

MINUTES OF MEETING OF MANAGERS
OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 23rd day of December, 2013, at 1:00 P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present:

Donald Belter
Charles Kubesh
Corey Henke
Larry Kramer

Also attending the meeting were:

Pete Kasal, Attorney

President Belter called the meeting to order. The first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on November 26, 2013. Upon motion of Manager Kramer, which motion was seconded by Manager Kubasch, by unanimous vote the Board of Managers approved the minutes of the regular meeting held on November 26, 2013.

President Belter next called upon Manager Henke for the Treasurer's report. Manager Henke presented a written report previously prepared by Manager Phillips, which outlined income and expenses as follows:

<u>SAVINGS:</u>	
C.B. #4206225	\$ 85,492.75
Rec'd: Interest	2.24
MN State MMB ó ACH	1,102.86
Renville County	10,527.60
Renville County	<u>73.50</u>
	\$ 97,198.95
LESS: Transfer to checking	<u>8,831.55</u>
DECEMBER BALANCE	\$ 88,367.40
 <u>CHECKING:</u>	
November balance	\$ 2,845.16
Deposit from savings	<u>8,831.55</u>
	\$ 11,676.71
LESS: Checks drawn	<u>8,712.49</u>
DECEMBER BALANCE	\$ 2,964.22

<u>PROJECT 79-2:</u>		
CDs #87051	\$7,530.29	
Interest	<u>28.86</u>	\$ 7,559.15
McLeod Co. Auditor/79-2 Fund		<u>21,271.63</u>
TOTAL 79-2 Funds		\$ 28,830.78

Upon motion of Manager Kubesh, which motion was seconded by Manager Kramer, by unanimous vote the Board of Managers approved the Treasurer's report.

President Belter next called upon Perry Collins of Castle Rock Contracting. The Board and Mr. Collins entered into a general discussion regarding the proposed channel clearing work to be done for the year 2014. It was the general agreement that the clean-out would begin approximately 1 mile inside the Renville County line and proceed east along the Buffalo Creek channel. Upon motion of Manager Kubesh, which motion was seconded by Manager Kramer, by unanimous vote the Board of Managers approved Castle Rock Contracting proceeding with channel clearing and maintenance for 2014 for an amount not to exceed \$30,000.00.

President Belter called upon Randy Kramer, a Renville County Commissioner who was in attendance. Mr. Kramer had comments with regard to the 3/8-inch drainage coefficient proposed by Buffalo Creek Watershed in its overall watershed plan. He indicated that the standard was not in sync with Renville County's standards, which have at various times used up to a 1/2-inch drainage coefficient. President Belter noted that this would be discussed with MidMinnesota, who is drafting the watershed's plan, and also would be discussed further with the watershed engineer.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Henke reported bills that had been presented to the Board as follows:

Kasal Law Office ó attorneys fees	\$ 1,178.40
Rinke Noonan ó consulting fees	200.00
MidMinnesota	1,851.05
ECM Publishing ó meeting notice	14.40
Hub Publications ó meeting notice	20.65
Rickert Excavating ó Project 79-2	1,061.20
Eberhard Consulting ó engineering fees	2,312.92
Mary Henke - secretarial	187.50
Linda Phillips ó secretarial/accounting	112.50
Corey Henke ó per diem & mileage	1,160.35
Donald Belter ó per diem & mileage	508.50
Larry Phillips ó per diem & mileage	878.55
Larry Kramer ó per diem & mileage	904.37
Charles Kubesh ó per diem & mileage	<u>111.16</u>
TOTAL	\$10,501.55

Upon motion of Manager Kubesh, which motion was seconded by Manager Kramer, by unanimous roll call vote the Board of Managers approved the above bills for payment.

President Belter next called for any new permits. Manager Henke reported on a drainage project initiated by Richard Prellwitz which occurred in Renville County. The project was a 12-inch tile line and across property owned by Buffalo Lake Rod & Gun Club. Manager Henke noted that no permit was obtained for the project. He indicated a letter has been sent to Mr. Prellwitz to explain the permit process and ask why no permit was obtained. No response has yet been received from Mr. Prellwitz.

The Board next discussed the proposal by McLeod County for an aerial survey and participation by Buffalo Creek Watershed District. The Board noted that Engineer Eberhard had recommended not participating in the aerial survey. Upon motion of Manager Kramer, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers voted to not participate in the aerial survey initiated by McLeod County.

The Board also received a recommendation from Engineer Eberhard concerning future permit applications from the City of Glencoe, which encompasses ditch cleaning on the west side of Glencoe and also a water diversion project near the City ballparks. It was noted that Engineer Eberhard recommended approval of the future permit applications. The Board was also advised that Engineer Eberhard had suggested that additional drainage into the holding pond on the north side of Glencoe not be approved since the system is not adequate to take on the additional acreage.

The Board next discussed Permit No. 2013-19, which had been previously granted to Jeff Stamer of Renville County. It was noted that one of the permit conditions was that further action was required by the Renville County Board because a County ditch was involved. It was noted that no information has been received on whether this permit condition has been satisfied.

President Belter called for items of old business. Attorney Kasal reported on the Eagle Lake dam project. He noted that he had again contacted the attorney for Orlando Hillman with regard to obtaining the easement for the dam and the outlet ditch.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on January 28, 2014 at 1:00 P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN.

Charles Kubesh, Secretary