

MINUTES OF MEETING OF MANAGERS
OF BUFFALO CREEK WATERSHED DISTRICT

The Managers of Buffalo Creek Watershed District met on the 28th day of April, 2015, at 1:00 P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN, for its regular monthly business meeting.

The following members were present: Donald Belter
 Corey Henke
 Larry Phillips
 Larry Kramer
 Matt Melberg

Also attending the meeting were: Pete Kasal, Attorney
 Charles Eberhard, Engineer

President Belter called the meeting to order and announced the first order of business was the consideration of the minutes of the regular meeting of the Board of Managers held on March 24, 2015. Upon motion of Manager Kramer, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved the minutes of the meeting held on March 24, 2015.

President Belter next called upon Manager Phillips for the Treasurer’s report. Manager Phillips presented a written report which outlined income and expenses as follows:

<u>SAVINGS:</u>		
C.B. #4206225	\$ 101,689.37	
Rec’d: Interest	<u>3.62</u>	
		\$101,692.99
LESS: Transfer to checking		(11,819.28)
Net funds held for McLeod Co. Ditch No. 33		<u>(1,735.50)</u>
		\$ 88,138.21
 <u>CHECKING:</u>		
March balance		\$ 1,000.00
Deposit from savings		<u>13,554.78</u>
		\$ 14,554.78
LESS: Checks drawn		<u>13,554.78</u>
		\$ 1,000.00
 <u>PROJECT 79-2:</u>		
CD’s #87812 starting balance		\$ 6,507.56
Interest to 12/28/2014 CD #87051		26.07
McLeod Co. Auditor/79-2 Fund		<u>22,130.66</u>
		\$28,664.29
TOTAL 79-2 Funds		

Upon motion of Manager Melberg, which motion was seconded by Manager Kramer, by unanimous vote the Board of Managers approved the Treasurer's report.

President Belter next called for the bills that had been presented to the Board since the last meeting. Manager Henke reported bills that had been presented to the Board as follows:

Kasal Law Office – attorneys fees	\$1,059.66
Rinke Noonan – consulting fees	5,414.50
Houston Engineering	2,282.95
League of Minnesota Cities	2,430.00
McLeod County	250.00
Bolton Menk	9,615.50
Eberhard Consulting – engineering fees	1,993.40
Mary Henke – secretarial	150.00
Linda Phillips – secretarial/accounting	145.53
Corey Henke – per diem & mileage	266.40
Donald Belter – per diem & mileage	166.10
Larry Phillips – per diem & mileage	234.78
Larry Kramer – per diem & mileage	237.40
Matt Melberg – per diem & mileage	<u>221.30</u>
	\$24,467.52

Upon motion of Manager Kramer, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved the above bills for payment.

President Belter next called upon Terry Albrecht of Hector, MN, who presented an application for a permit for a project in Renville County draining into County Ditch No. 15. Upon motion of Manager Kramer, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2015-14. Mr. Albrecht outlined the proposal for approximately 4,500 ft. of 20-in. tile line. Engineer Eberhard stated that his analysis suggested that only a portion of the line needs to be 20 inches in diameter. Thereafter an extensive discussion was held between the Board, Mr. Albrecht and several other parties in attendance with regard to the number of acres to be drained as a result of the proposed project and whether the entire line needs to be a 20-in. diameter line. It was noted from the attendees that a study was currently being conducted to determine the exact watershed area of the project. Upon motion of Manager Henke, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers tabled Application for Permit No. 2015-14 until further information could be obtained

Engineer Eberhard next reported on Application for Permit No. 2015-5. He noted that he has not received further information from Carver County with regard to the project. The application remains tabled.

President Belter called upon Chris Otterness of Houston Engineering to report on the Marsh Water Project. Mr. Otterness presented options for allocating the project cost between district-wide assessments and assessments against individual affected landowners, and also provided a written report which outlined the potential cost per acre

for individual landowners within the area of the project based on how much of the project's costs are allocated district-wide. The Board extensively discussed assessment options. One consensus reached by the Board was that 16% of the entire project should be assessed to the City of Glencoe. Mr. Otterness also presented to the Board a proposal for the engineering costs for continuing the project, which set those costs not to exceed \$17,100.00. Upon motion of Manager Henke, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers authorized Houston Engineering to proceed with the engineering of the Marsh Water Project at the price quoted.

Engineer Eberhard next presented to the Board an application for permit which had been submitted by ADM of Glencoe. Upon motion of Manager Kramer, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2015-10. Engineer Eberhard advised the Board that the application seeks to install a water retention basin in Glencoe near the ADM facility and recommended that the permit be approved. Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote the Board of Managers approved Permit No. 2015-10.

Engineer Eberhard presented an application for permit submitted by Dale Todnem of Sumter Township. Upon motion of Manager Kramer, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2015-11. Engineer Eberhard advised the Board that the application seeks to replace an old tile line with a new 10-in. line. He stated that the project satisfies the Watershed rules and recommended approval. Upon motion of Manager Melberg, which motion was seconded by Manager Kramer, by unanimous vote the Board of Managers approved Permit No. 2015-11.

Engineer Eberhard next submitted an application for a permit submitted by the City of Glencoe. Upon motion of Manager Henke, which motion was seconded by Manager Melberg, by unanimous vote the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2015-12. The project seeks to construct a taxi-way at the City Airport and to construct an adjacent sand filter strip. Engineer Eberhard recommended approval. Upon motion of Manager Henke, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers approved Permit No. 2015-12.

The Board next considered an application for a permit submitted by Matt Melberg of Preston Lake Township, Renville County. Upon motion of Manager Kramer, which motion was seconded by Manager Phillips, by unanimous vote the Board of Managers accepted the application for a permit for consideration and designated it Application for Permit No. 2015-13. The project involves the platting of acreage on the south shore of Lake Allie into residential lots. A preliminary plat was submitted to the Board for its evaluation. Engineer Eberhard recommended approval of the permit application. Upon motion of Manager Phillips, which motion was seconded by Manager Henke, by unanimous vote, with Manager Melberg abstaining, the Board of Managers approved Permit No. 2015-13.

Manager Henke next reported that the Eagle Lake dam draining project was going as planned and the lake level had dropped significantly.

Engineer Eberhard reported on County Ditch No. 33 progress. He noted that the engineering firm is awaiting a wetland report, which is now in the process of being completed.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the Board of Managers adjourned the meeting until the next regular meeting of the Board of Managers on Tuesday, May 26, 2015 at **8:00** P.M. at its regular meeting place in Suite 103, Glencoe City Center, 1107 11th Street E., Glencoe, MN.

Matt Melberg, Secretary