

**MINUTES OF MEETING OF MANAGERS**  
**OF BUFFALO CREEK WATERSHED DISTRICT**

The Managers of Buffalo Creek Watershed District met on the 23rd day of December, 2014, at 1:00 P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11<sup>th</sup> Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Donald Belter  
Corey Henke  
Larry Phillips  
Matt Melberg

Also attending the meeting were:

Pete Kasal, Attorney

President Belter called the meeting to order and announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on November 25, 2014. Upon motion of Manager Melberg, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved the minutes of the meeting held on November 25, 2014.

President Belter next called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

<u>SAVINGS:</u>	
C.B. #4206225	\$ 65,448.75
Rec'd: Interest	1.83
Renville County	<u>8,800.28</u>
	\$74,250.86
LESS: Transfer to checking	(10,758.70)
Funds held for McLeod Co. Ditch 33	10,000.00
LESS: Rinke Noonan payment	<u>1,428.50</u>
	<u>8,571.50</u>
DECEMBER BALANCE	\$72,063.66
 <u>CHECKING:</u>	
November balance	\$ 1,645.61
Deposit from savings	<u>10,758.70</u>
	\$ 12,404.31
LESS: Checks drawn	<u>9,225.86</u>
DECEMBER BALANCE	\$ 3,178.45

<u>PROJECT 79-2:</u>	
CD#s #87051	\$ 6,507.56
McLeod Co. Auditor/79-2 Fund	<u>22,130.66</u>

TOTAL 79-2 Funds \$28,638.22

Upon motion of Manager Phillips, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers approved the Treasurer's report.

President Belter next called on Adam Beilke of BWSR. Mr. Beilke advised the Board on efforts being made to update the drainage manual issued by BWSR. He also advised the Board of an upcoming meeting on water quality issues.

President Belter next called upon Justin Black, engineer with the City of Glencoe, and Gary Schreifels, the Public Works Manager for the City. Mr. Black advised the Board that Glencoe is in the process of two street improvement projects which were previously outlined to the Board. He indicated that the Lincoln Park project would start construction in 2015, which project anticipates the elimination of most sidewalks in the area and the narrowing of two streets to 42 feet. The Armstrong St. area project is anticipated to begin in 2016. That project anticipates all the streets and underground utilities will be replaced in the Lincoln Park project. The new storm sewers in the area will be constructed to handle 10-year events. They went on to describe efforts being taken by the City of Glencoe to provide more water retention from storm sewer outlets. It was noted that the City had submitted a permit application, No. 2014-26, for the 2015 project. Upon motion of Manager Henke, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers accepted Application for Permit No. 2014-26 for further consideration. Following a brief discussion and noting that Engineer Eberhard had reviewed and recommended approval of the permit application, upon motion of Manager Melberg, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved Permit No. 2014-26.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported bills that had been presented to the Board as follows:

Kasal Law Office ó attorneys fees	\$ 588.48
Rinke Noonan ó consulting fees	200.00
Houston Engineering	3,160.03
Olson & Sons	1,860.00
Allen Schmidt ó trapping	35.00
Henry Becker ó septic update	500.00
Eberhard Consulting ó engineering fees	2,021.28
Mary Henke ó secretarial	145.31
Linda Phillips ó secretarial/accounting	112.50
Corey Henke ó per diem & mileage	1,042.17
Donald Belter ó per diem & mileage	657.79
Larry Phillips ó per diem & mileage	921.71
Matt Melberg ó per diem & mileage	<u>728.30</u>
	\$11,972.57

Upon motion of Manager Phillips, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers approved the above bills for payment.

President Belter next called for any new permits. An application for a permit submitted by Mike Loncorich of Collins Township was presented to the Board. Upon motion of Manager Phillips, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2014-25. The permit application proposes installing 1,000 feet of 15-inch tile line to act as a new outlet for an existing tile system. It was noted that Engineer Eberhard had reviewed and approved the plans. Upon motion of Manager Melberg, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved Permit No. 2014-25.

Manager Henke next reported on the Eagle Lake project. He reported to the Board that equipment had been moved in for the construction project, but that warm weather had delayed construction at this time.

Manager Phillips next reported to the Board on the Marsh Water Project. He noted that the work continues on implementation of pond construction. He advised the Board that there had been consultations with the PCA as to whether established construction rates would apply to the project. He was confident that such rates would not apply since it is not a grant but rather a loan.

Manager Henke reported on the County Ditch 33 project. He noted that some surveying had been completed on the project.

President Belter next called for items of new business. Manager Phillips reported that the new mileage rate for 2016 is 57.5 cents per mile.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, January 27, 2015 at 1:00 P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11<sup>th</sup> Street E., Glencoe, MN.

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Matt Melberg, Secretary