

MINUTES OF MEETING OF MANAGERS OF BUFFALO CREEK WATERSHED DISTRICT

The managers of Buffalo Creek Watershed District met on the 25th day of April, 2017 at 8:00 p.m. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN, for its regular monthly business meeting.

The following managers were present: Donald Belter
Larry Phillips
Matt Melberg
Larry Kramer
Corey Henke

Also attending the meeting was: John Kolb, Attorney
Chuck Eberhard, Consultant
Doug Krueger, McLeod County
Al Robek
Marco Arandia

President Belter called the meeting to order and announced the first order of business was the consideration of minutes of the regular meeting of the Board of Managers held on March 28, 2017. The President requested a correction to correct the minutes from the previous meeting asking that on the last page, second paragraph, to add the word "some" to the statement Doug Krueger expressed "some" questions. Upon a motion from Manager Henke, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved the corrected minutes of the meeting held on March 28, 2017.

President Belter called upon Manager Phillips for the Treasurer's report. Manager Phillips presented a written report which outlined income and expenses as follows:

Beginning Balance: **\$161,288.97**

Income:

Interest Earned – March 2017 \$7.60
Funds transferred from McLeod County \$92,455.79
- Bond Funds - Marsh Project: \$61,373.39
- Bond Funds – Ditch 33: \$31,082.40

Expenses:

Funds Transferred to Checking \$11,607.81
Social Security and Medicare for March \$98.30
JD 15 Br M – Rinke Noonan \$489.00
McLeod Ditch 33 – Bolton & Menk, Inc. \$9,183.50

McLeod Ditch 33 – Kuechle Underground	\$31,082.40
Marsh Creek Water Project – Willard Exsted	\$7,420.00
Marsh Creek Water Project – Record Easement	\$46.00
Marsh Creek Water Project – Houston Engineering	\$8,682.31
Marsh Creek Water Project – Seneca Foods	\$52,551.29
Marsh Creek Water Project – West Side Salvage	\$5,182.10
Marsh Creek Water Project – Rinke Noonan	\$7,968.00
Marsh Creek Water Project – Montgomery Farms	\$7,537.62
Marsh Creek Water Project – MBWSR	\$245.22

Ending Balance: \$111,658.81

Upon motion of Manger Kramer, which was seconded by Manager Henke, by unanimous vote the Board of Managers approved the Treasurer’s report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Treasurer reported as follows:

Rinke Noonan -	\$3,260.40
Gislason & Hunter -	\$2,865.00
Houston Engineering -	\$12,840.08
League of MN Cities -	\$200.00
Mid-MN Development -	\$525.00
Eberhard Consulting -	\$1579.11
McLeod County Recorder -	\$46.00
Seneca Foods -	\$3,679.00
Mary Henke -	\$151.51
Linda Phillips -	\$142.17
Corey Henke -	\$157.79
Don Belter -	\$76.82
Larry Phillips -	\$362.11
Larry Kramer -	\$109.92
Matt Melberg -	\$178.12

Total \$26,173.03

Upon motion from Manager Melberg, which was seconded by Manager Kramer, by unanimous vote the Board of Managers approved the above bills for payment.

President Belter called for any public comments. Marco Arandia appeared and asked questions regarding the Marsh project and the benefits to his and neighboring properties and anticipated improved stormwater management. The Board explained the phases and timing of

the work and anticipated maintenance of the ditch providing a stormwater outlet for the neighborhood.

President Belter called any new permits. The Board voted to consider the following permit applications: Buffalo Creek Watershed District Marsh Water Project (2017-10); E.W. Breljie Ditch Association permit (2017-11) to clean existing ditch. Upon motion from Manager Henke, which was seconded by Manager Phillips, by unanimous vote the Board of Managers approved the above permits upon the recommendations of Chuck Eberhard. President Belter abstained from the vote on permit 2017-11.

President Belter next called for discussion on old business:

the Board discuss the status of the Renville JD 15 appeal;

the Board discussed the status of the McLeod CD 33 improvement and the completion of punch list items;

the Board discussed the status of the Marsh Project. Manager Phillips updated the Board on the pre-construction meeting and some the initial work;

the Board discussed the status of the Glencoe Hospital project. Chuck Eberhard explained an administrative amendment to the district permit on the project to allow compliance with the City's stormwater standards;

the Board discussed efforts to stabilize portions of the bank of Buffalo Creek;

the Board discussed the Waller tile violation and actions by the landowner to bring the violation into compliance including removal of the violating tile and installation of compliant replacement tile. Chuck Eberhard explained outstanding payment of the after the fact fees;

Chuck Eberhard presented information regarding Branch 4 of JD 4 (McLeod/Renville) and the request of the USFWS to restore wetland and modify a drainage system. The Board instructed attorney Kolb to prepare a letter to the USFWS outlining the required process and district permitting requirements.

President Belter next called discussion of new business:

Manager Henke presented proposed amendments to the district's administrative rules. The Board was asked to review the proposed amendments prior to the next meeting;

Manager Phillips updated the Board on the MAWD summer tour;

Manager Phillips presented information on a contact with Wayne Exsted and a portion of ditch impacted by the Marsh Project. Exsted is proposing closing the ditch and replacing it with tile. Chuck Eberhard recommended that Exsted contact the District's engineer, Chris Otterness to evaluate the contributing watershed and required pipe size. Manager Philips will instruct Exsted to contact Otterness.

Managers Melberg and Kramer provided an update of an overflight of the Buffalo Creek. The managers observed bank sloughing and other deterioration of the bank of the creek. The Board discussed a potential need for maintenance of the channel.

Manager Philip presented a discussion he had with Kevin Lindemann regarding drainage.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, May 23, 2017 at 8:00 p.m. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN.

Matt Melberg, Secretary