

MINUTES OF MEETING OF MANAGERS OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 24th day of April, 2018, at 8:00 p.m. at its regular meeting place in Suite 103, Glencoe City Center, 1107 - 11th Street E., Glencoe, MN, for its regular monthly business meeting.

The following managers were present: Donald Belter
Larry Phillips
Matt Melberg
Larry Kramer
Corey Henke

Also attending the meeting were: John Kolb, Attorney
Chuck Eberhard, Consultant
Raphael Miller
Paul Bleck
Merlin Mackenthun
Ken Schiroo
Paul Anderson
Chad Stuewe
Rod Wieland
Judy Strachan
Al Roback
Bruce Bergman
Jack Ewert

President Belter called the meeting to order and announced the first order of business was the consideration of minutes of the regular meeting of the Board of Managers held on March 27, 2018, and the minutes of the hearing on adoption of the revised rules of the Watershed District. A motion was made by Manager Henke and seconded by Manager Kramer to approve the minutes from the previous meeting and hearing. After discussion, and by unanimous vote, the Board of Managers approved the minutes of the meeting held on March 27, 2018, and the minutes of the hearing on adoption of the revised rules of the Watershed District.

President Belter called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

Beginning Balance: \$195,414.44

Income:

Interest Earned – March 2018 \$7.95

Expenses:

Funds transferred to checking for other checks paid \$13,408.94

JD 15 Br M – Houston Engineering \$7,112.00

Ending Balance: \$174,901.45

Upon motion of Manager Kramer which was seconded by Manager Henke by unanimous vote, the Board of Managers approved the Treasurer’s report subject to audit.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Phillips reported as follows:

Mid MN Dev. Com. -	\$1,582.71
Rinke Noonan -	\$3,044.10
Tree Top Clearing -	\$2,280.00
Houston Engineering -	\$14,963.50
Peterson Co. -	\$2,500.00
Eberhard Consulting -	\$1,325.07
Corey Henke -	\$88.88
Don Belter -	\$172.31
Larry Phillips -	\$166.31
Larry Kramer -	\$110.68
Matt Melberg -	\$97.60
Mary Henke -	\$121.21
Linda Phillips -	\$155.74
Medicare & Social Security -	\$62.41
Total -	\$26,670.52

Upon motion from Manager Phillips, seconded by Manager Kramer by unanimous vote, the Board of Managers approved the above bills for payment.

President Belter called any new permits:

Permit 2018-10 Jan Haukos: Helen Twp., T115N, R27W, Sec 16. Remove existing drainage ditch, replace with 425 ft. of 30 HDPE at 0.055% slope. Motion by Manager Phillips, seconded by Manager Henke to consider. Motion passed. Eberhard described the proposed project and recommended approval. Motion by Manager Henke, seconded by Manager Kramer to approve. Motion passed.

Permit 2018-11 Merlin Mackenthun: Sumter Twp., T115N, R29W, Sec. 16. Replace 910 of an existing 8" tile with a 12" DWP. Permit indicates 65.2 Ac.; proposed slope at 0.083% to 0.125%. Motion by Manager Henke, seconded by Manager Melberg to consider. Motion passed. The proposed 12" pipe at this slope would exceed the BCWD requirements. The Board could disapprove the permit or put on a condition. The condition would be the slope not to exceed a 0.08% grade. Eberhard recommends approval with the condition that the slope not to exceed 0.08%. Merlin Mackenthun addressed the Board regarding the proposed project and the path of water from the tile outlet to Buffalo Creek. Motion by Manager Melberg, seconded by Manager Phillips to approve with a condition that the grade be 1" per 100 feet. Motion passed.

President Belter next called for discussion old business:

Permit 2018-8 (tabled from March 27, 2018) City of Brownton: Sumter Twp., T115N, R29W, Sec. 29 and 32. Replacing aged infrastructure with new. Motion by Manager Henke, seconded by Manager Phillips to remove from the table. Motion passed. Eberhard reviewed the proposed project and the additional information he received from the City. Eberhard recommends approval with conditions. Motion by Manager Henke, seconded by Manager Phillips to grant permit. Motion passed.

JD 15 - Branch M. Manager Melberg provided an update. Litzau is staging equipment and preparing to resume work when conditions allow. Issues remain with some spoil and construction leveling. Additional damages may be considered at the acceptance hearing depending on extent of construction interference. Manager Melberg provided an update on road boring and correction of the work.

Ditch 33. No report.

Marsh Project. Manager Phillips provided an update and discussed performance of the holding pond.

Glencoe East and Central Project. No report.

Bank Stabilization (Larry Witthus Property). Until funding is available, there is no further action to take on this item.

Collins Township Washout. Until funding is available, there is no further action to take on this item.

Dwight Kottke Tile Project - Branch S of JD 15. No report.

Rules and Regulations Amendments and Public Hearing. The President and Secretary signed the adopted rules and directed noticing.

Paul Bleck Project. Kolb provided a summary of the conclusions of the Board's engineer. Raphael Miller made a brief presentation regarding Mr. Bleck's petitioned action. Jack Ewert provided comments regarding the project. Motion by Manager Melberg, seconded by Manager Henke to table until July meeting, passed.

City of Buffalo Lake. Eberhard reported the work to abandon the tile is completed.

Mueller and Sons Gravel Pit. Manager Phillips provided a report that there were no bids, so no work is being done.

PRAP. Eberhard and Manager Henke will be meeting with the BWSR representative.

Outlet Violation on Ditch 79-2. Manager Henke moved, seconded by Manager Kramer, to send a supplemental violation letter requiring that the unauthorized outlet be blocked. Passed.

BWSR Biennial Budget Request. This has been submitted to BWSR.

President Belter next called items from the public.

Paul Anderson, Hector Tile, discussed availability of various tile sizes.

Al Roback asked regarding maintenance of the ditch near his property as part of the Marsh Project. Manager Phillips provided an update on planning for subsequent phases of the project. Kolb asked that the Board authorize a subcommittee to meet with HEI, Kolb and Eberhard to set a timeline for subsequent phases of the Marsh Project.

Bruce Bergman discussed a failing culvert in a township road. This is on CD 12 in McLeod County. The Township wants to know a timeline for the current redetermination. The Board noted that the County Board is conducting the redetermination and will have to provide information on the timeline.

Lake Marion Association requests maintenance of the sedimentation pond. Eberhard suggests investigation of this and a second sedimentation pond. A report will be given at the May meeting.

President Belter next called new business.

Eberhard presented a request to increase a tile line on county tile. Eberhard is going to investigate the circumstances and determine permit requirements.

Eberhard discussed a landowner proposal to interconnect portions of JD 15.

Kolb requested permission to notify counties of upcoming manager reappointments, approved.

Manager Phillips presented the audit. Manager Henke moved, seconded by Manager Kramer to adopt the audit as the 2017 Financial Statement of the Watershed District. Passed.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, May 22, 2018, at 8:00 p.m. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN.

Matt Melberg, Secretary