon motion of Manager Henke, which motion was seconded by Manager Melberg, by unanimous roll call vote the Board of Managers approved the above bills for payment.

Vice President Kramer next called for any new permits. Engineer Eberhard reported that he had received an application for a permit from Renville County. Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2014-12. Engineer Eberhard reported that the permit application is requesting the replacement of a steel culvert in Melville Township in Renville County. He indicated he had reviewed the application and

recommended its approval. Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved Permit No. 2014-12.

Engineer Eberhard next presented another application for a permit from Renville County. Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2014-13. Engineer Eberhard reported that the application seeks to replace a culvert in Melville Township. He had reviewed the application and recommended its approval. Upon motion of Manager Henke, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved Permit No. 2014-13.

Vice President Kramer next called for items of old business. Engineer Eberhard reported regarding Application for Permit No. 2014-10. He indicated that he had been in contact with the applicant and was in the process of obtaining further information.

Manager Henke reported on the Eagle Lake Dam project. He noted that an archeological study had been completed and the area had been cleared for construction. He indicated that construction can now progress as soon as an Army Corps of Engineers permit is obtained.

Manager Henke next reported on the Marsh Water Project. He stated that he had been informed by Chris Otterness of MidMinnesota that loan money might be available to fund the storm sewer system portion of the project. He indicated that an application must be submitted for the loan and that the application is due within one week. After discussion among the Board members and contacting Mr. Otterness over the phone, it was moved by Manager Henke, which motion was seconded by Manager Mellberg and unanimously approved, to authorize Chris Otterness to apply for the loan.

Vice President Kramer next called for any items of new business. Engineer Eberhard reported that he has met with MnDOT officials regarding a wash-out adjacent to Highway #212 near Glencoe. He noted that a review of the area indicated a majority of the water causing the wash-out originates from a new interchange put in by the City of Glencoe. He indicated he would recommend to City officials that it put in a berm to deflect the run-off from that intersection and that further remedial actions be taken with regard to the wash-out.

Engineer Eberhard next reported to the Board that he had received a request from Ryan Clark of Renville County regarding the Board's contribution toward intake construction, which replaces open field intakes. He advised the Board that there is currently a program in place by the Board to reimburse 75% of the cost of such projects and that a total of \$5,000.00 has been allocated toward those remedial efforts.

Engineer Eberhard next reported to the Board that he had received correspondence from Ryan Freitag of McLeod County Soil & Water inquiring about the removal of a cow-pass on County Road #3. Engineer Eberhard stated he will contact the McLeod County Engineer with regard to that proposed project.

Manager Phillips reported to the Board that the 2013 Annual Report and Financial Report had been completed but that final approval was needed from the Board of Managers. After a review of the reports, a motion was made by Manager Phillips to accept the 2013 Financial and Annual Reports, which motion was seconded by Manager Henke and unanimously approved.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on July 22, 2014 at **8:00** P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN.

Secretary