

MINUTES OF MEETING OF MANAGERS
OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 25th day of February, 2014, at 1:00 P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Donald Belter
Charles Kubesh
Corey Henke
Larry Phillips
Larry Kramer

Also attending the meeting were:

Charles Eberhard, Engineer
Pete Kasal, Attorney

President Belter called the meeting to order. The first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on January 28, 2014. Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved the minutes of the regular meeting held on January 28, 2014.

President Belter next called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

<u>SAVINGS:</u>	
C.B. #4206225	\$ 128,814.50
Rec'd: Interest	5.18
League of Minnesota Cities	187.00
McLeod County	559.27
Sibley County	19.33
Renville County	74.24
Carver County	1.23
Renville County	<u>1,466.95</u>
	\$131,127.70
LESS: Transfer to checking	<u>40,699.52</u>
FEBRUARY BALANCE	\$ 90,428.18

CHECKING:

January balance	\$ 1,910.38	
Deposit from savings	<u>40,699.52</u>	\$ 42,609.90
LESS: Checks drawn		<u>40,615.84</u>
FEBRUARY BALANCE		\$ 1,994.06

PROJECT 79-2:

CD's #87051	\$7,530.29	
Interest	<u>38.47</u>	
	\$ 7,568.76	
Withdrew for pmt. to Rickert Exc.	<u>(1,061.20)</u>	\$ 6,507.56
McLeod Co. Auditor/79-2 Fund		<u>21,271.63</u>
TOTAL 79-2 Funds		\$ 27,779.19

Upon motion of Manager Henke, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved the Treasurer's report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported bills that had been presented to the Board as follows:

Kasal Law Office – attorneys fees	\$ 747.68
Rinke Noonan – consulting fees	200.00
Rinke Noonan	2,553.00
City of Glencoe - rent	1,200.00
Mr. Mac	130.00
Brownston Rod & Gun Club	150.00
U.S. Post Office – box rental	84.00
Houston Engineering	3,669.75
M.A.W.D. – dues	2,744.00
Eberhard Consulting – engineering fees	2,165.24
Mary Henke - secretarial	234.38
Linda Phillips – secretarial/accounting	194.47
Corey Henke – per diem & mileage	423.50
Donald Belter – per diem & mileage	82.91
Larry Phillips – per diem & mileage	532.49
Larry Kramer – per diem & mileage	315.40
Charles Kubesh – per diem & mileage	<u>213.84</u>
TOTAL	\$15,640.66

Upon motion of Manager Phillips, which motion was seconded by Manager Kramer, by unanimous roll call vote the Board of Managers approved the above bills for payment.

President Belter next called for any new permits. Engineer Eberhard presented to the Board an application for a permit submitted by MnDOT. Upon motion of Manager Phillips, which motion was seconded by Manager Kramer, by unanimous vote the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2014-4. Engineer Eberhard stated that the MnDOT application called for the installation of a culvert liner on Highway #212 east of Glencoe. He recommended approval. Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved Permit No. 2014-4.

President Belter next called upon Adam Beilke of BWSR. Mr. Beilke appeared to provide the Board with additional information on their request for funding of projects in 2016 and 2017. He explained that the Board needed to submit information set forth in a pamphlet he provided to the Board in order for the funding requests to be considered by BWSR. Mr. Beilke also provided additional information about required future watershed plans and their requirements in order to be approved by BWSR.

President Belter next called on Chris Otterness of Houston Engineering. Mr. Otterness reported on the study of Judicial Ditch No. 4. The purpose of the study was to determine the existing capacity of the ditch and assess impacts on the ditch system of an improvement to allow a 3/8-inch drainage coefficient for the watershed. The present system consists of 1 main trunk, 6 branches and 4 laterals. There are 5 miles of open channel and 8 miles of tile line. The study determined that the capacity of the main channel was greater than what would be anticipated for a 100-year rain event. It was determined that 70% of the tile system is at a 1/4-inch drainage coefficient. Upsizing the watershed to a 3/8-inch drainage coefficient would result in a 45% increase in outflow on the main channel. The change to the 3/8-inch coefficient would result in a 45% increase in tile flow into the main channel. The increase would not substantially increase the water velocity, water elevation, or effect on the culverts in the main channel. Increasing to a 3/8-inch coefficient would result in an immediate 7% increase in flow into Buffalo Creek for a 2-day event, and a 37% increase 40 hours after the event. Storage volume of the system would decrease by 7%. It was noted that Chapter 103E now requires a review of outlet impacts for any improvements in a watershed.

James Steinbach, whose land is located in Judicial Ditch No. 4, was in attendance. He posed several questions to Mr. Otterness with regard to the system. Because there have been several inquiries in the last year or two regarding other improvement projects within Buffalo Creek Watershed in which the improvements requested a 1/2-inch coefficient, it was the general agreement of the Board that the study completed by Mr. Otterness's firm be augmented to determine the effects of a 1/2-inch drainage coefficient through the Judicial Ditch No. 4 system. Upon motion of Manager Henke, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved Houston Engineering to conduct further study on the Judicial Ditch No. 4 system to include the impacts of adopting a 1/2-inch drainage coefficient to the system.

President Belter next called for items of old business. Attorney Kasal reported on the Eagle Lake dam project and requested the Board to authorize him to obtain a survey for the dam site and the access. Upon motion of Manager Henke, which motion was seconded by Manager Kubesh, by unanimous vote the Board of Managers approved the engagement of a surveyor to determine the legal description of both the dam access and access required.

The Board entered into a general discussion with regard to the Watershed Management Plan, which has been in development. It was noted that a public hearing is scheduled for March 12 to receive public input on the proposed plan.

Manager Phillips reported on the Marsh Water Project. He noted that there had been a meeting with Glencoe city officials on the Board's request for a petition to be submitted by the City. No official action has yet been taken by the City of Glencoe.

Engineer Eberhard addressed the Board concerning Application for Permit No. 2014-1. He indicated that the applicant was determined to be entitled to drain in the area and recommended approval of the permit. Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved Permit No. 2014-1.

Engineer Eberhard next reported on the Prellwitz drainage project. He has received no further information with regard to that issue.

Engineer Eberhard also reported on the Stamer permit application. He is waiting to hear from Renville County with regard to their procedures on the permit area.

Manager Phillips next reported that the League of Minnesota Cities is requesting a resolution by the Board to limit tort coverage pursuant to the maximum established by Minnesota Statutes. After discussion, Manager Kubesh offered the following resolution and moved its adoption:

RESOLVED, that the Board of Managers accept the League of Minnesota Cities' recommendation and not waive the \$1.5 million tort liability limit set by Minnesota Statutes.

Manager Kramer seconded the motion. There being five "Yea's" and no "Nay's" as follows"

Donald Belter	Yea
Larry Phillips	Yea
Charles Kubesh	Yea
Corey Henke	Yea
Larry Kramer	Yea

The resolution was declared carried.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on March 25, 2014 at 1:00 P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN.

Charles Kubesh, Secretary